

## Attendance and participation expectations for students

- Regular engagement with learning is closely linked to your success at university (Fraser & Killen, 2003; Krause, 2005; Sharma, Mendez & O'Byrne, 2005; Zepke & Leach, 2010). It is important that you commit to your studies and actively participate in learning. For a full time student, contact and non-contact learning equates to around 40 hours a week (including the lecture break) (Australian Government, 2014).
- Studying full time at university is equivalent to working a full time job. There is some evidence to suggest that paid work over 16 hours per week or more impacts negatively on academic performance (Krause, Hartley, James, & McLinnis, 2005).
- As a professional responsibility, it is expected that you will attend all of your timetabled classes and engage in all required online activities (if studying on-campus), or (for online students), engage regularly with online learning materials.
- If you are an on-campus student, learning materials are kept in course Moodle sites so that you can revisit the content of your classes. These notes are not normally provided as an alternate to attending class.
- Notify your lecturer/tutor (in advance if possible) of any absence from any class. You should provide your plan for making-up the missed class. An email message from your official student email address is all that is required.
- Inform your Program Leader or Campus Coordinator and lecturer/tutor when illness, or other extenuating situation, prevents you from attending classes for a week or more. Always obtain documentation or evidence to support any absence such a Certificate from your medical practitioner. The Higher Education [Special Consideration website](#) provides information for students about Discretionary Assessment Extensions and Special Consideration.
- Attend and complete approximately ten hours per week of study for each course you are enrolled in (contact and non- contact learning).
  - Contact Hours: For those enrolled in on-campus mode, your personal timetable shows your contact hours. These are scheduled classes that you are expected to attend in person. For online students the tutor will advise you of any online tutorials or consultation times.
  - Non-contact hours: These consist of independent study completed outside formal classes (reading and preparation for class, planning and working towards completion of assessment). For first year students in the School of Education your lecturer/tutor will provide you with a weekly list of tasks that will guide your independent (non- contact hours) study.
- These hours should be spread out across the semester. Other activities such as paid or volunteer work, family and social activities should be planned around your hours of study. Your course description provides guidance on recommended time per learning activity.

## References

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