

For all Training Provider staff

Contract Notification

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| CN No. | 2019-11 | Date: | 7 June 2019 |
| To: | Chief Executive Officer or equivalent | | |
| Purpose: | Variation to Contract | | |
| Scope: | All 2018-19 VET Funding Contracts | | |
| Subject: | Contract variation: Initiatives to support the Victorian Government's industry plan for family violence prevention and response | | |

Purpose

- This Contract Notification is to advise training providers of variations to 2018-19 VET Funding Contracts to implement initiatives to support the Victorian Government's industry plan for family violence prevention and response.

Background

- Victoria's Royal Commission into Family Violence was tasked with finding solutions to prevent family violence, better support victim survivors, and hold perpetrators to account. Recommendation 207 of the Royal Commission called for the development of a 10-year industry plan for family violence prevention and response, as a 'central plank in the program of change' with a focus on workforce transition and enhancement.
- The Department of Education and Training (the Department) is introducing a series of initiatives that aim to meet the commitments made in the Industry Plan through training of the family violence workforce.

Main Points

All Contract types – Eligibility exemptions for the delivery of '22510VIC – Course in identifying and responding to family violence risk'

- The VRQA has recently accredited '22510VIC – Course in identifying and responding to family violence risk' ('the Course'). This is the first in a planned series of courses to support workforce development to meet the industry plan for family violence prevention and response.
- The Course provides an accredited training program and vocational outcomes for a person in a universal services role to identify the presenting risk of family violence for service users and provide a response appropriate to the role of universal service professionals. Universal services include organisations such as schools, early childhood, justice, community and health services, sport and recreation organisations and faith-based institutions.
- Participants undertaking the Course are likely to be professionals who do not have family violence as a core function of their role. These professionals may encounter victim survivors (including children and young people) and perpetrators through their interactions with children, families and/or adults within their work. The Course also provides the foundational understanding of family violence and risk needed for further levels of specialisation.
- To encourage uptake of the '22510VIC – Course in identifying and responding to family violence risk' and to remove any barriers to participation, the Minister for Training and Skills has approved that any contracted training provider that has the Course on their Funded Scope can offer exemptions for students seeking to enrol in the Course if they do not meet the following eligibility criteria:
 - the upskilling requirement

- the 2 in a year limit
- the 2 at a time limit
- the 2 at level in a lifetime limit.
- In addition, completion of the Course will not be taken into account when determining a student's future eligibility for funded training.
- Once a training provider has the Course added to its Scope of Registration with its regulator:
 - For TAFE and Dual Sector training providers, the Course will automatically be added to their Funded Scope; and
 - For all other training providers, given the status of the Course as a government priority, the requirement to submit an application to have the Course added to Funded Scope will be streamlined and tailored towards the requirements of the Course.

TAFE and Dual Sector Contract types only - Increasing the number of current family violence industry practitioners with formal training qualifications

- A shortage has been identified in the number of trainers qualified to deliver training to support the industry plan for family violence prevention and response.
- As a first step towards increasing trainer capacity in the family violence workforce, the Department is introducing a bursary scheme to assist existing industry practitioners to meet the costs related to completing the Certificate IV in Training and Assessment at a TAFE institute or Dual Sector University.
- As part of this, TAFEs and Dual Sector universities will be able to offer individuals who are referred to them by GEN VIC (a peak organisation for gender equity and the prevention of violence against women in Victoria) exemptions from the following eligibility criteria:
 - the upskilling requirement
 - the 2 at level in a lifetime limit.

Contract variations

- Contract variations reflecting the settings outlined above are detailed in the following Attachments in the 'Documents' section of SVTS:
 - **Attachment A** (Standard, Restricted and Non-Victorian Training Providers Delivering to a National Enterprise) and
 - **Attachment B** (TAFE and Dual Sector Training Providers).
- These variations take effect as at 7 June 2019, and training providers may apply eligibility exemptions as described in the Contract variations from that date forward, once they have the Course on their Funded Scope.

Resources

- Course documentation is available on the Department of Education and Training's website 'Department accredited VET course' page under 'Human Services – Community Services and Health' and Course details have also been published on training.gov.au (TGA) <http://training.gov.au/Training/Details/22510VIC>.

