

Background

Under UniSuper Fund's Trust Deed, the **Consultative Committee (USCC)** comprises approximately 140 employer and member representatives. The Committee's role is to provide consent to Trust Deed amendments and to elect some directors to the UniSuper Limited Board.

Federation University is entitled to have **one academic staff representative** and **one general/professional staff representative** on the USCC.

Eligibility

Clause 9.1 of the Trust Deed with UniSuper Ltd requires that:

The **academic staff representative** be:

- a) a member entitled to benefits under division A, B or C*;
- b) a member of the academic staff of Federation University; and
- c) elected by the academic staff of Federation University, who are members of the Fund.

The **general/professional staff representative** be:

- a) a member entitled to benefits under division A, B or C*;
- b) a member of the general/professional staff of Federation University; and
- c) elected by the general/professional staff of Federation University, who are members of the Fund.

* Divisions A and B are Defined Benefit, and Division C is Accumulation 2.
These divisions reflect an employer contribution rate of 17%.

Term

Each position commences immediately upon election and will be held for a period of four years.

Call for nominations

When a member's term is coming to an end, the **Returning officer calls for nominations** from the relevant staff cohort—academic staff or general/professional staff—who are UniSuper members to fill the vacant position on the Committee.

Current representatives are **eligible for re-election**.

Nomination forms will be provided by the **Returning Officer**.

Closing date for nominations

Nomination forms must be completed in full and signed where indicated.

To be valid, a nomination must be **received by the Returning Officer** by the specified closing date and time. A scanned copy of the fully completed and signed form, addressed to the Returning Officer, may be submitted by email, by post, or in person.

Voting arrangements

If **more than one nomination** is received, an election will be held.

Only eligible staff in each cohort (academic or general/professional) will be able to vote for their respective representative.

The Returning Officer will provide details of the election period and voting process when required.

Office of the Returning Officer

The Returning Officer is located in People and Culture, Building T North, Mt Helen Campus and can be contacted on 5327 9514. Email: s.nash@federation.edu.au. Postal box: PO Box 663, Ballarat, Victoria, 3353.

Any queries relating to **nomination or election arrangements** may be referred to the Returning Officer.

Queries relating to the **functions of the USCC** may be referred to Ambra Sandwith, Manager, Payroll and Benefits, by phone 5327 9519 or email: a.sandwith@federation.edu.au.