

# Staff Giving

Thank you for considering a contribution towards Federation University Australia. Pledge options are provided below:

The University offers employees fortnightly payroll deduction options, either by 'after tax' contributions or by salary sacrifice (pre tax) contributions. Employees can have regular deductions or 'one off' contributions deducted from their fortnightly pay.

Contributions deducted from employees 'after tax' pay will be recorded on their PAYG Payment Summary at the end of the financial year.

All donors will be provided with an official receipt from the Foundation at the end of the financial year.

Employees are required to complete and return this form so deductions can commence.

All gifts are voluntary. If you have questions about the Foundation or how to change your gift details, call the Alumni / Foundation Office on 5327 9929 or [foundation@federation.edu.au](mailto:foundation@federation.edu.au)

**Yes!** I would like to support the Foundation with a gift.

FedUni Employee Number

Title

First Name

Surname

Address

Suburb

State  Postcode

Email Address

Contact Telephone

Signed  Date

I wish to donate a **regular fortnightly deduction** of  
\$  per fortnight commencing pay day  /  /

I wish to donate a **one off deduction** of  
\$  on pay day  /  /

**After tax** contribution (681)      **Pre tax** contribution (371)

Please contact me to discuss leaving a gift in my will to the University.

Thank you for your generous gift.  
We will send you a charitable tax receipt to the address provided.

I have read and understood the University's Conflict of Interest Policy, and will contact the Foundation Office if I have any questions about how it may apply to my donation.

Signed

Date  /  /

## Please return your completed form to:

Federation University Australia Foundation  
PO Box 663 BALLARAT VIC 3353

## Contact Us

Phone: + 61 3 5327 9929

Email: [foundation@federation.edu.au](mailto:foundation@federation.edu.au)

Web: [federation.edu.au/foundation](http://federation.edu.au/foundation)

## Tax Deductibility

All gifts of \$2 or more made to Federation University Australia through 'after tax' contributions are tax deductible.

A tax deductible gift receipt will not be issued by the University for contributions made through pre-tax salary sacrifice arrangements.

Taxation information included in this form is for information purposes only and is not provided as taxation advice. ABN: 51 818 692 256



## Privacy

Federation University Australia uses the information collected in this form for the purposes of processing donations, providing receipts and sending you further information about the University Foundation. Your personal information is sought on a voluntary basis, but please be advised that the University may be unable to process your donation if the information supplied is incomplete. The University may use your name in connection with the Foundation as a donor, unless you elect to remain anonymous. Federation University Australia values your privacy and will not otherwise make your personal information available to other individuals or organisations unless authorised or required by law. You are entitled to access and correct your personal information in accordance with the Privacy and Data Protection Act 2014 (Vic), and with the University's Information Privacy Policy.

For more information, please contact the University's Privacy Officer on (03) 5327 9504 or [privacyofficer@federation.edu.au](mailto:privacyofficer@federation.edu.au)