

Contract Notification

CN No.	2022-13	Date: 19 August 2022
To:	Chief Executive Officer or equivalent	
Purpose:	Contract advice	
Scope:	All 2022 VET Funding Contracts (version 3.0)	
Subject:	Enrolling students impacted by the suspension of training and assessment activities at TMG College Australia	

Purpose

The purpose of this Contract Notification is to seek your assistance in continuing training for students impacted by the suspension of training and assessment activities at TMG College Australia.

Background

The Malka Group Pty Ltd, trading as TMG College Australia, has gone into external administration. The administrator advised the Department of Education and Training (the department) that TMG College's training and assessment activity is suspended.

Today, the department wrote to all known Skills First students at TMG College to advise them of the suspension and provide them with advice on continuing their government-subsidised training at another Skills First training provider.

Main points

Continuation in the same program for free

Students whose Skills First-subsidised training at TMG College has been suspended may continue in the same program at any other Skills First training provider without paying further tuition fees.

You might be approached by a former TMG student with a referral letter from the department seeking to continue their training with you. A sample letter is attached. If you can offer them a place, please enrol them under Skills First and provide appropriate training and support to allow them to complete their program.

Enrolment process

You should enrol students in the usual manner. If they are continuing in the same program, you don't have to count the training they already started when assessing the '2 in a year' and '2 at level in a lifetime' limits commencement limit. It is not necessary to test their eligibility against the 'upskilling' requirement unless there is long delay between the suspension of training and the student seeking to enrol with your organisation.

You should grant credit transfer to the student for activity they completed as evidenced by a statement of attainment. We accept that you might find that an affected student requires additional support, including gap training, to continue and complete their studies.

Fee waiver – reporting and contribution

You must not charge tuition fees to former TMG College students who present a referral letter from the department and are continuing the same program. We will pay you a Fee Waiver Contribution towards the cost of waiving tuition fees. To be paid the Fee Waiver Contribution, you must:

- retain on the student's file a copy of the referral letter from the department as evidence of the student's eligibility for the fee waiver
- report the training activity in your monthly data upload (NAT00120) with:
 - the code "Y" in the second character of the Fee Exemption/Concession Type Identifier field
 - the reference code that appears at the top of the referral letter in the Funding Eligibility Key field.

You will receive these Fee Waiver Contributions in the normal way, as described in Schedule 1 Clause 11 of the VET Funding Contract.

Students without a referral letter

You might be contacted by a former TMG College student who wants to enrol, but does not have a referral letter from the department. You should ask the student if you can provide the department with their details (name, date of birth and qualification) and contact us through an SVTS enquiry using the category 'RTO Closures'. We will review their eligibility and promptly contact you.

Resources

We've attached a sample copy of the department's referral letter to affected students.

If you have any questions, please submit an SVTS enquiry using the category 'RTO Closures'.

Critical Dates

You may start immediately enrolling the affected students described in this Contract Notification.

Ryan Collins
Executive Director
Training Market Services



Sample letter to students

TOID: 21694

Ref: [FEK Code]

Prefix First Name Surname NAME
«AddressBlock»
Suburb State Postcode

Funding Eligibility Key field referral code here

Via: email address

Dear <First Name>

The Malka Group Pty Ltd, trading as TMG College Australia (RTO Identifier 21694)

The Victorian Department of Education and Training (the department) records indicate that you have been undertaking Victorian government subsidised training in «CourseName» (Course Code: «CourseCode») at the Malka Group Pty Ltd, trading as TMG College Australia (TMG).

As you may know, TMG has suspended training and assessment activities. In the event you have not already made arrangements to continue your training, this letter may assist you.

To continue training in the course referred to above without paying further tuition fees, please take this letter to a TAFE provider of your choice. The TAFE will help you develop a plan to continue your studies and identify credit transfers you may be eligible for in recognition of the skills you have gained. A list of Victorian TAFEs, courses they offer, and their contact details, are attached to this letter.

Alternatively, if you wish to continue your training at another Skills First contracted training provider, please present this letter to avoid paying further tuition fees. As with all new enrolments, the training provider will re-check your eligibility under Skills First.

To facilitate your transition, you should obtain a Statement of Attainment that lists any subject, unit or module in which you have achieved competency, and provide this at enrolment. If you have been unable to obtain a Statement of Attainment from TMG, the Australian Skills Quality Authority (ASQA) may be able to assist you with a letter. You can contact ASQA on 1300 701 801 or at enquiries@asqa.gov.au.

You may also access the results of the training you have already completed through the Unique Student Identifier (USI) Transcript Service at www.usi.gov.au. The USI is a ten-digit reference number that creates a secure online record of your recognised training and qualifications gained in Australia. Your USI account can be accessed through the Student Portal on the USI website.

You can view, download or print your USI Transcript and can share it electronically with your chosen TAFE or training provider to assist in the enrolment process. Please note that the USI Transcript does not replace a Statement of Attainment.

Should you wish to pursue a different qualification to the one you were enrolled in at TMG, your ability to do so will be dependent on your personal eligibility for Victorian government subsidised training. To check your eligibility, you are directed to <https://www.skills.vic.gov.au/s/how-to-check-your-eligibility>. You will also need to contact the training provider to confirm your eligibility.

The department will be hosting an online information session in the coming days, which will outline the options available for students looking to transition to a TAFE or another training provider should they wish to continue with their studies. Further details regarding the date and time of the information session will be emailed to you shortly.

If you require further assistance, or wish to discuss TAFE options in your local area, please call the TAFE and Training Line on 131 823 or email your concerns to tafe.courseline@education.vic.gov.au. Please quote your individual reference number, which is located at the top-right hand corner of this letter.

For any enquires relating to fees or other monies that you are owed, please contact the appointed liquidator via email tmgcreditors@mcgrathnicol.com.

I trust you will find this information useful, and I wish you all the best in your future endeavours.

Yours sincerely



Ryan Collins
Executive Director
Training Market Services

19 August 2022

For training providers only:

Training providers must retain a copy of this letter as part of the student enrolment records. The letter reference listed above must be used as the Funding Eligibility Key in your Enrolment file (NAT00120).