

Appeal Submission Form

Student Name

Student ID

Location

Program enrolled in

Courses that this appeal relates to

Course Code

Course Name

What are you appealing?

Final Grade Appeal – please complete page 2 of this appeal submission form along with supporting evidence

Academic Progress Committee – Exclusion or Suspension – please attach a statement and supporting evidence

Credits – please attach a statement and supporting evidence

Other – please specify

Signature

Date

Partner Provider or Course Coordinator Recommendation:

Comments

Name

Signature

Role

FedUni Admin Use Only

Date Appeal received

Notes

Appeal Submission Form

Details of Appeal

Name

Student ID

Location

Statement of Appeal:

This section applies to Final Grade Appeals Only

The following are the ONLY available grounds of appeal under Federation University Legislation
I am appealing my grade for this course on the following grounds: (Please attach evidence)

You must tick at least one box below:

- | | Grounds of Appeal: | Tick |
|----------|--|-------------|
| 1 | Failure of the Course Description to be explicit in the indication of the learning tasks the student is required to complete in the course | |
| 2 | Failure of the Course Description to be explicit in the indication of how students will be assessed | |
| 3 | Failure of the Course Description to be explicit in the indication of; any other requirement of Academic Board | |
| 4 | Failure by assessors to observe the assessment procedures set out in the Course Description | |
| 5 | Failure to apply fairly and appropriately the criteria specified in the Course Description | |

Please note: If the appeal does not meet any of above grounds, your appeal may be dismissed.