Arts, Humanities and Social Sciences

FOR STUDY IN
2019

Arts and Communication
Community and Human Services
Criminal Justice and Criminology
Humanities and Social Sciences
International Studies
Why study Arts, Humanities and Social Sciences at FedUni?

In essence, the Arts is concerned with human behaviours, exploring the contours of culture and society across space and time.

You will gain valuable skills for any career path – the ability to research, present an argument, write persuasively, analyse information, and communicate effectively with a diverse range of audiences.

Our range of courses develop thinking and communication through a diversity of enquiry and career focus areas. You will study contemporary cultures and societies alongside more traditional approaches that underpin the arts.

As new technology connects people, places, countries and cultures you will be able to help meet the growing need for graduates who understand communication and human behaviour.

Industry Placement Program

The Industry Placement Program (IPP)* is an opportunity for you to gain valuable and relevant workplace experience while working towards your degree.

You will take part in a two-year professional development program within the field of your degree, receiving up to 26 weeks industry placement, and an industry funded scholarship payment of up to $15,000.

Throughout your placement, you’ll apply the knowledge learnt in the classroom, while developing the hands-on employment skills that are sought by employers.

federation.edu.au/ipp

*Eligibility requirements apply. Not available across all courses.
**Entry Requirements**

Entry Requirements will be determined by your background.

**Recent Secondary Education:** Current Year 12 students, including applicants who have completed Year 12 within the previous two years (and have not undertaken Higher Education or VET studies), must meet Year 12 prerequisite entry requirements.

Eligible applicants will be ranked for admission based on their ATAR and ATAR Adjustment Factors – e.g. Special Entry Access Scheme (SEAS) and Subject Adjustments. Applicants will be selected in order of ranking and the number of offers made to applicants will be based on course specific quotas. A minimum ATAR of 70 applies to all Initial Teacher Education degrees.

**Non year 12 applicants** are people who have undertaken Higher Education or VET studies; completed Year 12 more than 2 years previously, or those who are being considered based on other work/life experience. These applicants will be considered based on relevant background, as well as demonstrated ability to undertake further studies.

Some courses have extra requirements during the application process. Depending on the study area, this may be an interview, folio or audition, test or additional form. These are essential requirements and must be completed in order to be considered for selection.

FedUni offers a range of admission pathways for students who do not meet specified entry requirements.

**How to apply**

You can apply to FedUni via VTAC or direct application. How you apply, and the subsequent entry requirements will be determined by your applicant background.

**Higher Education applicants:** Current Year 12 students and applicants applying for more than one institution must apply through VTAC. Non Year 12 students only applying to FedUni can submit a direct application form to FedUni.

**TAFE applicants:** Please check individual courses as application requirements may vary.

**Study modes**

You may study full-time or part-time, on-campus, or online (where applicable), or a blend of study modes where available.

**Student fees**

Fees will vary dependent on your circumstances and what course you apply for.

**Scholarships, grants and bursaries**

Scholarships, grants and bursaries are available to eligible students and may be awarded based on academic merit, indigenous background, financial challenges and hardship or relocation support.

Get online to find out all of the information you need on courses, campuses, scholarships, fees, applying and getting started at FedUni.

federation.edu.au/courseguide

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### Study Level

<table>
<thead>
<tr>
<th>Study Level</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UNDERGRADUATE (HIGHER EDUCATION)</strong></td>
<td>6</td>
</tr>
<tr>
<td><strong>POSTGRADUATE (HIGHER EDUCATION)</strong></td>
<td>7</td>
</tr>
<tr>
<td><strong>SHORT COURSE</strong></td>
<td>8</td>
</tr>
</tbody>
</table>

### Study Types

- **F** Foundation and Support Studies
- **T** TAFE (Vocational Education and Training)
- **U** Undergraduate (Higher Education)
- **P** Postgraduate (Higher Education)
- **S** Short Course

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**BERWICK CAMPUS (MELBOURNE)**

- Bachelor of Community and Human Services
- Bachelor of Social Science
- Bachelor of Criminal Justice
- Master of Social Work (Qualifying)

