

## **STATUTE 5.6-ADMISSION TO AND GRANTING OF ACADEMIC AWARDS**

1. In this Statute unless the contrary intention appears-  
  
“Candidate” means a person who applies to graduate on the basis of having fulfilled the conditions prescribed for admission to an academic award.  
  
“Graduate” means to be admitted to a degree or to be granted an advanced diploma, diploma or certificate.  
  
“Graduand” means a person whose entitlement to graduate is endorsed by the Council.
2. (1) The Head of School shall:
  - (a) assess the academic record of each candidate in their relevant School to ascertain whether or not the conditions prescribed for admission to an academic award have been fulfilled; and
  - (b) forward a list of candidates to the Academic Board for approval.
- (2) The Academic Board shall approve and forward a list of candidates to the Council for endorsement.
3. (1) The Academic Board may delegate authority to the Chair of Academic Board to receive and approve these lists on Academic Board’s behalf.
- (2) The Council may delegate authority to the Chancellor to receive these lists on the Council’s behalf and to confer any award in accordance with those lists.
4. (1) Subject to section 6, every graduand shall be admitted to or granted an academic award at a ceremony held on a date specified by the Council.
- (2) Subject to this Statute, and after consultation with Academic Board, the Vice-Chancellor may recommend to Council the procedure to be followed at a conferring ceremony.
5. A graduate for any academic award shall be presented at a conferring ceremony by the Head of School or nominee of the Vice-Chancellor who shall certify that the candidate has fulfilled the conditions prescribed for admission to the academic award.
6. (1) With the approval of the Vice-Chancellor, a graduand who is absent from a conferring ceremony may be admitted to or granted an academic award, if the Head of School presents the graduand’s name at the conferring ceremony and certifies that the graduand has fulfilled the conditions prescribed for admission to the academic award.
- (2) With the approval of the Vice-Chancellor, a graduand may be admitted to or granted an academic award in absentia at a special conferring ceremony held by Council.

7. In the absence of a Head of School the duties of the Head of School under this Statute may be discharged by a nominee of the Vice-Chancellor.
8. An academic award may be granted posthumously if the deceased graduand had fulfilled the conditions prescribed for admission to the academic award or if Academic Board determines that such an award is appropriate after taking account of the relevant circumstances.
9. A testamur awarded in respect of academic award, shall remain the property of the person to whom it was awarded or any other person to whom it was subsequently legally transferred or assigned unless the Council revokes the academic award when the testamur shall become the property of the University.
10.
  - (1) The Council may at any time make Regulations, not inconsistent with this Statute, prescribing all matters which by this Statute are required or permitted to be prescribed, or which are necessary or convenient to be prescribed for carrying out or giving effect to this Statute and by later Regulation revoke or amend any such Regulations.
  - (2) Regulations made under this Statute shall be promulgated by being exhibited on the official notice boards of the University and after being so promulgated shall remain so exhibited for at least fourteen days during which time the University is operating.

Made 5/12/95 Promulgated 20/12/95  
Amendment 1 Made 08/12/99 Approved 24/02/00  
Amendment 2 Made 15/06/05 Approved 29/08/05  
Amendment 3 Made 23/02/04 Approved 24/8/07