

## FEDERATION UNIVERSITY ALUMNI AWARDS NOMINATION FORM 2020

### 1. Personal Details

Title

Family Name

Given Name(s)

Former Name

Date of birth

Postal address

Suburb

State

Postcode

Phone number

Email address

### 2. Graduation Details

Course/Program graduated from

Year(s) graduated

### 3. Alumni Award (Please tick the relevant award)

Alumni of the Year *(for alumni 30 years of age and over)*

Young Alumni of the Year *(for alumni under 30 years of age)*

International Alumni of the Year *(for international alumni living and working in a country other than Australia for more than 3 years since graduation)*

Distinguished Alumni Award *(This preeminent award recognises the recipient's exceptional contribution to a chosen field of endeavour, and their pursuit of excellence in everything they do)*

Distinguished Alumni Award (Posthumous) *(This preeminent award posthumously recognises the recipient's exceptional contribution to a chosen field of endeavour, and their pursuit of excellence in everything they did)*

**4. Nomination Category** (Please tick the relevant category)

- Outstanding professional achievement
- Outstanding academic or research achievement
- Outstanding service to Federation University or its predecessor institutions
- Outstanding service to the community

**5. Nomination and Curriculum Vitae** Description to be no more than 500 words

Please outline why in your opinion this person should receive an alumni award, and describe how this person has demonstrated one or more of the nomination categories.

**6. Referees** (two written references required)

Please provide two written references from people (outside of your family) who can support the nomination.

These references should include:-

- Referee personal details:-
  - Name
  - Address
  - Occupation
  - Relationship to the nominee
  - Phone number
- Describe how the alumni member meets one or more of the nomination categories.

**7. Supporting Documentation**

Please provide any other relevant information to support this nomination eg DVD, articles, awards, newspaper article, website etc.

Nominee's portrait photo (high resolution jpeg, head and shoulders only).

**8. Nominator Details**

Full Name

Relationship to nominee

Phone number

Email address

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**9. Authorisation**

I have obtained permission from the nominee to proceed with this nomination and to provide the following attached information. I certify that this information is true and correct to the best of my knowledge.

Nominator's signature:

Date:

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## 10. Nomination Checklist

- Provided your full details
- Provided the full details of the nominee
- Completed a statement of nomination
- Attached the most current CV of the nominee
- Attached a high resolution photo of the nominee (jpeg)
- Provided two written references
- Provided any other relevant information to support this nomination eg website
- Obtained the permission of the nominee
- Signed and dated this form

## 11. Submitting the Nomination

Nominations can be scanned and emailed to the Alumni Office [alumni@federation.edu.au](mailto:alumni@federation.edu.au) or:-

### Postal Address:

Alumni Office  
Federation University  
PO Box 663  
BALLARAT VIC 3353

### Location:

First Floor  
A Building  
Public Relations  
Chancellor Drive  
M Helen Campus  
Mt Helen

For further information please contact the Federation Alumni Office on +61 3 5327 9825.