To be used for all ARC and NHMRC applications where Federation University is the lead organisation. The completed, Centre Director/equivalent approved EOI is to be emailed to research.funding@federation.edu.au for approval by the DVCRI.

\*\*\* Please ensure you allow sufficient lead time to work with your Centre Director/Nominee to be able to meet the internal timelines.

|  |
| --- |
| Funding Scheme |

# Funding Details

|  |  |
| --- | --- |
| Funding Body Name |  |
| Funding Body Scheme\* |  |

\* Participation in the [Competitive Grants Support Program](https://federation.edu.au/research/internal/support-for-students-and-staff/research-development) (CGSP) is highly recommended.

|  |
| --- |
| Research Team  |

# Lead FedUni Investigator

|  |  |  |  |
| --- | --- | --- | --- |
| Title | Name | Centre where project will be based | Date of PhD award |
|  |  |   |  |

# Members of Research Team

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title | Name | Affiliation/ Organisation | Role (CI, PI, AI) | Time Commitment e.g 0.2FTE | Role/Expertise |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  | *Press tab here to enter more rows.* |

# Track Record and Career Disruption details

For each researcher and team member attach the following to this EOI:

# [ ]  A CV for each listed investigator which includes:

# [ ]  Publications

# [ ]  Details of successful AND unsuccessful NHMRC/ARC applications in the past 5 years (incl. Project ID)

# [ ]  Details of all other successful grants

# [ ]  A research opportunity statement (e.g. career disruptions) where applicable

|  |
| --- |
| Project  |

# Project Title

|  |
| --- |
|  |

#  Plain English Project Summary (max 200 words)

|  |
| --- |
| Outline the aims, significance, expected outcomes and benefits of this project |
|  |

# Project Outline (max 500 words)

|  |
| --- |
| Include significant problems/challenges being addressed, supporting preliminary data, methodology, expected outcomes |
|  |

# Project Innovation (max 200 words)

|  |
| --- |
| What makes this project new/novel/innovative? |
|  |

# Project Impact (max 200 words)

|  |
| --- |
| Who are the beneficiaries of this research and how will they benefit? |
|  |

# Project Engagement (max 100 words)

|  |
| --- |
| How will the research project and outcomes be promoted? |
|  |

|  |
| --- |
| Budget  |

# Estimated Budget

|  |  |  |  |
| --- | --- | --- | --- |
| Est. Total Project Funding Requested  | $ Click or tap here to enter text. | Est. FedUni Income Portion (i.e. how much is coming to FedUni?) | $ Click or tap here to enter text. |
| **Federation University Contribution** |
| Will there be any Federation Uni Financial (cash) contribution? | [ ]  Yes [ ]  No If YES, written evidence of Centre/Dept approval will be required at Funding Submission Coversheet (FSC) stage | Source of funds: Click or tap here to enter text. |
| Staff In-Kind | FTE: Click or tap here to enter text. | $ Value: Click or tap here to enter text. |
| Non Staff In-Kind | Type: Click or tap here to enter text. | $ Value: Click or tap here to enter text. |

|  |
| --- |
| Peer Review |

# Peer Review

Please nominate two peer-reviewers who will review your application should your EOI be approved.

|  |  |  |  |
| --- | --- | --- | --- |
| Title | Name | Affiliation | Email address (if external to FedUni) |
|  |  |   |  |
|  |  |  |  |

# Note: via the [Competitive Grants Support Program (CGSP)](https://federation.edu.au/research/internal/support-for-students-and-staff/research-development#Competitive_Grants_Support_Program_CGSP_601432).all projects will be allocated FedUni [Expert Reviewers](https://federation.edu.au/research/internal/support-for-students-and-staff/research-development) in addition to your nominated peer-reviewers.

