

STATUTE 5.3-ASSESSMENT

1. Components of assessment may be administered in any form and subject to any conditions specified in the descriptions of courses or programs or determined by the relevant Board.
2. Subject to section 6, in assessment of any student, no account will be taken of anything done by the student in connection with the program that is not prescribed in the descriptions of courses or programs or determined by the relevant Board as being a component of assessment.
3. Unless otherwise decided by the appropriate School, assessment in a course shall comprise assessment in all the components prescribed for the course under section 1 including any supplementary assessment.
4.
 - (1) Every student enrolled in a course shall receive a course description specifying the assessment tasks in the course. Specification requirements and timing of receipt by students of course descriptions shall be as prescribed in the Regulations.
 - (2) Every student enrolled in a program shall be eligible for assessment unless the student has been excluded from assessment under section 5 or 6 or under the provisions of any other Statute or Regulation.
5. Subject to the Statutes, the relevant Board shall be responsible for the management and supervision of every component of assessment, which responsibility may be delegated to the appropriate Dean.
6.
 - (1) The Vice-Chancellor may direct that the results obtained by a student in any assessment or component of assessment be withheld, if the student-
 - (a) has not paid all fees or charges owed by him or her to the University; or
 - (b) has not paid all fines or other penalties imposed on him or her under the Statutes.
 - (2) The Vice-Chancellor shall inform the Dean of the appropriate School of any directions given by the Vice-Chancellor under sub-section (1).
7.
 - (1) If a student fails to-
 - (a) meet prescribed attendance requirements; or
 - (b) submit prescribed written work; or
 - (c) perform prescribed practical, laboratory, clinical, field placement or other work-required under section 1 or by any Statute or Regulation, the appropriate School may, after giving the student an opportunity to be heard, either personally or through a representative by the School or a committee appointed by the relevant Board for the purpose, resolve that the student fail.

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- (2) Sub-section (1) shall apply whether or not the attendance at the class or submission or performance of the work forms a component or part of the assessment.
 8. A student may appeal, in accordance with the procedure specified in the Regulations, to the Dean of the appropriate School against any grade awarded to the student in a course.
 9. Subject to the Statutes and Regulations-
 - (a) the conduct of students in relation to assessment; and
 - (b) the powers of supervisors in relation to any component of assessment performed under supervision; and
 - (c) the conduct and supervision of assessment-shall be in accordance with the Rules set out in Part 1 of the Schedule to this Statute.
 10.
 - (1) Subject to these Statutes, the procedure of assessment shall be as prescribed in the Regulations.
 - (2) All returns of the results of assessment whether the results are original, additional, supplementary, formal or informal must be signed by the lecturer in charge of the course and the Dean.
 - (3) The results of assessment in each higher education course or program shall be returned in accordance with the system of recording results contained in Part II of the Schedule.
 - (4) The results of assessment in each TAFE course or program shall be returned in accordance with the system of recording results contained in Part III of the Schedule.
 11. The assessors in each course shall-
 - (a) define the content of each component of assessment and prepare any questions or other materials required for examinations, assignments, tests or other components of assessment;
 - (b) administer to students the prepared components of assessment and assess the performance of students in each component; and
 - (c) prepare, administer to students and assess the performance of students in any further components of assessment required as additional assessment.
 12. Publication of results shall be in the form specified in the Schedule Part I.
 13.
 - (1) The Council may at any time make Regulations, not inconsistent with this Statute, prescribing all matters which by this Statute are required or permitted to be prescribed, or which are necessary or convenient to be prescribed for carrying out or giving effect to this Statute and by later Regulation revoke or amend any such Regulations.

- (2) The Regulations may amend the Schedule.
- (3) Regulations made under this Statute shall be promulgated by being exhibited on the official notice boards of the University and after being so promulgated shall remain so exhibited for at least fourteen days during which time the University is operating.

Made 5/12/95 Promulgated 20/12/95
Amendment 1 Made 23/06/99 Approved 05/08/99
Amendment 2 Made 19/07/11 Approved 09/12/11