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| Project Title: |  |
| Staff Name: |  |
| School/Section: |  |
| Please find below an example of a script and storyboard format that you might like to use for your video development. The script section is recommended and the storyboard we suggest is optional.  If you require CLIPP to film or edit your task or project, please complete a [video services request form](https://federation.edu.au/staff/learning-and-teaching/digital-production/video-production/video-form) prior to work commencing.   Please feel free to contact a CLIPP staff member if you need assistance (see page 2). | |
| Audio (Script) | **Video (Visuals/Storyboard)** |
| EXAMPLE:  *[Introduction]*  *Hello, I am…*  *Today I will be discussing  the theory of…*  *We will look at the practical application of this theory as it relates to…*  *In this video you will see a number of demonstrations that will help you  understand how…* | **EXAMPLE:**  Location: Subject X’s office.  MS (Mid-shot): Subject X sitting behind desk.  Props: Books related to subject to appear on the shelf behind Subject X desk.  Visual effects (to be added later in post-production):  3 dot points to appear in the background |
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| Submit this form to a CLIPP staff member | |
| Please email this form back to the appropriate staff member at your campus.   * Eammon Jones [Ballarat/Wimmera]: [*e.jones@federation.edu.au*](mailto:e.jones@federation.edu.au) * Charlene (Charlie) Duddridge [Gippsland]: [*charlie.duddridge@federation.edu.au*](mailto:charlie.duddridge@federation.edu.au) | |