

Section	Change from 2024-25 Contract	Details
Acronyms and Legislation	RESTRUCTURED 	We restructured the way we refer to the standards for RTOs. In the Acronyms and Abbreviations section, we now separately list the Compliance Requirements and Outcome Standards.
Clause1 Definitions and Interpretation	NEW CLAUSE  DELETION 	To more clearly describe the structure of the standards for RTOs, we removed the definition of ‘Outcome Standards’ because it’s now defined in the legislation section, and added 2 new definitions: Credential Policy means the credential policy published by the Department of Employment and Workplace Relations that operates in conjunction with the Outcome Standards and the Compliance Requirements. National RTO Standards means the Outcome Standards, Compliance Requirements and Credential Policy.
	DELETION 	We removed the definition of ‘Literacy and Numeracy Support Units’ from the TAFE and dual sector university contracts because the Literacy, Numeracy and Digital Support program is now documented in Part C of Schedule 1.
	DELETION 	We removed the definition of ‘Statement of Fees’. This is no longer needed because we made some changes to the guidelines about fees so that requirements to give students information about fees are more flexible.
Clause 6 Subcontracting	NEW OBLIGATION 	We updated clause 6.9 to say that any arrangement you have with a subcontractor (for example, a broker) must prohibit them from offering incentives to do training: You must ensure that any subcontract arrangement: a) prohibits further subcontracting by the subcontractor; b) prohibits the subcontractor from paying, providing or offering, either directly or indirectly, Incentives to undertake training subsidised through the Skills First Program, whether to any prospective student or to any other person (such as an employer or social organisation); c) requires the subcontractor to provide all necessary assistance, documentation and information that is required under this Contract; d) permits you to immediately suspend the subcontract arrangement if this Contract is suspended; e) permits you to immediately terminate the subcontract arrangement if this Contract is terminated; and f) otherwise permits you to comply with your obligations under this Contract (including your obligations to ensure that any subcontractor cooperates and assists with any audit, review or investigation under Clause 11)
Clause 14 Notices and representatives	NEW WORDING 	We updated clause 14.2 to include a street address for hand delivery of notices in addition to the postal address: A Notice must be issued by being either: a) hand delivered or sent by prepaid priority post (airmail if posted to or from a place outside Australia) to the recipient’s address for Notices as follows: i) for Notices to us, the Executive Director, Training Operations and Assurance, 121 Exhibition Street, Melbourne 3000 or GPO Box 4509, Melbourne VIC 3001, or as varied by any Notice given by us;

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Clause 1 Student Information and Protection	NEW OBLIGATION 	We amended clause 1.1(b)(i) to say that you must inform students about any requirement to undertake a practical placement: You must be accurate and honest, and act in an ethical and responsible manner, when marketing (including promoting and advertising) programs on the Funded Scope and recruiting prospective students, including by: a) complying with all applicable Laws, including the Australian Consumer Law; b) ensuring that you accurately inform all prospective students about: i) the nature and requirements of the training and assessment, including any requirement to undertake a practical placement;
Clause 2 Skills First Eligibility	NEW WORDING (CLARIFICATION) 	We added extra wording to clarify that the following paragraph at clause 2.2(c) describes the only exception to the ‘physical presence’ requirement that we allow: If The only exception to this ‘physical presence’ requirement is where a Skills First Student is temporarily located interstate or overseas for a defined period for a Practical Placement associated with their training. They may receive online training and assessment during the period they are interstate or overseas, provided that such online training and assessment only accounts for up to 50% of the total Scheduled Hours.
	NEW WORDING (CLARIFICATION) 	We updated clause 2.7 to clarify that students who are under 17 years of age don’t need an exemption from school if they’ve completed year 12 or an equivalent qualification: If an individual will be under 17 years of age at the time their training commences, unless they are undertaking training as part of a School Based Apprenticeship or Traineeship, to be eligible for Skills First subsidised training they must have received an exemption from school attendance unless they: a) are undertaking training as part of a School Based Apprenticeship or Traineeship; or b) have completed Year 12 or an equivalent qualification 1. Footnote 1 reads: Year 12 or equivalent qualification has the meaning given in Ministerial Order No. 705, that is: a) a Year 12 certificate (Senior Secondary Certificate) undertaken in Victoria which is approved by the Victorian Curriculum and Assessment Authority; b) a Year 12 certificate (Senior Secondary Certificate) undertaken in another State, Territory or other country which is equivalent to a Victorian Year 12 Certificate (Senior Secondary Certificate); or c) an AQF Certificate II or higher qualification issued by a Registered Training Organisation or by a higher education institution.
Clause 10 Reporting training activity, government-subsidised tuition fees and other information	DELETION 	We deleted clause 10.8 in the TAFE and dual sector contracts because this information has been moved into new clause 17: Reporting of Literacy and Numeracy Support Units You must report Literacy and Numeracy Support Units using the LNSUPPORT program code and in accordance with the requirements set out in the Literacy and Numeracy Support Implementation Guide.
Clause 17 Literacy, Numeracy and Digital Support program (TAFE and dual sector contracts)	NEW CLAUSE 	We moved the requirements for the updated Literacy, Numeracy and Digital Support program into new clause 17 of the TAFE and dual sector contracts.