

# Position Description

## Camp St Performing Arts Student Representative

The Camp St Performing Arts Student Representative works to advocate on behalf of all Musical Theatre and Acting Federation University students at the Camp St Campus. This position is open to all FedUni students enrolled in a Performing Arts course at the Camp St Campus. The successful student elected into this position will carry out the role for a 24 month term from 1 November to 31 October. Students who anticipate graduating during their term are still welcome to apply.

### Key Responsibilities

- Attend up to 8 Senate meetings per year alternating between Ballarat, Gippsland, Berwick and Horsham campuses
- Organise, promote and run 2 Student forums on your campus inviting students to meet you and discuss ideas and issues
- Gather feedback from students at your campus through a variety of Senate communication channels
- Link Performing Arts students to events, university services and activities
- Be proactive in your approach to working on student issues by meeting with key staff members to highlight issues with them, researching realistic solutions and assisting to implement and promote changes made
- Support the promotion of the Student Senate and all action carried out by providing content for social media to the Communication portfolio Chair on a monthly basis
- Give a student voice to university projects and consultation processes
- Prepare a written member report ahead of each meeting, outlining student issues and projects that you are working on, for distribution with Meeting Agendas, which you will present at the meeting.
- Take an active role in one of the four portfolios, targeting specific issues within the portfolio. Portfolios include Communications, Student Connect, ITS/Facilities and Academic. Attend Portfolio meetings (either by phone, video conference or in person) between each main Senate Meeting

### Examples of Actions

- Design and build of a lockable bike shelter at Camp St
- Obtaining new furniture and equipment for the student lounge and kitchen
- Implement self-study spaces in the computer lab
- Working on increase opening hours of the SMB library
- Commenting on the Special Consideration guidelines
- Supporting student clubs to run activities for students including life drawing class

**Representative Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_