

For all Training Provider staff

Contract Notification

CN No.	2019-15	Date:	17 July 2019
To:	Chief Executive Officer or equivalent		
Purpose:	For information		
Scope:	All 2018-19 VET Funding Contracts for Non-TAFE Training Providers		
Subject:	Application form for non-TAFE training providers seeking to add courses related to the 'Victorian Government's industry plan for family violence prevention and response' to their funded scope in 2019 and (if required) to request an increase to their Commencement Allocation to cater for these courses		

Purpose

- To advise non-TAFE training providers of the application process for seeking to add courses related to the 'Victorian Government's industry plan for family violence prevention and response' to their Funded Scope and (if required) to request an increase to their Commencement Allocation to cater for these courses.

Background

- Contract Notification 2019-11 varied 2018-19 VET Funding Contracts to implement initiatives to support the Victorian Government's industry plan for family violence prevention and response, including the introduction of 22510VIC – *Course in identifying and responding to family violence risk*.
- This Contract Notifications also advised non-TAFE training providers that, given the status of the 22510VIC – *Course in identifying and responding to family violence risk* as a government priority, the requirement to submit an application to have the Course added to their Funded Scope would be streamlined and tailored towards the requirements of the new course.

Main Points

- The Department has published a specific purpose contract variation request form for training providers seeking to:
 - add 22510VIC – *Course in identifying and responding to family violence risk* to their Funded Scope; and/or
 - increase to their Commencement Allocation for the purpose of delivering this course.
- The form can be found in the Documents section of SVTS under the heading "2019 Contract Variation Request - industry plan for family violence prevention and response".
- The Department anticipates the accreditation of additional courses relevant to the 'Victorian Government's industry plan for family violence prevention and response' over the next year. Training Providers should use this same contract variation request form when seeking to add such additional courses to their Funded Scope and/or to increase their Commencement Allocation to cater for them.
- Once completed, the form should be lodged electronically via the Enquiries function of SVTS under the category "Skills First Funding Contract – requests for Additional Commencements/Expanded Funded Scope".

Resources

- This Contract Notification should be read in conjunction with Contact Notification 2019-11 which provides details of the 'Victorian Government's industry plan for family violence prevention and response' in the context of the VET Funding Contract, including information about exemptions to certain Skills First eligibility criteria for participants in courses under the initiative.

Critical Dates

- N/A

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