

Contract Notification

CN No.	2018-08	Date:	16 February 2018
To:	Chief Executive Officer or equivalent		
Purpose:	General Information		
Scope:	All 2018-19 VET Funding Contracts		
Subject:	<i>Skills First</i> 2018 Professional Development Program		

For all training provider staff

Purpose

- To advise training providers about the *Skills First* 2018 Professional Development Program.

Background

- Skills First*, the government's agenda for the Victorian TAFE and Training system, includes a commitment to high quality training.
- VET Funding Contracts reflect this commitment and include a range of associated elements that go to ensuring quality training and assessment, including the requirement that students must be supported to participate in suitable and appropriate training that best meets their needs.
- To assist training providers to deliver high quality training and assessment, a suite of workshops is being made available throughout 2018, fully funded by the Department of Education and Training (the Department). These workshops make up the *Skills First* 2018 Professional Development Program.
- The program has been developed in conjunction with the VET Development Centre (VDC) and experienced VET practitioners, with each workshop addressing a particular aspect of the VET Funding Contract that goes to the delivery of high quality training. The program will be delivered by the VDC.

Main Points

- The *Skills First* 2018 Professional Development Program will consist of the following workshops:
 - 'Planning and Delivering Suitable and Appropriate Training' - supporting training providers to deliver training that it is most suited to each individual student's needs and aspirations;
 - 'Developing Effective Training and Assessment Strategies' – supporting training providers to prepare Training and Assessment Strategies that are consistent with regulatory standards; and
 - 'Good Practice for LLN Assessment and Support'- supporting training providers to appropriately conduct thorough and valid language, literacy and numeracy assessments to ensure literacy and numeracy skills are adequately considered when carrying out a Pre-Training Review.

Resources

- Training providers are advised to look out for the announcement of dates for each of the three workshops, and the opportunity to register on SVTS. The workshops will be run from March to September 2018.

Greg Norton

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