**Written Statement –** *Title. First Name Family Name, School of xx, Faculty of xxx, Deparment, Federation University Australia.*

**Citation:** Add citation title from nomination form here

**Overview:**

Insert here a statement that addresses your chosen assessment criteria (category). The statement should be contextualised in relation to your role at FedUni, length of time of your employment, the courses you design/teach/coordinate, the location of your work, demongraphics of students, and your specific and distinctive contribution to student service/learning. The description should appeal to the broadest possible audience and avoid specific/specialised terminology/jargon. This section shoud be no longer than ½ page.

The overview should provide evidence that DEMONSTRATES THE FOLLOWING:

* *Influenced student learning/engagement/overall experience*
* *Gained recognition from staff, institution, boarder community*
* *Sustained for a period of no less than 3 years*

**Assessment Criteria:** insert here the name of the category against which you nominated.

1. ***Commitment to identifying student needs and providing end to end service to ensure student satisfaction.***
2. ***Developing or contributing to a program, event, or initiative which promotes student-centred culture.***
3. ***Ensuring the student voice is sought and included in decisions relating to University policy and procedure. Ensuring the student voice is sought and included in decisions relating to University policy and procedure.***
4. ***Dedication to removing barriers to student success and supporting students throughout their university journey***.

Insert here an introductory statement about the number of claims you make within the written statement and the sources of evidence you have drawn upon to support your claims.

**Claim 1: Insert here a title that states clearly the main basis of you/your teams written citation**

Insert here a description of when and how the development/project/innovation etc started. State clearly what your/your teams role in this was using assertive wording/statements. Articulate clearly how this contributes to/has contributed to student experiences/learning. Align these statements with your/your teams teaching philosophy and explain this philosophy with references if it is couched in specific/discipline jargon. Draw on a range of evidence (qualitative, quantitative, internal, external, pictorial, etc) to support the claims you/your team have made. Rinse and repeat to create a chronological story about your project/development/innovation, etc.

* *Evidence 1 insert student evidence here (course code, 2015).*
* *Evidence 2 insert internal evidence here (title. First name, last name, position at FedUni, Faculty/Department, date).*
* *Evidence 3 insert external evidence here (title. First name, last name, position in business, name of business, date).*

**Claim 2: Insert here a title that states clearly the main basis of you/your teams written citation**

Insert here description of claims as stated above. A strong application links one claim to another; it creates a story.

* *Evidence 1 insert student evidence here (course code, 2015).*
* *Evidence 2 insert internal evidence here (title. First name, last name, position at FedUni, Faculty/Department, date).*
* *Evidence 3 insert external evidence here (title. First name, last name, position in business, name of business, date).*

**Claim 3: Insert here a title that states clearly the main basis of you/your teams written citation**

Insert here description of claims as stated above. A strong application links one claim to another; it creates a story. Only insert a third claim if it supports / advnaces your previous claims. Be careful not to repeat yourself.

* *Evidence 1 insert student evidence here (course code, 2015).*
* *Evidence 2 insert internal evidence here (title. First name, last name, position at FedUni, Faculty/Department, date).*
* *Evidence 3 insert external evidence here (title. First name, last name, position in business, name of business, date).*

**Summary**

Insert here a paragraph that reiterates the main claims made in your/your teams written statement. You should make reference to the assessment criteria, specific claims made, sources of evidence, and your unique contribution to student learning / experiences.

**STRICT FOUR PAGE LIMIT**

Your application will not be accepted if your written statement is longer than four (4) pages

**Reference Letter: insert page break**

* This must be compelted by the Executive Dean, Head of your School, or most senior member of staff within your Faculty / School / Department
* Reference should be no more than one (1) A4 page. They should comment on the nominee’s teaching against the assessment criteria