

Contract Notification

CN No.	2015-07	Date:	21 April 2015
To:	Chief Executive Officer or equivalent		
Purpose:	Advice to RTOs		
Scope:	All VET Funding Contracts		
Subject:	Restoration of student VTG entitlements – BAWM		

For all RTO staff

Purpose

- This Contract Notification advises RTOs that some students who undertook *Victorian Training Guarantee* (VTG) funded training at BAWM (TOID 21357) in certain qualifications are having their entitlement to Victorian Government subsidised training restored.
- Some affected students may seek to undertake new training at other contracted providers in the coming weeks and months.

Background

- RTOs may be aware of a recent decision by BAWM (also known as Buildit Learning, Diverse learning or RTO Edge) to recall some qualifications it issued last year (2014) in:
 - Certificate III in Children's Services;
 - Certificate III in Aged Care; and
 - the Certificate III in Competitive Systems and Practices/Certificate III in Business Administration achieved as a dual program.

Main Points

- Not all students who undertook these qualifications at BAWM last year are affected by this recall. Students who *are* affected by the recall of these qualifications are having their entitlement to training under the VTG restored.
- Letters have been sent to all affected students by both Vocation Ltd (of which BAWM is a subsidiary) and the Department. The letters advise students that they have been provided with another opportunity to undertake further subsidised training at the Certificate III level (or above).

Restoration of entitlement for students who studied Certificate III in Children's Services and Certificate III in Aged Care

- Students whose Certificate III in Children's Services or Certificate III in Aged Care were recalled may also hold valid Certificate III-level qualifications in other fields (through concurrent study) however their entitlement to further study at Certificate III level is being restored to enable them to repeat the recalled qualification or undertake another qualification at that level. In other words, these students' eligibility should be assessed as though they had neither commenced nor completed a qualification at Certificate III level. All other eligibility criteria apply.

Restoration of entitlement for students who studied the dual qualification Certificate III in Competitive Systems and Practices/Certificate III in Business Administration

- Students whose dual qualification in Certificate III in Competitive Systems and Practices/Certificate III in Business Administration has been recalled are being given the opportunity to undertake training at Certificate III level to enable them to undertake a further qualification at Certificate III level. In other words, these students' eligibility should be assessed as though they had neither commenced nor completed a qualification at Certificate III level. All other eligibility criteria apply

- All enrolment and Pre Training Review practices continue to apply to these students.
- The Department has requested that these students present their letter confirming further eligibility at any RTO at which they seek to undertake training. A sample letter from the Department to BAWM students is at **Attachment 1** for reference. RTOs should note that letters were tailored to the student's circumstances and may differ slightly from the sample. RTOs must retain the original letter on file for audit or review purposes.

Relevant Resources

- RTOs should submit any enquiries in relation to this matter via SVTS, under the category 'Restoration of Entitlement'.

Lee Watts

Executive Director
Training Market Operations



Department of Education & Training

Higher Education and Skills Group

**Attachment 1 – Sample letter from the
Department to affected BAWM students**

2 Treasury Place
East Melbourne, Victoria 3002
Telephone: +61 3 9637 2000
DX 210083
GPO Box 4367
Melbourne, Victoria 3001

Student Name
Student Address

REF: reference id

Dear Student Name

ENTITLEMENT TO SUBSIDISED TRAINING UNDER THE VICTORIAN TRAINING GUARANTEE TO REPEAT YOUR QUALIFICATION

I am writing to you about training you completed during 2014 in the [COURSE NAME HERE] at the registered training organisation BAWM, also known as Buildit Learning, Diverse Learning or RTO Edge. You may also have received a letter about your training from that training provider.

This training was funded through the Victorian Training Guarantee (VTG) which is an entitlement to subsidised training in Victoria.

BAWM is voluntarily recalling a number of qualifications that were delivered in 2014, including yours, due to concerns with training quality. This means that the qualification you received from BAWM is no longer valid, and cannot be used as evidence of your skills and competency. This action also affects any Statements of Attainment you were issued if you completed some units but not the whole qualification.

This decision has been taken to ensure the integrity of qualifications and that Victorians are provided with high quality training that equips them with job ready skills. The Victorian Government recognises that this is not a reflection of your abilities or efforts while undertaking the training.

Your entitlement to a government subsidised place under the VTG is being restored, to allow you to retrain in the [COURSE NAME HERE] or another qualification at the Certificate III level at another provider that offers government subsidised places.

If the recalled qualification is linked to your employment, you must inform your employer of the recall. If your employer would like further information, they can contact the Victorian Government Contact Centre on 1300 842 754.

Please take this letter with you if you wish to enrol with a training provider that offers subsidised training. You can find a new training provider on the Victorian Skills Gateway at www.education.vic.gov.au/victorianskillsgateway.

Please note that all other VTG eligibility criteria apply. Your new training provider will be able to direct any questions about your eligibility to the Department.

I wish you all the best with your endeavours.

Yours sincerely

(signed)
Lee Watts

Executive Director
Training Market Operations

14 April 2015

For further information, please contact:

If you have questions about the Victorian Training Guarantee you can call the Victorian Government Contact Centre on 1300 842 754.

You can also contact the Department of Education and Early Childhood Development via its website: www.education.vic.gov.au/restore

If you would like to speak to someone in person, you can visit (along with your family) one of the Department's Workforce Development Centres which are open 9.00am to 5.00pm Monday to Friday at the following locations:

Geelong
Workforce Development Centre
(03) 5213 7967
The Gordon, 2 Fenwick Street, Geelong 3220

North Western
Workforce Development Centre
(03) 9041 3893
Suite 12, 11 – 17 Pearcedale Parade, Broadmeadows 3047

South Eastern
Workforce Development Centre
(03) 8774 4298
Level 4, 329 Thomas Street, Dandenong 3175

Other resources
Victorian Skills Gateway www.education.vic.gov.au/victorianskillsgateway
Victorian Registration and Qualifications Authority www.vrqa.vic.gov.au/complaints