

SUPERSEDED PROGRAMS & SUBJECTS - FACT SHEET (2022)

Background

The transition/teachout period for a superseded Program is calculated based on the general direction released by ASQA regarding learner transition. If there is no replacement Program for the superseded Program, this date will be generally 24 months from the superseded date. If the superseded Program has a new replacement Program, this date will be generally 12 months from the superseded date.

The transition/teachout period will be displayed as the subsidised training end date (STED) in the Funded Programs Report. This is the date by which training providers will need to transition into the newer version of the Program. (Refer to CN 2014-24).

Purpose

This fact sheet is to assist training providers in complying with the ASQA General Direction regarding Learner Transition, contract notification CN 2014-24 and SVTS reporting requirements by:

- outlining the reporting requirements of key SVTS data collection elements affected by the transitioning process of superseded program enrolments; and
- providing some clarification as to how SVTS handles the reporting of superseded program enrolments and subjects within the claims processor.

Transitioning from a superseded program to a new superseding program

Superseded Program (old):

Generally the superseded Program enrolment needs to be closed off or finalised before the new superseding Program can be reported. However there may be instances where it is to the student's advantage to continue a one or two subjects in the old version while at the same time starting in the new version of the program. The reason for such action may be because they only have a few weeks or so to complete the subject under the old version, but the duration may be longer in the new version. In these rare instances, even though all subjects in the older superseded program will need to be closed off, there might be an overlap between the Activity End Date of some subjects in the old version and Program Commencement Date in the new version. The transition process where there is no overlap is as follows:

Affected data element	How to report
Completed subjects	
<i>Outcome Identifier - National</i>	Report a valid final <i>Outcome Identifier - National</i> value. For example '20 - Competency Achieved/Pass' or '30 - Competency Not Achieved/Fail'. Refer to the Victorian VET Student Statistical Collection Guidelines for valid final outcome values.

Affected data element	How to report
<i>Activity End Date</i>	Update the date to when the Subject was completed.
Subjects still in progress	
<i>Outcome Identifier - National</i>	Report <i>Outcome Identifier - National</i> value '40 - Withdrawn/discontinued'.
<i>Hours Attended</i>	Update to the number of hours the student attended training prior to the Program being transitioned.
<i>Activity End Date</i>	Update the date to when the Subject is being transitioned.

Note: To ensure that Reject 20 will not trigger, wherever there are enrolments with *Activity End Dates* in the current collection year, the superseded program enrolment needs to continue being reported for the remainder of the collection year.

Superseding Program (new):

For all new and continuing subject enrolments, report the following:

Affected data element	How to report
<i>Enrolment Date</i>	Report same <i>Enrolment Date</i> as per superseded Program. The student does not need to re-enrol just because the Program they enrolled in has been superseded.
<i>Program Commencement Date</i>	Report a new <i>Program Commencement Date</i> because even though this is the same Enrolment, the student is commencing training under a new superseding Program.
<i>Purchasing Contract Identifier</i>	Report same <i>Purchasing Contact Identifier</i> as per superseded Program even if in different collection year. The rationale is as per the Enrolment Date.
<i>Associated Program Identifier</i>	The superseded <i>Program Identifier</i> becomes the value for the <i>Associated Program ID</i> . This is how SVTS will link the two enrolments and continue treating them as one.
<i>Program Enrolment Identifier</i>	A new <i>Program Enrolment Identifier</i> will need to be generated because the program identifiers and program commencement dates are now different from the original Enrolment. These are two of the critical data elements that constitute a <i>Program Enrolment Identifier</i> .

For continuing subjects (those that were reporting as withdrawn in the superseded Program), report:

Affected data element	How to report
<i>Subject Identifier</i>	Report same <i>Subject Identifier</i> as per <i>Subject Identifier</i> that was reported as withdrawn.

