Do you have your BUPA Health Insurance card? Go to International Admissions to collect yours today.

Need a doctor? Did you know that we have our very own medical clinic here on campus?

To make an appointment:
Call on 5327 6721
If you prefer you can drop in to:

October Important Dates

1st National Day India
2nd Mahatma Gandhi’s Birthday
8th October – University Mental Health Day
10th National Day Taiwan
12th National Day Spain
17th October – Get your Application in for ANZSSA
20th Anniversary of the Birth of Bab
24th United Nations Day
28th October – International Farewell Dinner
29th October – UNITY SHIELD Mt Helen
31st October – Applications close for Industry Placement Programs

If you haven’t already done so please change your campus and mailing address in my student centre to your address here in Australia. These addresses must be current and kept up to date and is a condition of your visa.

NEED A LIFT TO/FROM UNI?
RECRUITMENT FOR 2015 STUDENT MENTORS IS NOW OPEN!

The Student Futures Program is now recruiting for Student Mentors to work across various campuses in semester one 2015 and we welcome applications from our international students.

Student Mentors play an important part in the transition and success of first year students and are an integral part of FedUni’s transition and retention policy. In addition, becoming a mentor will give you an opportunity to develop your leadership and communication skills, which will look great on your resume! Plus, there is also almost always cake at training.

Would you like to find out more about the mentor program? Come along to one of our mentor information session, or drop in to see our friendly staff.

Mount Helen
Wednesday 15th October at 3.30pm in T127
Thursday 16th October at 10.30am in F313

Gippsland
Drop in and see the team outside the MUGSU lounge on Monday, 6th October and Tuesday, 7th October 12pm to 2pm.

Off campus/online students
Please contact Melinda directly studentfutures@federation.edu.au for more information. Horsham Please contact Kate directly studentfutures@federation.edu.au for more information.

Camp Street
Information session has already been conducted. Interested students please contact studentfutures@federation.edu.au for more information.

You can also find more information about the Mentor Program, including the position description, by visiting our web site.

Get involved

Right now we are calling for volunteers to help out on the day for our annual Unity Shield Soccer Competition. Jobs include set up and pack down of food stalls/ marquees/ signage/ helping with directions/referee’s/keeping score/ball retrievers/ field co-ordinators/cheer squad. Is this you?!

Date: Wednesday October 29th, 2014

Time: Competition starts from 11am until 3pm (Ideally we would love volunteers from 9 – 4pm or any time that you have available between those hours!)

All volunteers will be provided with food and refreshments throughout the day!

If you would like to help out, please contact the International Student Support Office or register your interest with Rebekah at international.ss@federation.edu.au
Cindy Gu – Jing GU (Cindy) is an international student from China studying her Bachelor of Commerce at Mount Helen Campus. Cindy is a member of the International Student Committee in 2014 and has been one of the most reliable members of the committee attending both orientation days and welcome events. Cindy stands out due to her commitment to volunteering though and has approached the International Office many times during the year wanting to know how she can assist more. She has assisted at Clean Up Day, Chat Clubs and FedUni Open Day. Cindy so often goes the extra mile with the enthusiastic assistance she gives FedUni FedUni after the arrival of over 30 Shenzhen students prior to orientation at mid-year. She contacted all the students via QQ and answered their questions about accommodation and more. Cindy conducted tours around campus and Ballarat with the students and regularly updated this office about any issues and concerns that they had. Cindy will be one of many FedUni student joining us on Monday 27 October at the FedUNITED Leadership Awards night to collect both a Leadership and a Volunteering Award. For more information on how you can get involved in the university community through volunteering and leadership log onto www.federation.edu.au/student leaders

CINDY GU – YOUR INTERNATIONAL STUDENT REPRESENTATIVE
When you are looking for work you may find that you have an employer that asks you to come in for a “trial”. The employer should only ask you to do a “trial” to see if you can demonstrate the skills that they are looking for.

A work trial is ok when:

• it involves no more than a demonstration of the person’s skills, where they are directly relevant to a vacant position

• it’s only for as long as needed to demonstrate the skills required for the job. This will depend on the nature and complexity of the work; therefore, it could range from one hour to a whole shift

• the person is under direct supervision for the entire trial. The employer should not leave you on your own to perform tasks or serve customers as they should be watching to see if you have the skills required.

Any period beyond what is a reasonable time to demonstrate the skills should be paid at minimum wage. If the employer would like to assess you further they should employ you as a casual employee for the probation period and pay you for all hours worked.

Unpaid Internships

The purpose of an Internship is to give the students work experience. If you find that you have entered into an internship where you are performing tasks that would usually be done by a paid employee or the tasks are business requirements, then the employer is required to pay you. The person who is doing the work should get the main benefit from the arrangement, if the business is benefitting from engaging the student, then the student would be classed as an employee and the employer would be required to pay the student for the duration of the internship.

