

RESEARCH COMMITTEE

Meeting	1/24
Date and time	Tuesday 27 February 2024 from 1:30 – 3:30 pm.
Chair	Professor Shane Thomas, Associate DVC (Research and Innovation) Health Promotion
Deputy Chair	Professor Nima Amjady, Director, Centre for New Energy Transition Research
Members	<p>Professor Bernadine Van Gramberg, Chair, Academic Board</p> <p>Professor Wendy Wright, Dean, Graduate Studies</p> <p>Dr Mark Potter, Director, Research and Innovation</p> <p>Associate Professor Helen Thompson, Director, Centre for eResearch and Digital Innovation</p> <p>Professor Fadi Charchar, Director, Health Innovation and Transformation Centre</p> <p>Professor Thomas Baumgartl, Director, Future Regions Research Centre</p> <p>Professor Joarder Kamruzzaman, Director, Centre for Smart Analytics</p> <p>Professor Nima Amjady, Director, Centre for New Energy Transition Research</p> <p>Professor Joanne Porter, Director, Collaborative Evaluation and Research Centre</p> <p>Professor Jenene Burke, Acting Executive Dean, Institute of Education, Arts and Community</p> <p>Professor Remco Polman, Executive Dean, Institute of Health and Wellbeing</p> <p>Professor Iven Mareels, Executive Dean, Institute of Innovation, Science and Sustainability</p> <p>Professor Andrew Gunstone, ADVC Reconciliation</p> <p>Associate Professor Jason Giri, Dean, Global Professional School</p> <p>Janette Wright, Director, University Library</p> <p>Professor Madhu Chetty, elected Member of the Professoriate</p> <p>Samuel Crane, elected Higher Degree Research Student</p> <p>Dr Threasa Meads, elected Higher Education Academic</p> <p>Dr Martin Davies, Senior Learning and Skills Advisor</p>
In attendance	Lucy Rogers, Academic Secretariat
Venue	Videoconference. Please join the meeting via the Teams link in your calendar.
Apologies	To be directed to academic.secretariat@federation.edu.au

Federation University Australia acknowledges the Traditional Custodians of the lands and waters where its campuses are located, and we pay our respects to Elders past and present, and extend our respect to all Aboriginal and Torres Strait Islander and First Nations Peoples.

1. PROCEDURAL MATTERS

★ 1.1 Welcome and apologies

Chair

Welcome to new members

Professor Madhu Chetty – professor of Information Technology IISS (elected)

Professor Andrew Gunstone – ADVC Reconciliation (Co-opted)

Professor Jenene Burke – (Acting) Executive Dean IEAC (Ex officio)

Dr Threasa Meads – Lecturer in Humanities and Social Science (elected)

Samuel Crane – PhD student (elected)

Dr Martin Davies, Senior Learning and Skills Advisor representing professional staff (Co-opted)

★ 1.2 Starring of agenda items and adoption of unstarred items

Chair

Agenda items 1.1, 1.2, 1.4, 2.1, 2.3, 3.1 – 3.7 and 5.2 have been starred in the agenda for discussion

Recommendation

That all unstarred items on the agenda be adopted without discussion and the recommended action taken, or the information therein noted.

1.3 Preliminary matters

★ 1.4 Minutes of the previous meeting

Link 1.4

Members are invited to confirm the minutes of the previous meeting.

Recommendation

That the minutes of the previous Research Committee meeting RC 5/23 held on 15 November 2023 be confirmed as a true record.

1.5 Business arising from the minutes

2. CHAIR'S REPORT

★ 2.1 Report from the Chair, Research Committee

Chair

verbal report

The Chair, Professor Shane Thomas will give a verbal report.

2.2 Election of Deputy Chair

Congratulations to Professor Nima Amjady elected as Deputy Chair for 2024. The term will end 31 December 2024.

★ 2.3 Research Committee Schedule of Business

Chair

Link 2.3

In preparation for the 2024 RC Schedule of Business, a plan that aligns with both Academic Board and the Higher Education Standards Framework (HESF) has been developed. For discussion. All comments are welcome from the committee members.

