

Coronavirus response - Federation University Australia

Monday 16 March 2020

Dear *|FName|*,

We are sorry to inform you that your Federation University graduation ceremony has been postponed in line with Australian Government restrictions on mass gatherings as part of the national response to coronavirus COVID 19.

All graduation ceremonies due to be held in March/April 2020 will be rescheduled to the end of the year. Given the unusual circumstances, we will refund your graduation event fee and will initiate a new registration and payment process once the revised date is confirmed. We are working with our graduation service provider to organise this refund and will endeavour to complete this process as swiftly as possible.

Our graduation ceremonies are a formal event to celebrate your achievements with family and friends and we hope you are able to join us to mark this occasion later in the year. Postponing the event does not impact the completion of your degree. You are now a graduate of Federation University regardless of when you attend a graduation ceremony.

We will shortly be uploading the digital copies of your official graduation documents to the <u>My eQuals portal</u>. You will receive an email when they are uploaded, notifying you that you can go online to access them. Should you require access to your physical documents prior to a rescheduled date please contact the Graduations Office.

Please contact us on 1800 333 864 (1800 FED UNI) or submit an enquiry using the <u>Graduation online contact</u> request form should you require further support or enquiries pending the above processes.

I congratulate you on your achievements and our whole university community looks forward to celebrating your hard work and success later in the year.

Best regards

Claire Shaw University Registrar Federation University Australia





Federation.edu.au 1800 FED UNI CRICOS Provider No. 00103D | RTO 4909