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| Project Title: |  |
| Staff Name:  |  |
| School/Section: |  |
| Please find below an example of a script and storyboard format that will support your video production. The script section is recommended, while the storyboard section is optional depending on the content of the video. Filming/Production: If you require CLIPP staff to arrange casting (hiring actors), location scouting and other pre-production aspects, film or edit your project, please complete a [video services request form](https://federation.edu.au/staff/learning-and-teaching/digital-production/video-production/video-form) prior to commencing. Please feel free to contact a CLIPP staff member if you need assistance (see page 2).  |
| Audio (Script) | **Visuals/Storyboard** |
| EXAMPLE:*[Introduction]**Hello, I am…* *Today I will be discussing the theory of…**We will look at the practical application of this theory as it relates to…**In this video you will see a number of demonstrations that will help you understand how…* | **EXAMPLE:**Location: Subject X’s office.MS (Mid-shot): Subject X sitting behind desk.Props: Books related to subject to appear on the shelf behind Subject X desk.Visual effects (to be added later in post-production): 3 dot points to appear in the background – list points here.  |
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| Submit this form to a CLIPP staff member or your dedicated school Learning Designer  |
| Please email this form back to the appropriate staff member at your campus. * Your school Learning Designer
* Video Production Team: Eammon Jones [Ballarat/Wimmera] *e.jones@federation.edu.au*
* Video Production Team: Jaimee Westin [Ballarat/Wimmera] *j.westin@federation.edu.au*
* Video Production Team: Charlie Duddridge [Gippsland]: *charlie.duddridge@federation.edu.au*
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