

STATUTE 1.2- THE SEAL OF THE UNIVERSITY

1. The Seal of the University shall be kept in the custody of the Secretary to Council and shall only be used as provided by this Statute.
2. The Secretary to Council is hereby authorised to affix the Seal:
 - [a] to any Statutes required by law to be submitted to the Governor in Council for approval;
 - [b] to regulations approved by the Council; and
 - [c] to the certificate to be issued for a degree, graduate diploma or other award.
3. The Seal of the University shall only be affixed to a document, other than a document referred to in Section 2, by a resolution of the Council.
4. Notwithstanding the provisions of Section 3 where, in the opinion of the Chancellor, the Deputy Chancellor or the Vice-Chancellor, it is reasonable that a document should be sealed, the Seal may be affixed by direction of the Chancellor, the Deputy Chancellor or the Vice-Chancellor and, if such a direction is given, it shall be reported to the Council at the first opportunity.
5. Where the Seal is to be affixed to a document other than a document referred to in Section 2, the form used shall be "the Common Seal of the University of Ballarat was hereto affixed by resolution of the Council, (or by direction of the Chancellor, the Deputy Chancellor or the Vice-Chancellor, as the case requires) in the presence of" or to the like effect and the affixing of the Seal shall be attested:
 - [a] where the Seal has been affixed by direction of the Chancellor, the Deputy Chancellor or the Vice-Chancellor, by the person giving the direction and the Secretary to Council; or
 - [b] in any other case by any two of the Chancellor, the Deputy Chancellor, the Vice-Chancellor and the Secretary to Council.
6. Whenever it is necessary to affix or attest the Seal and the Secretary to Council is absent or the office of Secretary to Council is vacant, the Seal may be affixed or attested by the Acting Secretary to Council or, if an Acting Secretary to Council has not been appointed, by the Vice-Chancellor.

Made 26/9/95 Promulgated 10/10/95