Critical Dates

- 7 June 2019.

Greg Norton

Executive Director

Training Market Quality

CN 2019-11- Attachment A

Contract variation: Delivery of training to support the 10-year industry plan for family violence prevention and response

DATE OF EFFECT: 7 JUNE 2019

VARIATION TO:

2018-19 Standard VET Funding Contract (Version 2.0)

2018-19 Restricted VET Funding Contract (Version 2.0)

2018-19 VET Funding Contract (*Non-Victorian Training Provider Delivering to a National Enterprise* (Version 2.0))

Variation to Clause 18 of Schedule 1:

18. TAFE AND LEARN LOCAL ELIGIBILITY EXEMPTIONS FOR UP TO 20% OF COMMENCEMENTS

- 18.1 For the purposes of this initiative, the total number of commencements for the calendar year excludes commencements recorded against Funding Source Identifier - State Training Authority 'LVP', 'LVL', 'ASP', 'ASL', 'BWP', 'BWL', 'DIP', 'DIL', 'UPP', 'FVP' and any other identifier as determined by the Department from time to time.

Insertion of a new Clause 22 of Schedule 1

22. DELIVERY OF TRAINING TO SUPPORT THE 10-YEAR INDUSTRY PLAN FOR FAMILY VIOLENCE PREVENTION AND RESPONSE

Purpose

- 22.1 This Clause 22 sets out eligibility exemptions and reporting requirements with respect to delivery of training to support the Victorian Government's 10-year Industry Plan for family violence prevention and response.

Eligibility Exemptions for delivery of the '22510VIC – Course in identifying and responding to family violence risk'

- 22.1 The '22510VIC – Course in identifying and responding to family violence risk' is aimed at both existing professionals potentially delivered as stand-alone training, and pre-service students for inclusion as part of a broader community service related qualification.
- 22.2 Under this Clause 22, if the Training Provider has the course on its Funded Scope, it may exempt an individual seeking to enrol in the '22510VIC – Course in identifying and responding to family violence risk' from the following eligibility requirements:
- a) 'upskilling' (Clause 2.2(c)(v) of this Schedule 1);
 - b) 'two in a year' (Clause 2.3(a) of this Schedule 1);
 - c) 'two at a time' (Clause 2.3(b) of this Schedule 1); and / or
 - d) 'two "courses in..." in a lifetime' (Clause 2.3(d) of this Schedule 1).'

Impact of participating in this initiative on an Eligible Individual's Future Entitlement to Funded Training

- 22.3 As part of the Pre-Training Review, and prior to the commencement of training, the Training Provider must advise an Eligible Individual that commencement in, or completion of, the '22510VIC – Course in identifying and responding to family violence risk' under this Clause 22 will not impact their future Entitlement to Funded Training and will not be taken into account when assessing:

CN 2019-11- Attachment A

Contract variation: Delivery of training to support the 10-year industry plan for family violence prevention and response

- a) any of the previous highest qualifications held by that individual ('upskilling' - Clause 2.2(c)(v) of this Schedule 1);
- b) the course maximum for the purposes of the 'two in a year' limit and the 'two at a time' limit (Clauses 2.3 (a) and (b) of this Schedule 1); and/or
- c) the course maximum for the purposes of the 'two 'Courses in...' in a lifetime' criteria (Clauses 2.3 (d) of this Schedule 1).

Reporting Requirements

22.4 Training delivered must be reported via SVTS:

- a) under the Funding Source Identifier – State Training Authority 'FVP'; and
- b) with the Eligibility Exemption Indicator set to "Y" where the Training Provider has granted an exemption to the eligibility criteria in accordance with Clause 22.3 of this Schedule 1.

22.5 For the avoidance of doubt, training activity reported using Funding Source Identifier - State Training Authority 'FVP' will not be considered when calculating the exemption ratio referred to at Clause 18.3 of this Schedule 1.