|  |
| --- |
| Indigenous participants/topics |

# Involvement or connections with Indigenous participants/topics

|  |  |
| --- | --- |
| Will your project involve or have connections to topics, participants or outcomes related to Indigenous research? | [ ]  Yes [ ]  No (go to next section ‘Certification’) |
| If YES, Please explain how your project meets the AIATSIS Code of Ethics (200 words max) <https://aiatsis.gov.au/research/ethical-research/code-ethics>  |  |
| If YES, Please provide evidence that you have completed Indigenous cultural competency training with the Koorie Heritage Trust https://koorieheritagetrust.com.au/visit-us/education/cultural-competency/ |  |
| If **YES**, Please provide confirmation that you have discussed this project with Prof Andrew Gunstone, Associate Deputy Vice-Chancellor, Reconciliation.  | e.g. comments from ADVC ReconciliationClick or tap here to enter text. |
| **Associate Deputy Vice-Chancellor, Reconciliation signature:** |  | Date |

|  |
| --- |
| Certification |

# Lead FedUni Researcher Certification

# *Where the applicant is the Director or equivalent, approval must be sought from a senior signatory e.g. ADVCR*

# [ ]  I understand that I am expected to participate in the [Competitive Grants Support Program (CGSP)](https://federation.edu.au/research/internal/support-for-students-and-staff/research-development#Competitive_Grants_Support_Program_CGSP_601432).

# [ ]  I have read the most recent grant guidelines and instructions for this scheme available via [Grant Connect](https://www.grants.gov.au/)

# [ ]  I have checked each team member is eligible for this scheme

# [ ]  All team members have confirmation of Centre Director/equivalent approval to participate on this project e.g. time commitment, in-kind contribution.

# [ ]  In accordance with the [Risk Management Framework,](https://policy.federation.edu.au/corporate_governance/procedures/risk/ch1.pdf) I will assess and ameliorate any risks where applicable

# [ ]  (if applicable) I will review and complete any reporting requirements related to [Foreign Arrangements Notification](https://policy.federation.edu.au/global_and_community/procedures/foreign_arrangements_notification/ch01.php).

|  |  |  |
| --- | --- | --- |
| Lead FedUni Investigator  | Signature | Date |
| Click or tap here to enter text. |  | Click or tap here to enter text. |

# Executive Dean or nominee Certification

|  |  |
| --- | --- |
| I have discussed this Grant EOI and the project with the lead researcher/project team |  [ ]  Yes [ ]  No  |
| Comments to lead researcher: Click or tap here to enter text. |
| * Approved to Progress [ ]  Yes [ ]  No
 | Executive Dean/nominee signature & date: |

# Centre Director/Equivalent or nominee Feedback and Certification

**I agree that:**

# [ ]  I have verified the contents of this form and discussed with the applicant any conflicts of interest, resources required (including in-kind time) and any risks associated with this project

# [ ]  In accordance with the [Risk Management Framework,](https://policy.federation.edu.au/corporate_governance/procedures/risk/ch1.pdf) and [Foreign Arrangements Notification](https://policy.federation.edu.au/global_and_community/procedures/foreign_arrangements_notification/ch01.php) the University’s exposure to risk will be assessed and ameliorated where required

|  |  |
| --- | --- |
| **Proposal is viable and ready for development:**  | [ ]  Yes – Grant EOI and documents to be forwarded to research.funding@federation.edu.au * Prior to Internal Compliance deadline Lead Investigator forwards a full research proposal to the Research Centre Director/Nominee for review and final approval to progress

[ ]  Requires revisions – to be resubmitted by (date): Click or tap here to enter text.[ ]  Not approved (for this round)  |
| Comments to Lead FedUni CIClick or tap here to enter text. |
| * Approved to Progress [ ]  Yes [ ]  No
 | Executive Dean/nominee signature & date: |

**Expiry:** This ARC/NHMRC EOI form is valid for 1 year from the date of submission toresearch.funding@federation.edu.au. If your application does not progress or is not submitted to Research Funding within this timeframe your project will automatically be registered as ‘withdrawn’. A new approved ARC/NHMRC EOI form will be required if you plan to resubmit after this timeframe.

**Please forward the completed form to:** **research.funding@federation.edu.au**

The Lead FedUni researcher will be notified by email regarding the outcome.

|  |
| --- |
| Research Services use only |

# Approval by DVCRI

I authorise/do not authorise this application to be developed into a full submission

|  |
| --- |
| Comments to Lead FedUni CI  Click or tap here to enter text. |
| Deputy Vice-Chancellor (Research and Innovation) | Signature | Date Click or tap here to enter text. |