



Graduate Certificate in Education (Tertiary Education) – Staff Study Scholarship

The Graduate Certificate in Education (Tertiary Education) [GCETE] supports the transition from industry and research expertise to teaching in the higher education sector. The program provides a foundation to provide quality learning and teaching practices within a contemporary university setting. The program consists of four (4) courses, delivered wholly online and facilitated, over 2 years part-time at an AQF 8 level.

As a vehicle to ensure quality contemporary teaching practices of its academic staff, Federation University offers a staff study scholarship to eligible staff to cover individual course fees (Student Contribution Amount) and Student Services & Amenities Fees (SSAF) as a commitment to enhancing quality teaching practices through professional development.

TERMS AND CONDITIONS

Scholarship Amount

The Graduate Certificate in Education (Tertiary Education) staff study scholarship covers 100% of an individual course tuition fees and SSAF for the semester of study. This is applicable for each of the four courses in the Graduate Certificate in Education (Tertiary Education) – EDGCT5007, EDGCT5008, EDGCT5009 & EDGCT5010.

Duration

The staff study scholarship is awarded to the individual eligible staff member, for an individual semester of study. Staff must reapply for each semester of study they undertake within the GCETE.

Eligibility Criteria

To be eligible for the staff study scholarship, you must:

1. Be employed at Federation University Australia in an academic teaching role, or directly involved in designing, developing or facilitating award courses (eg: Librarians, Learning Designers, Instructional Designers, Learning Skills Advisors) on a sessional, fixed term or ongoing basis
2. Be employed at Federation University for part or all the semester of study. For the summer semester, this includes the timeframe 01 October – 30 March. For the winter semester, this includes the timeframe 01 April – 30 September.
3. Be employed at a home campus of Federation University (ie: Staff Study Scholarships are not available to staff employed at Federation University Partner Provider teaching locations)
4. Not have accepted, or be in receipt of, any other Federation University scholarship or bursary, or any other reduced fee arrangements for that semester of study.

Application Criteria

Eligible students must:

- Complete and sign the declaration below
- Provided evidence of fixed term or sessional contracts

The above must be submitted to the relevant submission portal on the Moodle site of the course of study by no later than 5pm on the Friday of teaching Week 3.

Conditions

As a student of the University, and recipient of a Staff Study Scholarship, employees must:

1. Complete and submit the Application Criteria stated above by the due date set for each semester of study.
2. Maintain the required study load expected from all students studying within a postgraduate award course
3. Maintain the Student Code of Conduct Procedure [CG1942] and subsequent policies pertaining to academic integrity. Failure to do so may result in the forfeit of the scholarship for that semester of study.
4. Achieve a Pass grade or higher for the course studied. In the event of a fail grade, the receiving of an additional scholarship to repeat the course will be at the discretion of the Program Coordinator.

Right of appeal

The University regards any decision in relation to these scholarships as final and will not entertain any appeal.

Declaration

I hereby declare that I meet all four (4) Eligibility Criteria and agree to abide by the Application Criteria and all four (4) Conditions to maintain the validity of a Staff Study Scholarship for the current course of study.

Name: _____ (print name)

Staff Employee No: _____ Student No: _____

Course: _____ Semester: _____

Ongoing

Fixed Term
(evidence required)

Sessional Contract
(evidence required)

Signature: _____ Date: _____

Approved

Name: _____ GCETE Program Coordinator (Code: TK4)

Signature: _____ Date: _____