Variation to re-number subsequent sections of the Contract:

Clause 22 becomes Clause 23 of Schedule 1:

23 DATA SYSTEMS

CN 2019-11 - Attachment B

Contract variation: Delivery of training to support the 10-year industry plan for family violence prevention and response

DATE OF EFFECT: 7 JUNE 2019

VARIATION TO:

2018-19 TAFE VET Funding Contract (Version 2.0)

2018-19 Dual Sector VET Funding Contract (Version 2.0)

Variation to Clause 18 of Schedule 1

18. TAFE AND LEARN LOCAL ELIGIBILITY EXEMPTIONS FOR UP TO 20% OF COMMENCEMENTS

- 18.1 For the purposes of this initiative, the total number of commencements for the calendar year excludes commencements recorded against Funding Source Identifier - State Training Authority 'LVP', 'LVL', 'ASP', 'ASL', 'BWP', 'BWL', 'DIP', 'DIL', 'UPP', 'FVP' and any other identifier as determined by the Department from time to time.

Insertion of a new Clause 24:

24. DELIVERY OF TRAINING TO SUPPORT THE 10-YEAR INDUSTRY PLAN FOR FAMILY VIOLENCE PREVENTION AND RESPONSE

Purpose

- 24.1 This Clause 24 sets out eligibility exemptions and reporting requirements with respect to delivery of training to support the Victorian Government's 10-year Industry Plan for family violence prevention and response.

Eligibility Exemptions for '22510VIC – Course in identifying and responding to family violence risk'

- 24.2 The '22510VIC – Course in identifying and responding to family violence risk' is aimed at both existing professionals potentially delivered as stand-alone training, and pre-service students for inclusion as part of a broader community service related qualification.
- 24.3 Under this Clause 24, the Training Provider may exempt an individual seeking to enrol in the '22510VIC – Course in identifying and responding to family violence risk' from the following eligibility requirements:
- a) 'upskilling' (Clause 2.2(c)(v) of this Schedule 1);
 - b) 'two in a year' (Clause 2.3(a) of this Schedule 1)
 - c) 'two at a time' (Clause 2.3(b) of this Schedule 1); and / or
 - d) 'two "courses in..." in a lifetime' (Clause 2.3(d) of this Schedule 1).

Impact of commencing or completing '22510VIC – Course in identifying and responding to family violence risk' on an Eligible Individual's Future Entitlement to Funded Training

- 24.4 As part of the Pre-Training Review, and prior to the commencement of training, the Training Provider must advise an Eligible Individual that commencement in, or completion of, the '22510VIC – Course in identifying and responding to family violence risk' under this Clause 24 will not impact their future Entitlement to Funded Training and will not be taken into account when assessing:
- a) any of the previous highest qualifications held by that individual ('upskilling' - Clause 2.2(c)(v) of this Schedule 1);
 - b) the course maximum for the purposes of the 'two in a year' limit and the 'two at a time' limit (Clauses 2.3 (a) and (b) of this Schedule 1); and/or

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Contract variation: Delivery of training to support the 10-year industry plan for family violence prevention and response

- c) the course maximum for the purposes of the 'two 'Courses in...' in a lifetime' criteria (Clauses 2.3 (d) of this Schedule 1).

Eligibility exemptions for family violence practitioners to gain training qualifications

24.5 The Training Provider may exempt individuals seeking to enrol in the Certificate IV in Training and Assessment (TAE40116) from the following eligibility requirements:

- a) 'upskilling' (Clause 2.2(c)(v) of this Schedule 1); and / or
- b) 'two at level in a lifetime' (Clause 2.3(c) of this Schedule 1)'.

where the Training Provider has sighted and retained a copy of a referral letter issued by GEN VIC.

Reporting Requirements

24.6 Delivery of the '22510VIC – Course in identifying and responding to family violence risk' and / or delivery of the Certificate IV in Training and Assessment (TAE40116) via referral from GEN VIC must be reported via the SVTS:

- a) under the Funding Source Identifier – State Training Authority 'FVP'; and
- b) with the Eligibility Exemption Indicator set to "Y" where the Training Provider has granted an exemption to the eligibility criteria in accordance with Clause 24.3 or Clause 24.5 of this Schedule 1.

24.7 For the avoidance of doubt, training activity reported using Funding Source Identifier - State Training Authority 'FVP' will not be considered when calculating the exemption ratio referred to at Clause 18.3 of this Schedule 1.

Variation to re-number subsequent clauses of the Contract:

Clause 24 becomes Clause 25 of Schedule 1:

25. DATA SYSTEMS