

Starting at Federation: Navigate your uni-verse

Welcome to Federation University, Student!

To help you settle in, you'll receive weekly *Starting at Federation* emails for the duration of the semester. These will help you familiarise yourself with the way things happen at Federation and discover how we can assist you during your time with us.

Let's start with a checklist of things we recommend you complete before Week 1 comes to a close. How many can you tick off?

- I know when my classes are.
- I have connected with my student mentor.
- I have browsed the <u>Study Skills</u> website.
- I know how to access the <u>ASK</u> service.
- I know how to contact <u>Student HQ</u>.
- I am getting more familiar with Moodle.
- I know how to get in touch with my School office.
- I am learning how to use the Library.
- I have downloaded and saved a copy of my course descriptions.

With the return of many students, we have increased the cleaning schedules around campus, but also ask you to take an active role by cleaning shared items, such as computer equipment, chairs and table surfaces, with the provided sanitising wipes before and after use. We continue to follow all state government directives regarding the wearing of masks, and encourage you to wear these where physical distancing of 1.5m cannot be achieved, even if it is not required under the guidelines current at the time. Be diligent in your personal hygiene practices – use the hand sanitising stations installed around campus. And stay at

home and get tested if you have any symptoms of coronavirus (COVID-19), however mild.

We hope you're enjoying your first week of semester!

Cheers, from all of us at your Student HQ

PS. Take a look at the following info!

Student HQ Got a question? Academic Skills and Knowledge (ASK) Service Study Skills website Missed Orientation? Get connected, get social! WeChat launch Become a Student Senate rep Looking for accommodation? Regional scholarships Important dates

Student HQ

Student HQ strives to make your Federation experience a positive one by helping you navigate the administrative side of your studies.

We can help with:

<u>Transferring programs</u>: Is there something you would prefer to be studying? <u>Credit transfer</u>: If you've previously completed studies, perhaps we can save you some time and money by crediting these studies into your new program! <u>Enrolment</u>: From subject selection to enrolment changes, and everything in between!

ID cards: Your key to University services and facilities.

<u>Student fees</u>: What to pay, when to pay, how to pay, and what can be paid later! <u>Special consideration</u>: Because sometimes things outside our control interfere with our studies.

<u>Leave from studies</u>: If you need to put your studies on hold. <u>Academic transcripts</u>: Your official record of what you studied with us. For further information, call us on 1800 FED UNI (1800 333 864) Monday–Friday, 9 am–5 pm or log an <u>online enquiry</u>.

Got a question?



If you've got questions, there is a good chance that <u>Ask FED</u> has the answers! This online portal of frequently asked questions delivers answers from the Library, IT Services (ITS) and Student HQ, all in the one place. And just in case you can't find what you're looking for, Ask FED also includes links for further support.

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Did you know that the <u>Academic Skills and Knowledge</u> (ASK) service is here to help answer any questions you might have about studying or University in general? Student Academic Leaders, who staff the ASK service, can assist you with:

- digital literacy (email, Moodle, Turnitin)
- interpreting assignment topics
- assignment structure
- academic writing
- referencing
- exam preparation
- study skills (time management, oral presentations, etc)
- referrals to other services.

You can contact the ASK service via <u>live chat</u>, <u>email</u> or on (03) 5327 6422. If you'd rather talk to a Student Academic Leader via Teams, you can <u>book an</u> <u>appointment</u> online.

The ASK service will be operating from 8 am to 6 pm, Monday to Friday, during Semester 1.

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Study Skills website

The <u>Federation University Study Skills website</u> will assist in your transition to university and help you develop your study skills. The information has been arranged in six handy categories:

- Study Help & Services
- Learning Technology
- Assessment

- Student Skills
- Referencing
- Managing You

If you only go to one webpage this year, make it this one; it really is that good!

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Did you miss Orientation?



Don't worry – you can still access important information via your <u>Online Orientation</u> <u>Moodle shell</u>. Plus, this year's Orientation program will continue well into Semester 1 – we have a whole variety of on-campus events and activities planned for you. Keep an eye on the <u>webpage</u> for details.

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Get connected, get social!



Make sure you're following the <u>FedUni Current Students Facebook page</u> for important announcements and reminders, study advice and student stories. We are also present across a number of other <u>social media</u> platforms. Make sure you like, follow, subscribe or use the hashtag #feduni ... Whatever works for you!

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你好 (Ni Hao)! WeChat launch



We're excited to announce the launch of our newest social channel – WeChat! Scan this code or share with your family and friends to stay up to date with the latest Federation news delivered to you in Chinese. We're looking for great stories to post on WeChat, too. If you're an international student and would like to share your study experience, <u>send us an email</u>.

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Student Senate applications are now open!



Why join the Student Senate?

Learn to lead. Our unique leadership training and development program will support you across your time with the Senate to identify and build essential and highly valuable career and life skills.

Find out more and apply today!

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Looking for accommodation?



Living on residence provides you with the best start to your university experience. Fedliving offers a range of accommodation on campus and off. We would love to have you living and learning with us! <u>Check out the 2021 options online</u> or <u>contact</u> <u>the Fedliving team</u> to find out more.

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Are you eligible for this scholarship?



The Rural & Regional Enterprise Scholarships exist to help Australians in regional and remote areas access higher education. Valued at up to \$18,000, these scholarships support flexible study arrangements, and are available to eligible students studying on campus or online. Learn more about these scholarships <u>here</u>.

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Important dates

Date	Event
1 March 2021	Semester 1 lectures / teaching period commence
8 March 2021	Labour Day public holiday (University closed)
12 March 2021	Last date to add courses to enrolment without financial penalty
31 March 2021	Census date: Last date to drop/withdraw from higher education courses for Semester 1 enrolment without incurring HECS/fee debt
2-6 April 2021	Easter (University closed)
2–16 April 2021	Semester 1 lecture break (includes Easter)
19 April 2021	Semester 1 lectures recommence
25 April 2021	ANZAC Day (University closed)
21 May 2021	Last date a W grade will be given automatically for a Semester 1 course
ТВС	End-of-semester assessment timetable published
4 June 2021	Semester 1 lectures finish
14 June 2021	Queen's Birthday public holiday
7–11 June 2021	Semester 1 SWOT Vac
15–28 June 2021	Semester 1 assessment period
29 June –23 July 2021	Mid-year lecture break
12 July 2021	Results for Semester 1 published (mysc.federation.edu.au)
17 July 2021	End of Semester 1
19-23 July 2021	Semester 1 supplementary and deferred assessment period

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