

**MINIMUM CO-OPERATIVE STANDARDS | AQF 7 EXPECTATIONS - UNDERGRADUATE COURSE**

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**Pending approval:**

Curriculum Committee – 10<sup>th</sup> October (pending approval)

Academic Board – 12<sup>th</sup> November (pending approval)

Federation University’s Co-Operative model is founded on seven key criteria to form the Minimum Cooperative Standards (MiCS). This document provides guidance on the ends of a spectrum for each criteria at a **course** level. Below is an **overview** of those course level expectations for AQF7.

**Note:** Standards set by accrediting bodies take precedence over minimum co-op expectations.

For specific examples of curriculum design, learning, assessment and teaching practices that demonstrate each criteria across the standards spectrum, access [Sharepoint | Minimum Cooperative Standards](#)

Mapping of current co-operative practices is completed in [Curriculum Centre](#) (See ‘Curriculum Design’ and ‘Amend a Unit’). Further guidelines to undertake the mapping at the unit level are in the [Sharepoint site](#). Mapping the criteria at the unit level allows for a collective course co-operative overview.

	Minimum co-op expectations	Full co-op expectations
<b>Criteria 1   Co-design with industry and students</b> <i>Co-designing curriculum involves cooperation with industry partner(s) and students in designing the architecture of our courses and units, beginning prior to the content development.</i>	Pre-design: Course designed using guidance notes provided from both industry and student partners for incorporation. OR Post-design: Course is designed by academics and shared with industry and student partners for feedback to incorporate. OR Some core courses are actively designed utilizing industry and student expertise	Both industry and student partner(s) actively work with university and discipline expertise throughout all stages of the course design. This includes active input into the design of all units across a course
<b>Criteria 2   Co-develop with industry and students.</b> <i>Co-developing is operationalizing the elements of the course design. The extent of the co-development with partner(s) is dependent on the requirements of the Discipline.</i>	Operationalization of the approved course design utilizes pre-development guidance and/or post development feedback from industry and student partners in the creation of learning content, learning activities and assessment in the unit	Operationalization of the approved course design utilizing industry and student expertise in the creation of learning content, learning activities and assessment in 1/3 or more of the course
<b>Criteria 3   Co-delivery with industry</b> <i>Co-delivery with industry partner(s) can take place in a variety of modes and locations. The extent of the co-delivery with partner(s) is dependent on the requirements of the Discipline.</i>	Industry partner(s) are actively involved in co-delivery of learning content, learning activities and/or assessment of learning in collaboration with teaching staff within core elements in the course	Industry partner(s) are actively involved in co-delivery of learning content, learning activities and assessment of learning in collaboration with teaching staff in most of the course
<b>Criteria 4   FedTASK alignment</b> <i>FedTASK stands for Federation specific “Transferrable Attributes, Skills and Knowledge” that are embedded and assessed across a course</i>	AQF 7 transferrable attributes, skills and knowledge embedded, assessed and mapped across Course	
<b>Criteria 5   Workplace learning and career preparation.</b> <i>Embedded within curriculum to maximize opportunities for student success</i>	Generic workplace and career preparation learning embedded within course	Targeted workplace and career preparation learning embedded across the course
<b>Criteria 6   Authentic Assessment</b> <i>Assessment for, of and as learning directly resembling professional practice</i>	At least 30% of the assessment tasks within the course resemble authenticity to professional practice and/or are undertaken in proximity to the workplace	Over 80% of assessment tasks within the course resemble authenticity to professional practice and/or are undertaken within the proximity of the workplace
<b>Criteria 7   Industry-link/industry-facing experiences</b> <i>Minimum days of co-op experiences – learning with, for and in the workplace</i>	Early and varied engagement with Co-Op experiences. See <a href="#">Undergraduate Co-Op Definitions</a> .	Co-op requires a minimum of 60 days of paid placement which is credited to the award.