

# Contract Notification

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|-----------------|---------------------------------------|--------------|-----------------------|
| <b>CN No.</b>   | <b>2018-26</b>                        | <b>Date:</b> | <b>4 October 2018</b> |
| <b>To:</b>      | Chief Executive Officer or equivalent |              |                       |
| <b>Purpose:</b> | Variation to Contract                 |              |                       |
| <b>Scope:</b>   | All 2018-19 VET Funding Contracts     |              |                       |
| <b>Subject:</b> | <b>Updated Foundation Skills List</b> |              |                       |

## Purpose

- This Contract Notification is to advise training providers that the Foundation Skills List has been updated to replace a number of expired courses with reaccredited versions, and to add a new accredited course (10726NAT Course in Spoken and Written English for Job Seeking) to Domain B.

## Background

- The Foundation Skills List is the specific list of approved foundation courses issued by the Department from time to time. Only training providers that have applied for and received approval for inclusion on the Foundation Skills Approved Provider List can receive government funding for courses on the Foundation Skills List.

## Main Points

### *Inclusion of Reaccredited Foundations Skills Courses*

- The accreditation periods for the following courses expire on 30 September 2018:
  - 10361NAT Course in Preliminary Spoken and Written English
  - 10362NAT Certificate I in Spoken and Written English
  - 10363NAT Certificate II in Spoken and Written English
  - 10364NAT Certificate III in Spoken and Written English
  - 10365NAT Certificate IV in Spoken and Written English - Further Studies
  - 10366NAT Certificate IV in Spoken and Written English - Employment
- No new enrolments are permitted in these courses after 30 September 2018, and this is reflected in the Funded Courses Report through the 'Effective for CCD To' field.
- The expired courses listed above have been replaced with the following reaccredited courses:
  - 10725NAT Course in Preliminary Spoken and Written English
  - 10727NAT Certificate I in Spoken and Written English
  - 10728NAT Certificate II in Spoken and Written English
  - 10729NAT Certificate III in Spoken and Written English
  - 10730NAT Certificate IV in Spoken and Written English for Further Study

- The accreditation period for the new courses began on 1 October 2018, and government funding for commencements in these courses will be available from that date for training providers that are on the Foundation Skills Approved Provider List.
- The Department has updated the Foundation Skills List to replace the expired courses with the reaccredited versions. As such, the 2018 Guidelines about Determining Student Eligibility and Supporting Evidence (the Eligibility Guidelines) has been updated to include the new Foundation Skills List (at Attachment 1 of the Eligibility Guidelines), and version 4.2 of the Eligibility Guidelines has been published in the 'Documents' section of SVTS.
- Non-TAFE training providers are reminded that, as per their Schedule 2 (Individual Details and Conditions) and unless otherwise advised by the Department, where a Nationally Accredited Course on their Funded Scope reaches its expiration date and is reaccredited, the reaccredited version of the course will be automatically added to their Funded Scope once it is on the Funded Courses Report and on the training provider's Scope of Registration.
- TAFE and Dual Sector training providers will be treated in the same manner, and can therefore expect to have the reaccredited versions of expired Nationally Accredited Courses on their Funded Scope automatically added to their Funded Scope once the new courses are added to the Funded Courses Report and the training providers' Scope of Registration.

#### *Inclusion of 10726NAT Course in Spoken and Written English for Job Seeking*

- The Foundation Skills List has also been updated to include a new accredited course, 10726NAT Course in Spoken and Written English for Job Seeking, in Domain B.
- 10726NAT Course in Spoken and Written English for Job Seeking is now included in the 2018 Funded Course List and the Funded Courses Report. Government funding for 10726NAT Course in Spoken and Written English for Job Seeking is available for commencements from 1 October 2018.
- Non-TAFE training providers on the Foundation Skills Approved Provider List that have the relevant approval to deliver Domain B foundation skills courses can seek to add this course to their Funded Scope once they have added the course to their Scope of Registration. Non-TAFE training providers should submit an SVTS enquiry to request the addition of this course to their Funded Scope.
- TAFE and Dual Sector training providers on the Foundation Skills Approved Provider List that have the relevant approval to deliver Domain B foundation skills courses will have this course added to their Funded Scope once they have added the course to their Scope of Registration.

#### **Resources**

- 2018 Guidelines about Determining Student Eligibility and Supporting Evidence (version 4.2) published in the 'Documents' section of SVTS.

#### **Critical Dates**

- Government funding for the reaccredited courses as identified in this Contract Notification, and for 10726NAT Course in Spoken and Written English for Job Seeking, is available for commencements from 1 October 2018.

**Greg Norton**  
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Training Market Services