3. ITEMS OF GENERAL BUSINESS

- | | | |
|--|---------------------|-----------------|
| <p>★ 3.1 Report on the 2019 – 2023 External Research Review and ERA</p> <p>Professor Remco Polman, Executive Dean, Institute Health and Wellbeing, will give a verbal update on:</p> <p>a) the external research review, and</p> <p>b) the latest results in Excellence in Research for Australia (ERA)</p> <p>Recommendation RC1/24/3</p> <p>That the Research Committee approves the Excellence in Research for Australia (ERA) report and forward it to Academic Board for noting.</p> | <p>Remco Polman</p> | <p>Link 3.1</p> |
| <p>★ 3.2 Graduate Research School Skills Development Program (SDP) for HDR candidates and Research School Supervisors induction</p> <p>The Dean, Graduate Research School Professor Wendy Wright will update the committee on;</p> <ol style="list-style-type: none"> 1. HDR Skills Development Program (ISDP), 2. Supervisor skill development (SSD) induction program, 3. HDR Internship session, and 4. Student Evaluation of Postgraduate Programs (SEPP) <p>Recommendation RC1/24/4</p> <p>That the Research Committee approves the Graduate School Skills Development Program for HDR Candidates and Research School Supervisors induction and the HDR internship session and sends it to Academic Board for noting.</p> | <p>Wendy Wright</p> | <p>Link 3.2</p> |
| <p>★ 3.3 Graduate Research School Quarterly Report</p> <p>The Dean, Graduate Research School, Professor Wendy Wright will report on the quarterly results of the Graduate Research School including: key performance indicators, completions, new applications and confirmation of candidature, delegation of authority, leave from studies and change to supervision.</p> <p>Recommendation RC1/24/5</p> <p>That the Research Committee approves the Graduate Research School Quarterly Report and sends it to Academic Board for noting.</p> | <p>Wendy Wright</p> | <p>Link 3.3</p> |
| <p>★ 3.4 HDR Program Review Action Plan</p> <p>An external review of the Graduate Research Programs was undertaken in 2023. This is an updated of the action plan devised to address the recommendations of that review.</p> | <p>Wendy Wright</p> | <p>Link 3.4</p> |
| <p>★ 3.5 Research Integrity Annual Report 2023</p> <p>The Director, Research & Innovation Dr Mark Potter, will review research development from 2023</p> <p>Recommendation RC/24/6</p> <p>That the Research Committee approves the Integrity Annual Report 2023 and sends it to Academic Board for noting.</p> | <p>Mark Potter</p> | <p>Link 3.6</p> |
| <p>★ 3.6 Guidelines for HDR candidates on the use of Generative Artificial Intelligence (AI) tools</p> <p>Professor Wendy Wright, Dean Graduate Research School will present this item for noting.</p> | <p>Wendy Wright</p> | <p>Link 3.7</p> |

4. STANDING ITEMS

- ★ **4.1 Research Risk Register update** Mark Potter Link 4.1
 The Director, Research and Innovation, Dr Mark Potter will give a brief update on developing the risk register for research.

5. REPORTS

- 5.1 Dean, Graduate studies** Wendy Wright Link 5.1
 Graduate Research School Board draft minutes from a meeting held 21 November 2023
 - ★ **5.2 Director, Research and Innovation** Mark Potter Link 5.2
 The Director, Research and Innovation will discuss the 2024 Research Services priorities for 2024.
 - 5.3 Centre for eResearch and Digital Innovation (CeRDI)** Helen Thompson Link.5.3
 A report from the Director, CeRDI, Professor Helen Thompson is attached.
 - 5.4 Centre for New Energy Transition Research (CfNETR)** Nima Amjady
 There is no report for this meeting.
 - 5.5 Centre for Smart Analytics (CSA)** Joarder Kamruzzaman
 There is no report for this meeting.
 - 5.6 Future Regions Research Centre (FRRC)** Thomas Baumgartl Link 5.6
 A report from Professor Thomas Baumgartl is attached.
 - 5.7 Collaborative Evaluation and Research Centre (CERC)** Joanne Porter
 There is no report for this meeting.
 - 5.8 Health Innovation and Transformation Centre (HITC)** Fadi Charchar
 There is no report for this meeting.
 - 5.9 Institute Education, Arts and Community Research Committee** Jenene Burke
 There is no report for this meeting.
 - 5.10 Library Report** Janette Wright Link 5.10
 A report from the Director, University Library, Janette Wright is attached.
- #### 6. FOR INFORMATION AND NOTING
- 6.1 Research Policy report** Link 6.1
 - 6.2 Sanctions Laws and related regulatory requirements impacting international collaboration** Link 6.2
 This has been included as reference from Carolyn Chong, DVC Global and Engagement. It follows discussions raised by member in meetings in 2023.
 - 6.3 Research Committee member attendance record** Link 6.3
 For reference

7. OTHER BUSINESS

8. NEXT MEETING

The next Research Committee meeting is scheduled on **30 April 2024**.

Papers are due to academic.secretariat@federation.edu.au 16 April 2024.