

Position Description

Sports Student Representative

The Sports Student Representative works to advocate on behalf of all Federation University students who are engaged in FedUni sports activities and teams. This position is open to all students who are involved in FedUni sports activities and teams. The successful student elected into this position will carry out the role for a 24-month term from 1 November to 31 October. Students who anticipate graduating during their term are welcome to apply.

Key Responsibilities

- Attend up to 8 Senate meetings per year alternating between Ballarat, Gippsland, Berwick and Horsham campuses.
- Organise, promote and run 2 Student forums on your campus inviting students to meet you and discuss ideas and issues relating to sports facilities and activities.
- Gather feedback from students through a variety of Senate communication channels.
- Work with the Sports Officers to enhance the network of sports teams and implement new initiatives which will enhance the sporting community at FedUni.
- Support clubs and societies to promote events and activities to the wider student body.
- Be proactive in your approach to working on student issues by meeting with key staff members to highlight issues with them, researching realistic solutions and assisting to implement and promote changes made.
- Support the promotion of the Student Senate and all action carried out by providing content for social media to the Communication portfolio Chair on a monthly basis.
- Give a student voice to university projects and consultation processes.
- Prepare a written member report ahead of each meeting, outlining student issues and projects that you are working on, for distribution with Meeting Agendas, which you will present at the meeting.
- Take an active role in one of the four portfolios, targeting specific issues within the portfolio. Portfolios include Communications, Student Connect, ITS/Facilities and Academic. Attend Portfolio meetings (either by phone, video conference or in person) between each main Senate Meeting.

Examples of Actions

- Renovated squash courts at the Mt Helen Campus.
- Implemented a new basketball hoop.
- Working with the Student Engagement team to create a clubs and societies manual.
- Raising awareness of Australian University Games amongst FedUni students.

Representative Signature: _____

Date: _____