**MT HELEN CAMPUS (BALLARAT)**

- Bachelor of Arts
- Bachelor of Arts/Bachelor of Education
- Bachelor of Criminal Justice
- Bachelor of Community and Human Services/Bachelor of Education
- Bachelor of International Studies
- Bachelor of Social Science
- Bachelor of Arts (Honours)
- Master of Arts
- Master of Social Work (Qualifying)
- Certificate IV in Alcohol and Other Drugs
- Certificate IV in Community Services
- Certificate IV in Disability
- Diploma of Alcohol and Other Drugs
- Diploma of Community Services

**SMB CAMPUS (BALLARAT)**

- Bachelor of Social Science
- Certificate IV in Professional Writing and Editing
- Diploma of Professional Writing and Editing

**GIPPSLAND CAMPUS (CHURCHILL)**

- Bachelor of Arts
- Bachelor of Arts/Bachelor of Education
- Bachelor of Criminal Justice
- Bachelor of Community and Human Services
- Bachelor of Social Science
- Bachelor of Arts (Honours)
- Master of Arts

**WIMMERA CAMPUS (HORSHAM)**

- Bachelor of Social Science

**PARTNER LOCATIONS**

- Bachelor of Social Science (VARIOUS LOCATIONS)
- Bachelor of Criminal Justice

**ONLINE/FLEXIBLE**

- Bachelor of Arts
- Bachelor of Community and Human Services
- Bachelor of Criminal Justice
Admission pathways

There are many ways for you to achieve the qualification you need for your chosen career. FedUni offers study at various levels — from VET and undergraduate study through to postgraduate and research. Use the above diagram to see how the levels of study work together, and where each course is on your path to success.

Visit federation.edu.au/pathways

**Foundation Access Studies (FAST)**

NOTE: FAST is an alternative entry option for most FedUni undergraduate courses.

**Cert IV in Community Services**

NCC: CHC42015

**Cert IV in Alcohol and Other Drugs**

NCC: CHC43215

**Cert IV in Disability**

NCC: CHC43115

**Diploma of Community Services**

NCC: CHC52015

**Diploma of Alcohol and Other Drugs**

NCC: CHC53215

**Bachelor of Community and Human Services**

**Bachelor of Social Science**

**Bachelor of Criminal Justice**

**Bachelor of International Studies**

**Bachelor of Arts**

**Cert IV in Writing and Editing**

NCC: 22203VIC

**Diploma of Writing and Editing**

NCC: 22091VIC

**Master of Social Work (Qualifying)**

**Bachelor of Arts (Honours)**

**Master of Arts**

**Foundation Access Studies** (FAST)

FAST is FedUni’s admission pathway method into degree level studies if you don’t have prerequisite entry requirements. FAST will give you the academic preparation you need to make the most of your higher education opportunities.

The FAST course runs for one semester, and successful completion will guarantee you a place in one of FedUni’s degree courses.

To find out more visit federation.edu.au/fast

There are many ways for you to achieve the qualification you need for your chosen career.

FedUni offers study at various levels — from VET and undergraduate study through to postgraduate and research. Use the above diagram to see how the levels of study work together, and where each course is on your path to success.

Visit federation.edu.au/pathways

**Academic support programs**

We understand that starting your life as a university student is exciting, but that it also involves change with a challenge or two along the way.

To help you meet these challenges, and to succeed, we have a range of student-focused programs and services available.

To find out more visit federation.edu.au/student-support
Careers in Arts, Humanities and Social Sciences

Arts, Professional Writing and International Studies

• Academic tutor
• Account manager
• Advertising coordinator
• Archivist
• Broadcast assistant/monitor/operator
• Case manager/case management officer
• Citizenship and immigration officer
• Communications officer/consultant
• Community service agency worker
• Community supporter officer/manager
• Copywriter
• Critic
• Curator (film, image and sound collections)
• Digital marketer
• Digital product manager
• Diplomat
• Diversity consultant
• Editor/sub-editor/chief sub-editor
• Film and DVD distributor/marketer
• Film and television floor manager
• Film and television producer
• Film and television production assistant
• Film educator
• Film programmer
• Government officer
• Human rights officer
• Immigration consultant
• International aid and development project officer
• International aid worker
• Journalist
• Marketing and communications assistant
• Marketing and sponsorship coordinator
• Media coordinator
• Media officer/assistant
• Media planner/presenter
• Migrant/refugee officer

