



Tuesday 11 August 2020

## COVID-19 Incident Notice

Dear Student,

At the weekend Federation University Australia conducted deep cleaning in a number of engineering spaces at our Federation TAFE facilities in Grant Street, Ballarat.

This was a precautionary measure, taken in response to a suspected case of COVID-19 that had been reported on Friday. This case has been confirmed positive today.

The safety of our students, staff and the university community is our highest priority.

We have robust procedures in place under our Critical Incident Management Plan, which was enacted immediately, to minimise the impact to our staff, students and their families.

We have notified the small group of staff and students who have been in contact with the student, and advised them to self-isolate and get tested.

The Department of Health and Human Services (DHHS) has been notified for contact tracing.

The Department of Education and Training (DET) has also been notified, and we will follow any further directions we receive from DHHS and DET.

**Please remember, for the majority of our staff and students, work and study continues from home.**

Please visit the [DHHS website](#) for information on how to stay safe, symptoms and testing locations, as well as the current restriction levels in Victoria.

Thank you to the staff coordinating the response to keep our campuses a safe environment.

## To report a suspected or confirmed case of COVID-19

If you are confirmed or suspected of having COVID-19, it is vital that you let us know, even if your symptoms are mild.

During business hours: call the **COVID-19 hotline on (03) 5122 6300** (8.30 am - 5.00 pm).

Outside business hours: call the **Emergency phone number 1800 333 732** for confirmed cases (positive test result). Call the COVID-19 hotline for suspected cases and negative COVID-19 test results (leave a message to be followed up the next morning).

### On behalf of the COVID-19 Transition Control Group



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