Service Agreement Notification

SAN No. | 2012-16 | Date: | 5 JUNE 2012
---|---|---|---
To: | Chief Executive Officer or equivalent
Purpose: | Information only
Scope: | 2012 Skills for Victoria Service Agreement
| 2012 Skills for Victoria Service Agreement Non Victorian Based RTO Delivering to a National Enterprise
Subject: | ISSUE OF UPDATED 2012 SERVICE AGREEMENTS

For all RTO staff

**Background**

- Service Agreement Notifications (SANs) have been issued across 2012 relating to the Victorian Training Guarantee (VTG) eligibility in light of multiple enrolments and arrangements arising as part of the Budget announcement ‘Refocusing Vocational Training in Victoria’, as follows:

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<tr>
<th>SAN</th>
<th>Title</th>
<th>Date issued</th>
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<tbody>
<tr>
<td>SAN 2012-03</td>
<td>Eligibility Criteria for the Victorian Training Guarantee</td>
<td>1 February 2012</td>
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<td>SAN 2012-04</td>
<td>Evidence of Student Eligibility</td>
<td>8 February 2012</td>
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<td>SAN 2012-09</td>
<td>Update on eligibility criteria for the Victorian Training Guarantee</td>
<td>16 April 2012</td>
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<td>SAN 2012-10</td>
<td>Variations to 2012 Service Agreements - fees and subsidies from 1 July to 31 Dec 2012</td>
<td>2 May 2012</td>
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<td>SAN 2012-11</td>
<td>Clarifications re: Service Agreement Notification 2012-10</td>
<td>15 May 2012</td>
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<td>SAN 2012-15</td>
<td>Variation re: Service Agreement Notification 2012-10 – Student Loadings</td>
<td>24 May 2012</td>
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**Main Points**

- In order to assist RTOs in managing these contractual variations, updated 2012 Service Agreements have been published on SVTS in the 'Documents' section.

- In addition to inclusion of the variations and relevant effective dates outlined in the SANs above, the opportunity has been taken to amend references from ‘Skills Victoria’ to ‘the Department’, and the addition of the definition of Deputy Secretary to non TAFE Agreements.

- TAFE institutes will receive updated 2012 Service Agreements shortly.

**Actions Required:**

- All enquiries concerning this Service Agreement Notification should be lodged on SVTS under the category ‘Service Agreements’.

Lee Watts
Executive Director
Training Market Operations