Community and Human Services

• Accommodation support worker
• Assessor
• Case and protection worker
• Case coordinator
• Case worker or manager
• Client service assessor
• Community development worker
• Community services worker
• Community support worker
• Community welfare worker
• Coordinator family services
• Domestic violence worker
• Early interventions coordinator
• Early intervention homelessness worker
• Family support worker
• Group facilitator/coordinator
• Health education officer
• Outreach officer
• Program coordinator or manager
• Senior youth officer
• Social welfare worker
• Support facilitator
• Support worker
• Welfare support worker
• Welfare worker
• Youth and child welfare worker

Humanities and Social Sciences

• Analyst
• Academic/lecturer
• Assessment coordinator
• Behaviour support worker
• Biological/physical anthropologist
• Career adviser/counsellor/education
• Consultant
• Care worker
• Case manager
• Child protection practitioner
• Community developer
• Community safety coordinator
• Community support worker
• Community welfare officer
• Consultant
• Counsellor
• Demographer
• Disability support carer
• Family support worker
• Foster care worker
• Guidance officer
• Individual support worker
• Intelligence analyst
• Migrant and multicultural affairs officer
• Policy advisor
• Psychiatry registrar
• Research assistant
• Social planner
• Social worker
• Sociologist
• Student advisor

Criminal Justice and Criminology

• Case manager/case management officer
• Communications officer
• Corrections officer
• Court officer
• Criminal intelligence analyst
• Criminal investigator
• Criminologist
• Family caseworker
• Government officer
• Industrial relations officer
• Investigation officer
• Juvenile caseworker
• Law reform campaign officer
• Media officer
• Police officer
• Policy analyst
• Policy officer
• Political advisor
• Private investigator
• Project officer/coordinator
• Research officer
• Social researcher
• Welfare officer
• Youth worker
Be a reporter covering natural disasters. Manage the social policy in the public and private sector. Curate exhibits in a museum.

In this degree, you’ll study a wide range of subjects across humanities, media and social sciences. But you’ll also learn the skills you need to succeed in the workplace.

The BA program includes a substantial core study of cultures and contemporary societies, with a focus on developing transferable skills for life and work. You also choose an interdisciplinary major of six courses in either Knowledge, Ideas and People or Texts, Creativity and Culture, to explore areas of personal interest in more depth and achieve the disciplinary knowledge required for further study/development in professional areas such as information management, education and communication.

When you graduate you’re not limited to working in specialised areas. You could work across tourism marketing, curating museum collections or youth engagement programs, or in many other fields. You may go on to study education and teach your skills to others.

Further study options
- Bachelor of Arts (Honours)
- Master of Teaching
- Master of Social Work (Qualifying)
- Master of Arts (Research)

You may like to consider:
- Bachelor of Arts/Education, see page 7.
- Bachelor of Psychological Science (another APAC accredited psychology program in the Faculty of Health.)

Sarah McLean
Bachelor of Arts
I chose to study at FedUni because it is such a welcoming environment. I love how friendly everyone is and the mix of modern/metro and country. You will never feel alone here, as you get a Mentor in first year, there are plenty of support services available, and all of the staff are very friendly.

During year 12, I knew I wanted to be a writer, but I didn’t know which uni was the best option. After attending FedUni’s Open Day and speaking to staff, I decided that a Bachelor of Arts would get me to where I want to be.
Bachelor of International Studies

Work with international aid organisations. Help shape Australia’s foreign affairs policies. Join a global company.

In this degree, you’ll learn about international relations and globalisation and explore topics like how technology brings countries closer together but also plays a role in international conflicts.

Our students love the chance to study overseas with our ‘International Experience’ fieldwork. You’ll look at the different roles each country plays in global politics, and study just how much influence international bodies can have. Along with your international studies subjects, you can choose from others across arts, business, and human services and legal and behavioural studies. Your subjects may see you learning about business law, marketing, history, criminal justice or sociology. When you graduate, you could be a valuable member of government, whether local, state or federal, or work in non-government bodies and private practices that deal with issues on an international scale. Internships in Australia are also available throughout your degree.

Professional recognition
Australian Institute of International Affairs

Further study options
- Master of Teaching
- Master of Social Work
- Master of Criminal Justice and Criminology
- Master of Business Administration
- Master of Professional Accounting.

Career opportunities
- case manager
- immigration officer
- communications officer
- community support officer
- diplomatic
- government officer
- human rights officer
- migrant/refugee officer
- policy officer
- project coordinator
- project officer
- refugee officer
- social researcher
- united nations ambassador
- world food program officer.

