

2019 Foundation TAFE Scholarships

Selection and Administration Guidelines

Closing date for receipt of applications is 22 February, 2019

1. Purpose

These guidelines underpin the allocation of Federation University Australia Foundation Scholarships, which are intended to enhance students' chances of succeeding at the Federation University Australia by awarding scholarships.

2. Scholarships available



Buninyong Community Bank Scholarships (x 3)

Available for TAFE, VCAL, CALD, migrant, refugee and FAST FedUni campus students studying in the field of Rural Sciences (including programs within Agriculture, Horticulture and Conservation & Land Management).

Care-Leavers Scholarship (x 1)

Available for a domestic TAFE, VCAL or FAST student. Applicants for a care-leavers scholarship must have been in continuous care for at least 12 months or more.

FedUni Staff Club Scholarships (x 2)

Available for domestic and international TAFE, VCAL, CALD, migrant, refugee, international and FAST students enrolled at a FedUni campus.

Foundation TAFE Scholarships (x 19)

Available for domestic and international TAFE, VCAL, CALD, migrant, refugee, international and FAST students enrolled in their first year of their program at a FedUni campus.

Rotary District 9780 Scholarship (x 1)

Available for domestic and international TAFE, VCAL, CALD, migrant, refugee, international and FAST students enrolled at a FedUni campus.

3. Eligibility Requirements

3.1 Basic Eligibility Requirements

To meet the basic eligibility requirements for all Federation University Australia Foundation TAFE Scholarships, students will need to be:

- a) enrolled as a TAFE, VCAL, CALD, migrant, refugee, international or FAST student;
- b) undertaking studies at Federation University Australia for the full 2019 academic year at a FedUni campus;
- c) able to demonstrate financial circumstances;
- d) able to demonstrate commitment to study.

3.2 Financial Circumstances

A student is not eligible for a Federation University Australia Foundation Scholarship unless Federation University Australia is satisfied that the student is able to demonstrate financial status through their KickStart application:-

- a) in receipt of a Centrelink benefit such as Austudy, Abstudy, Youth Allowance, Parenting Payment, Disability support etc. This excludes payments such as Family Tax Benefit Part A and/or Part B and Low Income Health Care card
- b) on the basis of a comprehensive assessment conducted by or on behalf of Federation University Australia.

3.4 General Circumstances

Please note, a Scholarship application does not guarantee a place in the course of your choice.

The Scholarship holder is required to commence study no later than 1 March in the year in which the Scholarship commences.

Scholarships are not available to Federation University Australia employees, employed by the University at a time fraction of 0.5 or above.

Previous recipients of a Foundation Scholarship are not eligible to apply.

4. Applications, Assessment and Selections

- a. Applicants who do not complete KickStart will be ineligible.
- b. Personal and financial status will be assessed according to information provided in the KickStart registration.
- c. The selection process will be administered by the Federation University Australia Foundation with input from staff from Federation University Australia. Finance Department is responsible for payment to successful applicants.

5. Scholarship Payments

If successful in being awarded a Federation University Australia Foundation TAFE Scholarship, students will receive the scholarship payment for 2019 only.

6. Conditions of the Federation University Australia Foundation Scholarships

- a. A student must formally accept the scholarship offer in order to receive any payment, and in doing so, accepts the conditions of the scholarship.
- b. It is the responsibility of the student to maintain current contact details, including email, in the Federation University Australia Student Administration System (mysc.federation.edu.au).
- c. Students awarded a Federation University Australia Foundation Scholarship are not permitted to suspend their scholarship if they take leave from studies or defer their course.
- d. Termination of a Federation University Australia Foundation Scholarship will occur:
 - a) if a student ceases to meet the eligibility criteria; or
 - c) if Federation University Australia determines that the student:
 - i) has failed to maintain satisfactory academic progress and there are no extenuating circumstances for such failure; or
 - ii) has committed serious misconduct during a course of study whilst attending Federation University Australia including, but not limited to, the provision of false or misleading information.

7. Review / Appeal

Students with a grievance about the selection process should, in the first instance, direct their concerns to the Foundation Office. If the matter remains unresolved, students can access the University's Student Grievance Policy, which is available on the University's website

8. Donors

The Federation University Australia Foundation acknowledges with gratitude funds donated to the Foundation to support Foundation scholarships, and warmly thanks individual donors and their families for their generosity.

Successful recipients of a Foundation scholarship will be invited to attend an event with out donors to receive a scholarship certificate, and provide feedback to donors towards the end of 2019 on what it has meant to receive the scholarship.