**Scheme** Click or tap here to enter text. **Application ID:** Click or tap here to enter text.

**SECTION 1 – Certification Participating Organsation**

For evidence of agreement from Participating Organisations

**Certification by organisation/s contributing to the Project (CEO/DVCR/ or their delegate)**  
The following assurances, acknowledgements and undertakings are required of the Participating Organisation prior to submission of an application.

On behalf of my organisation I certify that:

* I agree for the final application to be certified by the CIA and Admin Organisation and submitted to the NHMRC/MRFF;
* I have complied with the grant guidelines;
* My organisation supports the application and the appropriate facilities and salary support will be available for the funding period if awarded, as outlined in the application;
* If awarded the research will be carried out in strict accordance with the conditions governing NHMRC/MRFF grants at the time of award. Conditions may change during the course of the grant, for example, reporting obligations may change. CIs/AIs and participating organisations will need to meet new/changed conditions;
* Approval of the grant activity by relevant institutional committees and approval bodies, particularly for ethics and biosafety, will be sought and obtained before the commencement of the research, or the parts of the research that require their approval; and
* A Multi-Institutional Agreement (MIA) will be negotiated and executed by all Participating Organisations and the Admin Organisation to formalise the management and conditions of the grant.

Please confirm your adherence to the above certifications by signing where indicated in the signatures section of this form.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Person**  **Indicate if CI or AI** | **CI/AI Title, Full Name (printed)** | **Signature of CEO/DVCR/delegate** | **CoI Declaration**  **(Y/N)**  If Yes, complete **Section 2** below | **Name of Institution/**  **Organisation** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

**SIGNATURES** In the table below, the CEO/DVCR/delegate must sign next to the name of the relevant CI/AI OR attach written evidence of agreement. This written evidence needs to be firsthand confirmation in written form (for example, handwritten or electronic letters or emails).

*Insert additional rows as required.*

CIA - please collate all signatures, electronic letters or emails into **one document** and send in electronic format to Federation University Research Funding Team at [research.funding@federation.edu.au](mailto:research.funding@federation.edu.au)

Individual emails will not be accepted.

**SECTION 2 Conflict of Interest (CoI) Declaration**

Any Conflict of Interest, whether it be actual, potential or perceived, must be declared in accordance with the [*Australian Code for the Responsible Conduct of Research, 2018.*](https://www.nhmrc.gov.au/about-us/publications/australian-code-responsible-conduct-research-2018#block-views-block-file-attachments-content-block-1)

**If a Conflict of Interest has been declared in Section 1 of this form, please complete the following:***.*

|  |  |  |
| --- | --- | --- |
| Title: | Full Name: | Proposal ID: |
| Briefly describe the Conflict of Interest and how this will be managed: | | |

*Copy and paste table for several CoIs.*