Matt Grislis
Bachelor of International Studies

I really like being in a regional university where the campus is smaller and more intimate than in the city. I am currently studying third year of the Bachelor of International studies, and have already applied to do Honours next year. I would love to continue studying beyond this and hope to do a Master of Arts. Ultimately, I would love to work in foreign affairs or the diplomatic service.

I have really loved the flexibility of this course. I have picked up electives in economics to broaden the scope of my degree. In first year, I took an exchange program to China which was a fantastic experience.

If anyone is considering studying here, I would say to go for it. There are great teachers here, who really mentor their students and you get to work in a small and intimate environment. FedUni is a great place to study, make friends and to follow your dreams.
Bachelor of Community and Human Services

Are you passionate about helping people in the community?

Would you like to be able to provide support and assistance to a range of individuals, families and communities that are experiencing family violence, poverty, homelessness, mental health or living with disability?

In this degree, you'll learn the important skills and ethics needed for helping to improve the lives of others. You'll spend time in the industry, putting your skills into practice and experiencing real-life situations. This degree will prepare you for a career as a counsellor, in social research, youth justice, family and disability support, aged care, community engagement programs and more.

You'll learn the professional skills needed to succeed in the workplace, like communications and interpersonal skills and the theories behind your practices. Your subjects include 'social policy', 'social issues and personal values' and 'Australian indigenous societies'. You can also choose subjects from any other FedUni Arts degree, to learn a language, about public relations or politics.

Professional recognition

Australian Community Workers Association (ACWA) accreditation.

Field placement

Students can expect to have placements in second year and third year. Placements are undertaken continuously, not block mode.

Further study options

• Master of Social Work (Qualifying)

Trisha Livingston
Bachelor of Community and Human Services

The course is giving me a wonderful basis in a wide range of areas! I have been able to focus on areas that I find interesting and hold meaning to me. I have learnt that not only are we going to be helping others but it is vitally important to also take care of ourselves!

All of my lecturers are great – they give us real world situations and let us determine what the best practice is, they then tell us how they handled the situation.
### Bachelor of Arts/Bachelor of Education

<table>
<thead>
<tr>
<th>Duration</th>
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<tr>
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</tr>
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<tr>
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**Year 12:** Units 1 and 2: satisfactory completion in two units (any study combination) of General Maths or Maths Methods, or Units 3 and 4: any Mathematics; and a study score of at least 30 in English (EAL) or at least 25 in English other than EAL; or interstate/overseas equivalent. Minimum ATAR 70 (including ATAR adjustment factors).

**Non-Year 12:** HE, VET and/or work/life experience.

**Extra Requirements**
- Personal attributes assessment required. (Visit vtac.edu.au)
- Working with Children Check (WWCC)
- Non-Year 12: Applicants applying based on work/life experience must complete a personal statement. A literacy and numeracy test and/or interview may be required.

**Year 12 applicants will be ranked for admission based on ATAR and relevant adjustments. Refer to page 1 for details.**

You have an interest in the humanities, media and social science area, and would like to teach from Year 7 to VCE students.

We’ll prepare you for this through subjects like ‘Learning and Teaching’, ‘Young People and Learning Environments’ and ‘Diversity and Inclusion in Educational Settings’.

We’ll help you become an engaging, motivating and innovative secondary school teacher. Perhaps you’ll help students learn languages, perfect their written English or share your love for psychology. You can teach across Australia in remote communities, thriving regional centres or in our capital cities. You might even travel overseas to teach.

**Areas of study include:** Education, history, human behaviour, humanities, Japanese language, literature, psychology, teaching (secondary), and philosophy.

**Professional recognition:** Victorian Institute of Teachers (VIT)

**Career opportunities:** As well as preparing students for a range of careers open to Bachelor of Arts graduates, this program helps meet the current and emerging need for well-qualified and competent secondary school teachers (Years 7–12).

**Further study options:** Master of Education Studies

**You may also like to consider:** Bachelor of Education Studies; Bachelor of Education (Primary); Bachelor of Education (Primary and Secondary P–10); Bachelor of Health and Physical Education.

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### Bachelor of Community and Human Services/Bachelor of Education

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**Non-Year 12:** HE, VET and/or work/life experience.