Affected data element	How to report
<i>Outcome Identifier - National</i>	Report <i>Outcome Identifier - National</i> value '70 - continuing enrolments'.
<i>Subject Enrolment Identifier</i>	Report a new <i>Subject Enrolment Identifier</i> because there is a new <i>Program Enrolment Identifier</i> , <i>Program Identifier</i> , <i>Program Commencement Date</i> , <i>Associated Program Identifier</i> and <i>Activity Start Date</i> . These are all critical data elements that constitute a <i>Subject Enrolment Identifier</i> .
<i>Activity Start Date</i>	Report new <i>Activity Start Date</i> .
<i>Scheduled Hours</i>	Reduce the <i>Scheduled Hours</i> by the amount of hours reported for the <i>Attended Hours</i> field for this <i>Subject Identifier</i> under the superseded Program.

Note: New subjects that were not yet reported in the superseded Program are reported as per general reporting requirements for new commencements.

Superseded Subjects:

A superseded Subject cannot be reported until training has commenced in the replacement subject. You are not required to report superseded Subjects in a superseded Program unless they were superseded well in advance of the Program. Preferably report these Subjects as withdrawn with hours attended and then start reporting them as new Subjects in the new superseding Program.

Where Subjects are subsequently superseded within a Program, report:

Affected data element	How to report
<i>Subject Identifier</i>	<i>Subject Identifier</i> of subject being superseded.
<i>Outcome Identifier - National</i>	Report <i>Outcome Identifier - National</i> value '61 - Superseded subject'.
<i>Hours Attended</i>	Update to the number of hours the student attended training prior to the Program being transitioned.
<i>Activity End Date</i>	Update the date to when the Subject is being transitioned.

For new superseding Subject, report:

Affected data element	How to report
<i>Subject Identifier</i>	<i>Subject Identifier</i> of new superseding Subject which maps to the superseded Subject.
<i>Outcome Identifier - National</i>	Report <i>Outcome Identifier - National</i> value '70 - continuing enrolments'.

Affected data element	How to report
<i>Scheduled Hours</i>	Reduce the <i>Scheduled Hours</i> by the amount of <i>Attended Hours</i> you reported for the related superseded Subject.
<i>Activity Start Date</i>	Update to new <i>Activity Start Date</i> of Subject.

Reporting example: Training Activity (NAT00120)

Scenario 1:

In the 2020 collection year, *Program Id* 'ICT40915' has been superseded with *Program Id* ICT40120, and the provider decides to transition on 28/1/2020. *Subject Id* 'ICTNWK302' is still in progress with 30 out of the 50 *Scheduled Hours* attended.

Subject Id 'ICTICT202' has been completed successfully

Superseded Program Id 'ICT40915' is closed off:

1. With *Subject Id* 'ICTNWK302' reported with *Outcome Id – National* value of 40,
2. *Hours Attended* is reported as 30, and
3. *Activity End Date* is updated to date of transition.
4. *Subject Id* 'ICTICT202' has been completed successfully and is reported with *Outcome Id – National* value of 20

Client Id	Enrolment Date	Program Id	Program Commencement Date	Purchasing Contract Id	Associated Program Id	Subject Id	Activity Start Date	Activity End Date	Outcome Id National	Scheduled Hours	Hours Attended	Program Enrolment Id	Subject Enrolment Id
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICTNWK302	1/08/2019	28/01/2020	40	50	30	1000000E1	X00000003
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICTICT202	17/12/2019	28/01/2020	20	40		1000000E1	X00000005

New superseding Program Id 'ICT40120' is reported:

1. With the new superseding *Program Id*,
2. same *Enrolment Date* as the *Enrolment Date* of the superseded *Program Id*,
3. new *Program Commencement Date* is reported as the date when superseded Program was commenced,
4. the *Associated Program Id* reported as 'ICT40915' being the old superseded *Program Id*,
5. *Scheduled Hours* are reduced by 30 (hours reported as attended in the superseded Program), and
6. *Outcome Id – National* value is changed to 70 as the subject is still in progress.
7. New *Activity Start Date* and *Activity End Dates* are reported for *Subject Id* 'ICTNWK302' which is still continuing in the superseding Program enrolment.
8. new *Program Enrolment Id* and *Subject Enrolment Ids* are created for the continuing Subject because one or more of the critical data elements making up the enrolment have now been change.
9. *Subject Id* 'ICTICT202' is not reported because it was finalised in the superseded Program enrolment.
10. the new *Subject Id* 'BSBSUS401' which started after the transition to the superseding Program enrolment is now reported as a new commencement in the superseding Program enrolment.

