**Red text is to guide the narrative (please delete when addressing)**

**Please note: the written statement for a Teaching Excellence award** is limited to **eight** A4 pages.

**Application Title:** Add citation title from nomination form here

**Personal Particulars –** *Title. First Name Family Name, School of xx, Faculty of xxx, Deparment, Federation University Australia.*

**Category** *-* Choose 1 of the options presented here

1. **Biological Sciences, Health and Related Studies** (including Agriculture, Animal Husbandry, Medical Sciences and Nursing)
2. **Early Career** – *open to staff with no more than five years’ experience teaching in higher education institutions. The five years can be non-sequential and must be counted on a semester basis. This includes all tutoring and part-time teaching.*
3. **Humanities and the Arts**
4. **Law, Economics, Business and Related Studies**
5. **Neville Bonner Award for Indigenous Education** – *up to two awards are open to both individuals and teams who must demonstrate their contribution to Indigenous education. Indigenous and non-Indigenous academic staff may nominate.*
6. **Physical Sciences and Related Studies** (including Architecture, Building and Planning, Engineering, Computing and Information Science)
7. **Social and Behavioural Sciences** (including Psychology and Education)

**Overview:**

Insert here a statement that introduces you/your team and describes your pedagogical and/or philosophical stance. … The statement should be contextualised in relation to your role at FedUni, length of time of your employment, the courses you design/teach/coordinate, the location of your work, demongraphics of students, and your specific and distinctive contribution to student service/learning. … You may also wish to include introductory evidence about your/your teams claims to excellence, such as course development, peer-reviewed publications, aggregated eVALUation data, impact on student engagement/retention, etc. Think about each of the assessment criteria against which the application will be assessed. … The description should appeal to the broadest possible audience and avoid specific/specialised terminology/jargon. This section shoud be no longer than 2/3 of a page.

The overview should provide evidence that DEMONSTRATES THE FOLLOWING:

* *Influenced student learning/engagement/overall experience*
* *Gained recognition from staff, institution, boarder community*
* *Sustained for a period of no less than 5 years\**
  + *Please consult the eligibility criteria for sustained practice*

**Statement addressing the selection criteria with supporting evidence**

**Criteria 1: Approaches to teaching and the support of learning that influence, motivate and inspire students to learn.**

**Insert here a statement that states clearly the main basis of you/your teams’ claim against this criteria**

Insert here a description of when and how the development/project/innovation etc started. State clearly what your/your teams role in this was using assertive wording/statements. Articulate clearly how this contributes to/has contributed to student experiences/learning. Align these statements with your/your teams teaching philosophy and explain this philosophy with references if it is couched in specific/discipline jargon. Draw on a range of evidence (qualitative, quantitative, internal, external, pictorial, etc) to support the claims you/your team have made. Rinse and repeat to create a chronological story about your project/development/innovation, etc.

* *Evidence 1 insert student evidence here (course code, 2015).*
* *Evidence 2 insert internal evidence here (title. First name, last name, position at FedUni, Faculty/Department, date).*
* *Evidence 3 insert external evidence here (title. First name, last name, position in business, name of business, date).*

**Insert here a statement that states clearly the supplementary basis of you/your teams’ claim against this criteria**

Insert here description of claims as stated above. A strong application links one claim to another; it creates a story.

* *Evidence 1 insert student evidence here (course code, 2015).*
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**Criteria 2: Development of curriculum, resources and services that reflect a command of the field.**

**Insert here a statement that states clearly the main basis of you/your teams’ claim against this criteria** Insert here a description of when and how the development/project/innovation etc started. State clearly what your/your teams role in this was using assertive wording/statements. Articulate clearly how this contributes to/has contributed to student experiences/learning. Align these statements with your/your teams teaching philosophy and explain this philosophy with references if it is couched in specific/discipline jargon. Draw on a range of evidence (qualitative, quantitative, internal, external, pictorial, etc) to support the claims you/your team have made. Rinse and repeat to create a chronological story about your project/development/innovation, etc.

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**Criteria 3: Evaluation practices that bring about improvements in teaching and learning.**

**Insert here a statement that states clearly the main basis of you/your teams’ claim against this criteria** Insert here a description of when and how the development/project/innovation etc started. State clearly what your/your teams role in this was using assertive wording/statements. Articulate clearly how this contributes to/has contributed to student experiences/learning. Align these statements with your/your teams teaching philosophy and explain this philosophy with references if it is couched in specific/discipline jargon. Draw on a range of evidence (qualitative, quantitative, internal, external, pictorial, etc) to support the claims you/your team have made. Rinse and repeat to create a chronological story about your project/development/innovation, etc.

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**Criteria 4: Innovation, leadership or scholarship that has influenced and enhanced learning and teaching and/or the student experience.**

**Insert here a statement that states clearly the main basis of you/your teams’ claim against this criteria** Insert here a description of when and how the development/project/innovation etc started. State clearly what your/your teams role in this was using assertive wording/statements. Articulate clearly how this contributes to/has contributed to student experiences/learning. Align these statements with your/your teams teaching philosophy and explain this philosophy with references if it is couched in specific/discipline jargon. Draw on a range of evidence (qualitative, quantitative, internal, external, pictorial, etc) to support the claims you/your team have made. Rinse and repeat to create a chronological story about your project/development/innovation, etc.

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**Summary**

Insert here a paragraph that reiterates the main claims made in your/your team’s written statement. You should make reference to the assessment criteria, specific claims made, sources of evidence, and your unique contribution to student learning / experiences.

**STRICT EIGHT PAGE LIMIT**

Your application will not be accepted if your written statement is longer than eight (8) pages

**Curriculum Vitae: insert page break**

The curriculum vitae should outline the nominee’s educational qualifications, employment history, teaching positions and teaching experience. For individual nominations the curriculum vitae should be no longer than three A4 pages.

For team nominations:

* The team leader’s curriculum vitae should be no longer than three A4 pages.
* Curriculum vitae’s up to one A4 page in length can be included for each team member. This means a team of three may have up to five pages (three + one + one).

**Statement of Contribution (for team nomination): insert page break**

Team nominations must include one A4 page which explains the role and indicates the percentage contribution of team members (limited to team members with 10 per cent or higher), in addition to the team information included within the nomination form.

**Reference Letters: insert page break**

**Referee Letter no 1:**

* This must be compelted by the Executive Dean, Head of your School, or most senior member of staff within your Faculty / School / Department
* Reference should be no more than one (1) A4 page. They should comment on the nominee’s teaching against the assessment criteria

**Referee Letter no. 2:**

* This letter can be completed by a colleague, student, or external stakeholder
* Reference should be no more than one (1) A4 page. They should comment on the nominee’s teaching against the assessment criteria

**Supporting teaching materials: insert page break**

Nominees can choose to submit up to two of the following supporting materials:

* a three minute video (which could include footage of the nominee talking about their teaching, their teaching philosophy and interviews with students) – *include web address*
* website (URL) – *include web address*
* 10 pages of teaching materials in PDF format.

The relevance of all material must be made clear in the written component. Supporting materials should be clearly labelled and are the last component of the combined nomination file. Supporting materials (including websites) should remain accessible throughout the assessment process, beyond the submission date. Supporting materials should not include a login and password to access the material.