**Extra Requirements**
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- Working with Children Check (WWCC)
- Non-Year 12: Applicants applying based on work/life experience must complete a personal statement. A literacy and numeracy test and/or interview may be required.

**Year 12 applicants will be ranked for admission based on ATAR and relevant adjustments. Refer to page 1 for details.**

A degree that will enable you to teach psychology to secondary school students or become a welfare officer in school or educational settings.

Our four-year degree will prepare you to become a confident, engaging and supportive teacher and/or work in the area of student welfare in schools. You will develop skills in community and health services and learn all about the ethics and skills needed to help improve the lives of others. You can work with students from Years 7 through to VCE. And you may even choose to work with students in programs where they’ve been identified as ‘at risk’ or disengaged. And throughout your career, you can switch between teaching and working in the community welfare role in school. During this degree, you’ll spend many of your hours in the field, learning the latest practices and seeing situations unfold in the classroom and in community settings. Many of the contacts you make during these placements can lead to your future career.

**Areas of study include:** Communications, community studies, human services practice frameworks, psychology, research, rural social welfare, social policy, sociology.

**Professional recognition:** Victorian Institute of Teaching (VIT)

**Career opportunities:** Secondary school teacher of students in years 7–12; Out of school programs where students may be identified as at risk or disengaged; Teach psychology and welfare in a school setting; Work in the field of community welfare.

**You may also like to consider:** Bachelor of Education Studies; Bachelor of Education (Primary); Bachelor of Education (Primary and Secondary P–10); Bachelor of Community and Human Services.

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### Teaching placement

You will undertake a minimum of 80 days of supervised teaching placement. This includes the opportunity during third year for overseas placements in locations such as Papua New Guinea, Timor Leste, England, China, New Zealand, and Nepal.

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### Admission pathway

Some applicants may need to complete the first year of the Bachelor of Education Studies and apply to transfer into the second year of this program.

Visit federation.edu.au/become-a-teacher for more information including our interactive study pathways tool.
You want to contribute to society in a meaningful and practical way. You want to understand why crime occurs. You’d like to work with people caught up in the criminal justice system, either accused, offenders or victims. You want to influence the way communities view crime.

This degree will prepare you for work in state and federal police, in courts and corrections, government departments and for work in community based agencies delivering criminal justice programs.

You’ll learn to understand crime data, why crime rates and types vary in different countries and across remote, regional and urban settings.

You’ll also learn to evaluate the effectiveness of different crime prevention strategies and policies, as well as develop a knowledge of criminal justice programs in international jurisdictions.

You will engage with debates about the interaction between the criminal justice system and groups in society who are over represented as victims, offenders or both. Consider the influence of factors such as disadvantage, ethnicity, aboriginality, disability, age and gender and the effect of these factors on access to justice.

In this degree, students develop the practical skills and knowledge to prepare them for work or further study. Assessments are informed by practical examples of the requirements of industry, practical experience in the field and presentations by those already in the field. This program also offers foundational research knowledge for students wanting to pursue post graduate studies or who would like to develop their research skills in industry. You can also choose a minor or second major from one of the following study areas including Community and Human Services, Behavioural Studies (Psychology) and the Bachelor of Social Science. The degree was developed in consultation from students, justice and community based agencies.
Bachelor of Social Science

Understand the past. Reimagine the future. Transform the way you see the world and your place within it.

You’ll develop the skills and drive to change society through a range of careers locally, nationally and across the globe. You will explore the Social Sciences and their impact in the real world. You will gain a deeper understanding of history, society and the global environment with an emphasis on the unique issues and context of Regional Victoria.

Subjects are arranged thematically to ensure you develop a broad set of transferable skills. This program is flexible and convenient – you can study in-community or on-campus and full time is condensed to 2 days of classes per week.

The small class sizes ensure you have the chance to participate, debate and collaborate with your fellow students and the academics, business and community leaders who shape the course.

You can choose to learn on the road through optional travel subjects to Gallipoli or the outback. At every stage of the course you will tackle real-life problems, often on-site at partner organizations, businesses and community groups. You will explore solutions to the complex public policy and business issues facing the leaders of our community.

We are bringing the Bachelor of Social Science to you...