Client Id	Enrolment Date	Program Id	Program Commencement Date	Purchasing Contract Id	Associate d Program Id	Subject Id	Activity Start Date	Activity End Date	Outcome Id National	Scheduled Hours	Hours Attend ed	Program Enrolment Id	Subject Enrolment Id
XXYYAA	1/07/2019	ICT40120	29/01/2020	2019XXXX	ICT40915	ICTNWK302	10/02/2020	20/04/2020	70	20		1000000E2	X00000004
XXYYAA	1/07/2019	ICT40120	29/01/2020	2019XXXX	ICT40915	BSBSUS401	21/04/2020	20/05/2020	70	50		1000000E2	X00000005

Note: Although Program enrolment for the superseded *Program Id* 'ICT40915' has been closed off, there were subjects reported with *Activity End Dates* in the 2020 collection year. These will need to continue to be reported until the end of the 2020 collection year alongside the new superseding Program.

Scenario 2:

In the 2020 collection year, *Program Id* 'ICT40915' will be superseded with *Program Id* ICT40120 but the provider has no intention of transitioning the program at this stage. There is a *Subject Id* 'ICAGAM301A' which is being superseded by *Subject Id* 'ICAGAM301', and the provider wishes to transition the subject enrolment.

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Current state

1. All subjects are reporting with *Outcome Id – National* value of 70 – continuing enrolment.

Client Id	Enrolment Date	Program Id	Program Commencement Date	Purchasing Contract Id	Associated Program Id	Subject Id	Activity Start Date	Activity End Date	Outcome Id National	Scheduled Hours	Hours Attended	Program Enrolment Id	Subject Enrolment Id
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICTNWK302	1/08/2019	28/05/2020	70	50		1000000E1	X00000003
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICTICT202	17/12/2019	15/06/2020	70	40		1000000E1	X00000005
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICAGAM301A	10/7/2019	20/03/2020	70	50		1000000E1	X00000006

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The provider has NO plans of transitioning into new *Program Id* at this stage but wants to transition the superseded *Subject Id* 'ICAGAM301A'

Client Id	Enrolment Date	Program Id	Program Commencement Date	Purchasing Contract Id	Associated Program Id	Subject Id	Activity Start Date	Activity End Date	Outcome Id National	Scheduled Hours	Hours Attended	Program Enrolment Id	Subject Enrolment Id
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICTNWK302	1/08/2019	28/05//2020	70	50		1000000E1	X00000003
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICTICT202	17/12/2019	15/06/2020	70	40		1000000E1	X00000005
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICAGAM301A	10/7/2019	19/01/2020	61	50	30	1000000E1	X00000006
XXYYAA	1/07/2019	ICT40915	9/07/2019	2019XXXX		ICAGAM301	19/01/2020	20/03/2020	70	20		1000000E1	X00000007

Note: this same process for superseding subjects is applied whether the Program will eventually be superseded or not but it is not permissible at the same time as Program is be superseded. The new superseding Subject must commence before the superseded Subject can be reported as superseded and it wouldn't make sense to report in a superseded Program just before it is transitioned. In these cases the superseding Subject would be reported in the same way as a withdrawn Subject (with *Outcome Id – National* value of 40 and *Hours Attended*) when a Program is being superseded and the **new** superseding *Subject Id* reported in the new superseding Program.

All superseded subjects with Activity End Dates in the collection year they were superseded, need to continue to be reported until the end of that collection year.