



## Coronavirus Update

Monday 23 August 2021

Dear colleagues,

Over the weekend, the Victorian Government has announced a state-wide lockdown in response to the growing number of COVID-19 cases across Victoria.

As part of the new restrictions, authorised work permits are required as of 11:59pm Monday 23 August, to work on campus and to access childcare.

Below is clarification on:

- [Picking up equipment from campus today](#)
- Who can access the authorised work permits and how to apply
- Rules regarding who can access childcare.

### **Collecting computers and equipment to work from home**

We hope that staff have what they need to work effectively from home. If not, we ask that you follow the process below to visit campus and pick up what you need. It is preferred that you do it today, as permits will apply from 11:59pm tonight.

- Speak to your manager/supervisor to get approval from your Dean or Director to visit campus.
- When you visit campus to collect your things, please contact Security on the following numbers to confirm when you are visiting and to gain access to buildings if you need it. Always scan a QR code as you arrive at campus.
  - Ballarat campuses - extension 6333 or call 5327 6333
  - Berwick Campus - extension 28555 or call 5122 8555
  - Brisbane Campus - call 0428 160 094

- Gippsland Campus - extension 26662 or call 5122 6662
- Wimmera Campus - call 5382 0560 or 0417 820 560

## Authorised worker permits – who can apply

Permits are required to work on campus in strictly limited authorised work and authorised study categories from 11:59pm tonight. If you can work or study from home, you must do so.

The Victorian Government's definition of on-site work or study is stricter under this lockdown. Before you apply, we highly recommend you review the list at [Authorised provider and authorised worker permit | Coronavirus Victoria](#) to see if your work is authorised to be performed on campus.

If in doubt, supervisors can also contact Human Resources to check if a particular staff member's position is deemed an authorised position/worker.

All permits for staff must be sent to [hr@federation.edu.au](mailto:hr@federation.edu.au) and must be signed by the Director Human Resources as the authorised officer. Call 03 5327 6300 for further information if required.

Eligible students should contact:

- For higher education, contact Andrew Evans at [a.evans@federation.edu.au](mailto:a.evans@federation.edu.au)
- For HDR, contact Wendy Wright at [wendy.wright@federation.edu.au](mailto:wendy.wright@federation.edu.au)
- For TAFE, contact Darren Gray at [d.gray@federation.edu.au](mailto:d.gray@federation.edu.au) and Andrew Henwood at [a.henwood@federation.edu.au](mailto:a.henwood@federation.edu.au)

## Limited access to childcare

Childcare, kindergarten and early childhood services are open only for vulnerable children, or the children of authorised workers in the circumstances described below.

From 11:59pm Monday 23 August, authorised workers can access childcare, kindergarten and early childhood services (and take a child to a centre) if:

- at least one parent/guardian is authorised to work and has a valid authorised worker permit, and is working either at home or on site, and
- they cannot make alternative supervision arrangements

An authorised worker who is required to work shift work (e.g. overnight shift at a hospital) can send a child to childcare or an early childhood service outside their working hours so they can rest.

Your authorised worker permit provides the evidence required to have your child in childcare (see the information above for details of how to apply). You do not need to seek a separate childcare permit, but again, the categories for accessing childcare are limited.

## **Further information**

For further information regarding the impact of the lockdown announcement, please check your email for the most recent Coronavirus Update sent Sunday 22 August.

Please note the information above about childcare and permits for students has been updated today, to reflect changes to government advice.

Stay safe and stay well.

**On behalf of the COVID-19 Transition Control Group**

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