You can study the full Bachelor of Social Science at one of our community locations like Wyndham, Bacchus Marsh, Daylesford and Baw Baw, as well as the FedUni campuses listed in the table above. Our community locations are always expanding. For the latest information: federation.edu.au/socialscience

Career opportunities

- academic
- arts administrator
- business development manager
- culture and change agent
- community development practitioner
- community development worker
- communications manager
- copywriter
- community worker
- consultant
- curator
- heritage curator
- journalist
- local government officer
- local government
- market researcher
- museum officer
- outreach officer
- policy analyst
- policy officer
- project coordinator
- researcher
- social media specialist
- small business operator
- social researcher
- tourism consultant
- tutor
- youth worker.

Sam Brown
Bachelor of Social Science

I am a graphic designer with a small business and have lived in Ballarat all my life. I had never considered going back to uni until I saw the Bachelor of Social Science. I want to expand my career and business to include the tackling of social issues. This course is inspiring and is teaching me to consider things more critically. I hope to grow my small business using the skills I have learned so I can become more involved in combatting the world’s problems. I love the supportive environment and the hands-on learning in this course. The content is relevant and really matters to me and the teaching staff are always accessible. Because of the flexible nature of the program, I can fit my study in with my work and business. I enjoy working with a diverse range of students and making friends from all walks of life. I would tell people thinking about the Bachelor of Social Science at FedUni that it will open your eyes and help you to see what is really happening in the world. You will be inspired to create change.
## Certificate IV in Disability

**Duration**: 1 year full-time  
**Location**: Mt Helen Campus (Ballarat)  
**Application**: VTAC/Direct  
**National Course Code**: CHC43115  
**Entry Requirements**: There are no formal entry requirements.  
**Extra Requirements**: Police Check, Working with Children Check (WWCC)

Areas of study include: Empowerment of engaged with their community. confidence as they become more greater independence and self-wellbeing. You’ll support people towards people with their physical and mental health professionals will be a central part of their homes. Working together with other community settings, support people in their homes or base yourself in residential homes. Working together with other health professionals will be a central part of your career, as you learn how to help people with their physical and mental wellbeing. You’ll support people towards greater independence and self-confidence as they become more engaged with their community.

Career opportunities: Accommodation services worker, adult day training centre worker, advocacy services worker, employment services worker, peer support programs worker, respite services worker, recreation services worker.

Further study options: Diploma of Community Services, Diploma of Alcohol and Other Drugs.

## Certificate IV in Community Services

**Duration**: 1 year full-time  
**Location**: Mt Helen Campus (Ballarat)  
**Application**: VTAC/Direct  
**National Course Code**: CHC42015  
**Entry Requirements**: There are no formal entry requirements.  
**Extra Requirements**: Working with Children Check (WWCC)

We’ll help you to perfect your skills at providing support for people in complex circumstances. You’ll become confident working with diverse groups, while increasing your skills in providing innovative, person centred processes in individual supports.

You’ll also learn how to support people in a person centred, individualised approach and how to advocate for human rights. This program will provide you with the knowledge and skills to prepare you for a variety of roles within the community services sector and equip you for further study.

Choose from your favourite interest areas like disability, mental health and youth work as you tailor your program through our electives.

## Diploma of Community Services

**Duration**: 2 years full-time  
**Location**: Mt Helen Campus (Ballarat)  
**Application**: VTAC/Direct  
**National Course Code**: CHC52015  
**Entry Requirements**: There are no formal entry requirements.  
**Extra Requirements**: Police Check, Working with Children Check (WWCC)

You’ll learn how to successfully case manage and support people in times of crisis, or those requiring help in some way in their lives. You can focus on a particular interest area through electives, like working with clients affected by drugs and alcohol and people with mental health issues. You will also learn how to work in a client-centred and family-focussed way. Plus, because hands-on experience is key to your confidence and career success, we’ll help you gain 400 hours in real community organisations. This course will give you the industry-recognised qualification to work in a wide range of community service sectors, particularly social welfare in government departments, not-for-profit or community-based organisations and for private employers.

Areas of study include: Case management, intake assessment and referral, counselling, group work, mental health, reflective practice.

Career opportunities: Local, state and federal government departments, voluntary organisations, community-based organisations, private employers in the Social and Community Services (SACS) industry.

Professional recognition: Australian Community Workers Association (ACWA).

Further study options: Bachelor of Community and Human Services, Bachelor of Social Science.

