

Academic Integrity – How to make sure you follow FedUni’s rules on Assessment and Plagiarism

Students must:

1. Undertake assessment tasks responsibly and with honesty and integrity, and without collusion or cheating
2. Do not purchase material for use in assessment(s) or submit material (for assessment or review) prepared by another person
3. Do not collaborate with others on assessment tasks unless collaboration has been deemed permissible in the assessment task
4. Do not copy other people’s work or allow people to copy their own
5. Make every effort to reference correctly and not plagiarise
6. Understand and comply with the legislation and procedures of the University regarding plagiarism and seek help if unclear about the requirements
7. Be familiar with, and apply, the referencing practices acceptable to the School/Centre
8. Ensure that all sources of information are appropriately acknowledged
9. Check and improve assessable tasks using a text matching software tool provided by the University (where relevant and available) prior to submission
10. Take responsibility for the work that is submitted which includes taking precautions to ensure work cannot be copied, in whole or part
11. Sign a declaration when submitting each assessment that they have complied with requirements
12. Actively engage and seek academic support or self-educate based on feedback from academic/teaching staff
13. Do not cheat in exams and take responsibility for understanding special conditions that apply to their examination. e.g. open book, limited open book, closed book, non-programmable calculators allowed, etc.

All these rules are taken from FedUni’s Academic Integrity Procedure. For more information, talk to your teacher/lecturer or check the procedure in full here:

http://policy.federation.edu.au/learning_and_teaching/compliance/academic_integrity/ch02.php#Ch1944Se221059