If you are unsure if you should be paid for a trial or internship, contact the Careers and Employment Office. We are situated on Level 1 in the Albert Coates building (across from the International Student Office) or you can email studentcareerhub@federation.edu.au or phone 5327 9910.
Sponsorship opportunity for students

Between 2-5 December 2014, the International Education Association (ISANA) and ANZSSA are holding their first joint conference. The conference theme is Working with synergies: Benefiting the diversity of students and further information can be found on this website: http://www.conferencedesign.com.au/isana_anzssa2014/

To ensure the student voice is represented, ANZSSA has the pleasure of offering $1000 funding for a student studying in Australia to put towards conference costs. This student will have the opportunity to engage with a variety of students and staff from other institutions, represent the Australian experience on a student panel, further develop their leadership skill set, and share their learnings with their own student community.

Evaluation of applications

Applications will be evaluated by representatives of ANZSSA using the following criteria:

• Benefits to individual student and the tertiary provider she/he attends
• Applicant’s ability to disseminate learnings to a wide student community

How to apply

Complete the application form below and email this and two referee reports to:

christie.white@usq.edu.au

The deadline for applications is Friday 17 October 2014.

The successful applicant will be notified by Friday 31 October 2014 and will still be eligible for the early bird conference registration rate until Friday 7 November 2014.

Exam tips for the final semester of the year!

Exam Tips for International Students

For most students this will be the second lot of exams for this year but we would still like to remind you of a few important tips:

1. All exam information can be found at

2. Students from a Non English Speaking Background can take a hard copy bi-lingual dictionary into exams. The dictionary must be clean (not marked or annotated in any way; it will be inspected by exam supervisors) and you will need a letter of permission from your School. You should arrange for the letter in Swot Vac by going to your School reception desk. The University Guideline can be found at: http://federation.edu.au/__data/assets/pdf_file/0010/119476/nesb-special-provisions.pdf. You must take your official student ID card to every exam.

3. Make sure you know where the exam venues are and allow extra time for parking and walking to the venue – it might be very busy if it’s a large exam.

4. Make sure you know exactly what materials are allowed in the exam – if it’s not listed on the front cover of the exam paper you are not allowed to have it (e.g. spare paper, books, notes, calculator). If in doubt ask your lecturer next week before exams start. Taking non-approved materials into exams could result in a disciplinary offence – e.g. losing all of your marks for the exam or a charge of cheating.

5. Students at Fed Uni do not have allocated seating but general seating areas for your exam subject will be displayed outside the venue when you arrive.

6. Mobile phones must be turned off (including alarms) and placed under your desk in a zip lock bag (provided at the venue). If your phone rings or you are found using your phone it is a disciplinary offence and the outcome could be very serious for you.

7. The Supervisor in Charge of the exam will tell you when you can start writing and when you must stop.

8. Students who want to ask a question should raise their hand and a supervisor will come to assist them.

9. Talking to each other is not allowed; it is a disciplinary offence and the outcome will be very serious for you.

If you have any questions or need some help please visit us in the Student Advisory Service office on the first floor of the Albert Coates building above the café.

Good luck with those exams! ☺

Liz and Kylie
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6th October</td>
<td>Oktoberfest Luncheon 11am, Quad Social Squash 5pm Uni Sports Social Soccer 6pm, Brown Gym</td>
</tr>
<tr>
<td>8th October</td>
<td>MENTAL HEALTH DAY Free Table Tennis try out @ Ballarat Table Tennis Association Dowling Street Wendouree (1-3pm)</td>
</tr>
<tr>
<td>9th - 10th October</td>
<td>Leadership Conference</td>
</tr>
<tr>
<td>9th October</td>
<td>Social Soccer (6pm – Brown Gym)</td>
</tr>
<tr>
<td>11th October</td>
<td>Diwali Celebrations (Festival of Lights) Ballarat Lodge 613 Main Road, Ballarat</td>
</tr>
<tr>
<td>15th October</td>
<td>Oktoberfest (hosted by StoneCutters) 2pm Ballarat PoloCrosse Grounds</td>
</tr>
<tr>
<td>18th October</td>
<td>Federation University Blue tie Ball</td>
</tr>
<tr>
<td>19th October</td>
<td>FREE SWIMMING (8AM – 6PM) Ballarat Aquatic &amp; Lifestyle Centre Gillies St North, Ballarat</td>
</tr>
<tr>
<td>25th October</td>
<td>#WalkTogether Save the Date <a href="https://www.youtube.com/watch?v=TRuCB_53Us4">https://www.youtube.com/watch?v=TRuCB_53Us4</a></td>
</tr>
<tr>
<td>27th October</td>
<td>FeeUNITED Leadership &amp; Sports Awards 6pm Ballarat Lodge</td>
</tr>
<tr>
<td>28th October</td>
<td>International Farewell Dinner Location &amp; further details TBC</td>
</tr>
<tr>
<td>29th October</td>
<td>Unity Shield</td>
</tr>
</tbody>
</table>