Between 25,000 and 50,000 jobs are expected to open for Welfare Support Workers over the next five years according to the Department of Employment. Here is your chance to bring consistency, support and hope to people’s lives.

federation.edu.au/arts
## Certificate IV in Alcohol and Other Drugs

- **Duration**: 1 year full-time
- **Location**: Mt Helen Campus (Ballarat)
- **Application**: VTAC/Direct
- **National Course Code**: CHC43215
- **Entry Requirements**: (Refer to page 1 for full details)
- **Extra Requirements**: Police Check, Working with Children Check (WWCC)

You’ll learn how to manage cases, help clients with complex needs and provide intervention strategies. Your work may focus on engaging people with alcohol and other drug issues in the community, helping people at times of relapse or promoting recovery through residential, clinical or home-based programs. Career paths include health education officer, family support worker and drug and alcohol worker. With our training you’ll be on your way to changing people’s lives for the better.

**Career opportunities:** Alcohol and/or other drug worker, alcohol worker, case worker, community support worker, detoxification worker, drug worker, family support worker, health education officer, outreach worker, residential care officer, support worker, welfare support worker.

**Areas of study include:** Case management, mental health, clients with complex needs, alcohol and other drugs sector, interventions and withdrawal services.

**Further study options:** Diploma of Alcohol and Other Drugs, Bachelor of Community and Human Services.

## Diploma of Alcohol and Other Drugs

- **Duration**: 2 years full-time
- **Location**: Mt Helen Campus (Ballarat)
- **Application**: VTAC/Direct
- **National Course Code**: CHC53215
- **Entry Requirements**: (Refer to page 1 for full details)
- **Extra Requirements**: Police Check, Working with Children Check (WWCC)

Alcohol and drug abuse are major health problems in Australia. If you are a dedicated, supportive and empathetic person, you can make a real difference to people’s lives. With our diploma, you’ll learn how to provide advanced interventions, build working relationships, create strategies to prevent relapses and more. You’ll become highly skilled and confident at counselling, referring, advocating for and educating your clients. You’ll also learn detailed information about laws affecting your clients and the range of services on offer to help them. Then, when you finish your studies, you go on to work in roles such as Community Rehabilitation and Support Worker and Alcohol and Other Drugs Worker.

**Career opportunities:** Alcohol and drugs worker, case manager, community rehabilitation and support worker, community support worker, health promotion officer.

**Areas of study include:** Case management, mental health, clients with complex needs, alcohol and other drugs sector, interventions, withdrawal services, research, work health and safety.

**Further study options:** Bachelor of Community and Human Services.
Professional Writing and Editing

Writers are on the front line of a revolution in information which demands an ability to communicate in print, on the web and in social media.

<table>
<thead>
<tr>
<th>Certificate IV in Professional Writing and Editing</th>
<th>Diploma of Professional Writing and Editing</th>
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</thead>
<tbody>
<tr>
<td><strong>Duration</strong></td>
<td>1 year full-time or 2 years part-time</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td>SMB Campus (Ballarat)</td>
</tr>
<tr>
<td><strong>Application</strong></td>
<td>VTAC/Direct</td>
</tr>
<tr>
<td><strong>National Course Code</strong></td>
<td>22203VIC</td>
</tr>
<tr>
<td><strong>Entry Requirements</strong> (Refer to page 1 for full details)</td>
<td>There are no formal entry requirements.</td>
</tr>
<tr>
<td><strong>Extra Requirements</strong></td>
<td>There are no minimum entry requirements but candidates are required to submit a 500-word piece or collection of writing with their application.</td>
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</table>

Take the first step towards a writing career which can take you around the world, or allows you to work from home. You will learn about copyright, how to establish your career in the creative arts industry and to design and produce professional text documents. But most importantly, you will enhance your writing skills across fiction and non-fiction, short scripts and narratives and writing for children. You will also learn to conduct research and to write for a range of media and gain knowledge of the markets available to professional writers and editors.

**Areas of study include:** Copywriting, the creative arts industry, writing and editing, fiction, non-fiction, text documents, research, short scripts, narratives, writing for young children.

**Career opportunities:** Creative writer, design and production trainee, editing and proofreading assistant/trainee, editing assistant/trainee, freelance writer, journalist trainee, marketing and public relations assistant, proofreading assistant/trainee, publicity assistant, publishing assistant.

