

Statute 2.2 - Academic Board

Membership

1. Pursuant to Section 20 of the University of Ballarat Act 2010, the Academic Board shall consist of such members as defined in Regulation 2.2.2.

Responsibilities of the Board

2. (1) The Academic Board will be responsible for the supervision and development of academic activities of the University, including the maintenance of high standards in teaching and research, and communication with the academic community through the Schools and Portfolios.

(2) In addition to the powers and duties conferred or imposed upon it by the Act, the Academic Board, subject to the Statutes and Regulations of the University and any resolution of the Council shall:
 - a) provide advice to Council on matters pertaining to academic strategic issues;
 - b) make recommendations to Council on matters pertaining to teaching and learning;
 - c) make recommendations to Council on matters pertaining to research and research training;
 - d) establish policies and procedures for approval of programs and TAFE courses and monitor compliance with such policies and procedures;
 - e) monitor quality assurance in respect of programs and TAFE courses including admission to programs, content, assessment and student progress;
 - f) make recommendations to Council on the approval of programs;
 - g) make recommendations to Council on requirements for conferral or granting of degrees, diplomas and certificates for undergraduate, honours and postgraduate coursework programs offered by the University;
 - h) communicate with the academic community through the Schools and Portfolios.

Presiding

3. At the meetings of the Academic Board, the Chair, or at the request of the Chair, either Deputy Chair appointed under Regulation 2.2.2 shall preside. In the absence of the Chair and both Deputy Chairs, the Board is to elect one of its members to preside at the meeting.

Procedure of Academic Board

4. (1) The Academic Board must meet eight times a year with two meetings allocated as provisional meetings.

(2) The Vice-Chancellor shall nominate a person to act as secretary to the Academic Board.

(3) The secretary of the Academic Board shall call meetings of the Academic Board at the request of:
 - (a) the Chancellor;
 - (b) the Vice-Chancellor;

- (c) the Chair; or
 - (d) at least eight members of the Academic Board.
- (4) The secretary of the Academic Board shall give at least seven days notice of any meeting in writing delivered to all members of the Academic Board stating the time and place of the meeting and the matters to be dealt with at the meeting.

Resolutions without meetings of the Academic Board

5. (1) If a majority of the members for the time being of the Academic Board sign a document circulated by, or on behalf of, the Chair of the Academic Board containing a statement that those members are in favour of a resolution in terms set out in the document, a resolution in those terms shall be taken to have been passed at a meeting of the Academic Board held on the day on which the document is signed or, if the members do not sign it on the same day, on the day on which the last member to sign signs the document.
- (2) If a resolution is, under paragraph 5(1), taken to have been passed by the Academic Board, each member must be advised as soon as practicable and given a copy of the terms of the resolution.
- (3) For the purposes of paragraph 5(1), two or more separate documents containing a statement in identical terms, each of which is signed by one or more members, shall be taken to constitute one document.

Approved methods of communication

6. (1) If not less than two-thirds of the members of the Academic Board for the time being holding office so agree, a meeting of the Academic Board may be held by means of a method of communication, or by means of a combination of methods of communication, approved by the Chair of the Academic Board for the purposes of that meeting.
- (2) For the purposes of this paragraph 6, a member of the Academic Board who participates in a meeting held as permitted by paragraph 6(1) is present at the meeting even if he or she is not physically present at the same place as the meeting.

Committees

7. (1) The Academic Board by resolution, may constitute and appoint such committees as it thinks fit.
- (2) A committee appointed under paragraph 7(1) must report to the Academic Board on its activities at such times and in such manner as the Academic Board directs.

Delegation

8. The Academic Board may delegate by resolution, any of its powers, authorities, duties and functions, other than this power of delegation, to:
- (a) a School;
 - (b) a Portfolio;
 - (c) a committee constituted and appointed by the Academic Board;
 - (d) a member of the Academic Board; or
 - (e) a prescribed officer of the University.

Regulations

9. (1) The Council may at any time make Regulations, not inconsistent with this Statute, prescribing all matters which by this Statute are required or permitted to be prescribed, or which are necessary or convenient to be prescribed for carrying out or giving effect to this Statute and by later Regulation revoke or amend any such Regulations.
- (2) Regulations made under this Statute shall be promulgated by being exhibited on the official notice boards of the University for at least fourteen days during which time the University is operating.

Made 9/8/95 Approved 26/09/95

Amendment 1 Made 9/12/98 Approved 24/03/99

Amendment 2 Made 25/05/06 Approved 15/06/06

Amendment 3 Made 16/12/10 Approved 28/01/11