

STATUTE 1.3-THE SCHEDULE

Provisions Governing Meetings of Every Body of the University

- 1.1 In this Schedule, unless the contrary intention appears “present” means a member of a body who is participating in a meeting by any means of communication approved by the chair of a body even if that member is not physically present at the same place as another member participating in the meeting.
- 1.2 For the purposes of sub-section 1.1 “body” excludes Academic Board.
2. If the quorum prescribed for meetings of the body is not present within thirty minutes of the time nominated for commencement of a meeting, the meeting shall be regarded as cancelled.
3. If a meeting is cancelled under section 2 the business for that meeting of which notice has been given shall take priority at the next scheduled meeting of the body.
4. If the chair of a body is absent or vacates the chair, the meeting shall be chaired by the deputy chair or, if there is no deputy chair, by a person elected by a majority of votes of the members present.
5. A meeting may commence after a quorum is present and shall continue until such time as business on the notice of business is completed or the meeting is adjourned or the chair becomes aware of the absence of a quorum.
6. All questions which come before any meeting shall be decided by a majority of votes of the members present and voting.
7. The chair shall have a vote and, in case of equality of votes, a casting vote on any question to be decided by a body.
8. A resolution at any meeting shall not be rendered invalid by a vacancy in the membership of the body or by the absence of any member of the body or by any defect in the election or appointment of a member attending the meeting or presiding at the meeting if the defect is discovered at any time after the meeting has concluded.
9. A resolution at any meeting shall not be rendered invalid by-
 - (a) the accidental omission to give notice of the meeting;
 - (b) failure to give the prescribed period of notice;
 - (c) failure to give notice in the prescribed form or manner; or
 - (d) non-receipt of a notice-to or by any member or person entitled to attend meetings of the body unless at that meeting the attention of the body has been drawn to the irregularity and the body fails to resolve that the irregularity be waived.