**Further study options:** Diploma of Professional Writing and Editing; Bachelor of Arts.

The Diploma of Professional Writing and Editing will provide you with skills in writing and editing for employment or for further study. You will develop an awareness of industry standards and demands, and gain knowledge of the markets relevant to writers and editors. Units cover writing and editing skills for novels, short stories and popular fiction, industry laws and regulations, designing and developing text documents, advertising and writing for the alternative publications.

**Areas of study include:** Managing projects, the creative arts industry, freelance services, extended stories, non-fiction, writing and editing skills, writing for young adults, novel development, history and theory research, editing texts, publication pre-production processes, complex desktop published documents.

**Career opportunities:** Advertiser, advertising coordinator, copywriter, corporate writer, editor, fiction writer, freelance writer, journalist, media officer, non-fiction writer, proof-reader, publisher, publishing officer, writer.

**Further study options:** Bachelor of Arts.

A great writer can inspire, instruct and influence. In an age where clear and engaging information is the key to industry and leisure, good writers are in demand more than ever before. If you have a story to tell, or have dreamed of being on the frontline of breaking news; if you are moved by literature, and want to create your own, if you read advertising copy and are inspired to do better, then join us to become part of the information revolution.
Further study options

Bachelor of Arts (Honours)

- **Duration**: 1 year full-time or 2 years part-time
- **Location**: Mt Helen Campus (Ballarat), Gippsland Campus (Churchill), Off-campus/Online
- **Application**: Direct
- **Entry Requirements** (Refer to page 1 for full details)

A Bachelor of Arts program with a sequence in the relevant discipline with Distinction average in upper-level discipline-specific courses and no less than a Distinction in upper-level discipline-specific courses (giving a Grade Point Average (GPA) of at least 6.0).

The Bachelor of Arts (Honours) is a fourth-year program that often serves as a prelude to a higher degree in research or advanced professional practice in careers that entail complex research work. With half the program dedicated to a thesis-based experience of independent research conducted professionally, the program will prepare individuals for professional or research work in the disciplinary field of their preference by providing training in theory, methodology and epistemology.

Students are able to select one of these three streams.

- **Social Sciences**: Study sociology, criminology, and human services.
- **Humanities**: Study communication, international studies, history, literature, philosophy, politics, screen studies, and indigenous studies.
- **Creative Arts**: Study ceramics/3D, drawing, printmaking, photography, painting, performance and dance.

Master of Social Work (Qualifying)

- **Duration**: 2 years full-time or 4 years part-time
- **Location**: Mt Helen Campus (Ballarat), Berwick Campus
- **Application**: Direct
- **Entry Requirements** (Refer to page 1 for full details)

Successful completion of a relevant* Bachelor degree in the past 10 years. *Relevant Bachelor degree should have as a major discipline any of the following: social welfare, community work, sociology, psychology, nursing, education, criminal justice, international studies, indigenous studies.

Extra requirements include:

- Working With Children’s Check (WWCC), certified copies of applicants Bachelor degree with transcript are required.

Be an advocate for social justice and human rights. Make a real difference to the lives of people in need. Excel in your career in one of the fastest growing professions. Whatever your background, we'll prepare you to work across human and community services in government bodies, non-government organisations, community and health services and more. You’ll become confident working with migrants, people with alcohol, drug and mental health problems and in palliative care, child protection, youth services and much more.

**Professional recognition**: Australian Association of Social Workers (AASW).

Master of Arts

- **Duration**: 1.5 years full-time or 3 years part-time
- **Location**: Mt Helen Campus (Ballarat), Gippsland Campus (Churchill)
- **Application**: Direct
- **Entry Requirements** (Refer to page 1 for full details)

To be eligible for admission as a Candidate for a Masters by research degree a person must: have graduated with or qualified for a four year Honours Bachelor degree, or Degree with Honours, at least second class honors level, that included a dissertation demonstrating the ability to undertake research at Masters level; or hold qualifications and/or have demonstrated skills, experience, research, or publications which are assessed as being at least equivalent to the qualifications above.

This Masters by Research program sees candidates working with a Principal Supervisor, appointed by the Research Higher Degrees Sub Committee, with the approval of the School. A minimum of 1.5 years and a maximum of 2 years (full-time equivalent), this degree is awarded on the basis of an externally examined thesis of approximately 40,000 words.