

CONTRACT NOTIFICATION

CN No.	2021-08	Date: 09 June 2021
To:	Chief Executive Officer or equivalent	
Purpose:	Variation to Contract	
Scope:	All 2021 VET Funding Contracts	
Subject:	Release of updated versions of the 2021 VET Funding Contract, Guidelines About Eligibility and Guidelines About Fees	

Purpose

This Contract Notification is to advise training providers about the release of the:

- 2021 Standard VET Funding Contract (version 3.0)
- 2021 VET Funding Contract (Non-Victorian based training provider delivering to a National Enterprise) (version 3.0)
- 2021 TAFE VET Funding Contract (version 3.0)
- 2021 Dual Sector VET Funding Contract (version 3.0)
- 2021 Guidelines About Eligibility (version 2.0)
- 2021 Guidelines About Fees (version 2.0)

All documents replace previous versions.

Background

It is standard process that the Department may vary the VET Funding Contract (Contract) and Guidelines from time-to-time to reflect changes to policy, reflect new or updated initiatives or to make minor administrative edits.

Main Points

Summary of changes

Recovery of funds where no valid final Outcome Identifier – National is reported

From 1 July 2021, the Department may recover funds for subjects delivered as part of Apprenticeships and Traineeships where no valid final Outcome Identifier – National is reported after the Activity End Date, by the earlier of 90 days after that date or the end of the data collection year.

This applies to all subjects (new and continuing) for which the training provider is still reporting training activity to the Department on or after 1 July 2021.

The reason for this change is that Outcome Identifier - National code 79 has been available since 2020 for Apprenticeship delivery.

It allows training providers to report an outcome if all training and assessment for a subject is delivered but employer sign off is pending. The Activity End Date should reflect when you expect to get employer sign off. Remember to keep updating this if there are delays.

COVID-19 Response – Funding to Deliver Infection Control Skill Sets

This initiative is extended until 31 December 2021.

The participation criteria for this initiative has also changed. From 31 May 2021, individuals no longer need to be currently employed in customer facing roles to enrol in most of these skill sets. The only exception is 'HLTSS00064 – Infection Control Skill Set', for which participation criteria are the same.

The 'National Infection Control Skill Sets' fact sheet is updated to reflect these changes, and a new version is published in the 'Documents' section of SVTS.

Training providers with Infection Control Skill Sets on Funded Scope will shortly receive an updated Schedule 2 (Individual Details and Conditions) that reflects the extension of this initiative.

Resources

Attachment 1 summarises changes to the Contracts and Guidelines and the reasons for the changes.

Version 3.0 of the Contracts and version 2.0 of the Guidelines are published in the 'Documents' section of SVTS. All changes are highlighted in grey within each document.

The 'National Infection Control Skill Sets' fact sheet (version 2.0) is published in the 'Documents' section of SVTS.

Critical Dates

The provision to recover funds where no valid final Outcome Identifier – National is reported, applies to Apprenticeships and Traineeships from 1 July 2021.

Changes to 'COVID-19 Response – Funding to Deliver Infection Control Skill Sets' apply from 31 May 2021.

Ryan Collins

A/g Executive Director
Training Market Services

Contract Type	Change	Clause	Summary of Change
Schedule 1 – Skills First Program Specifications			
All	NEW WORDING 	11.15	<p>Amended to reflect that the approach to recovering funds documented in this clause applies to all enrolment types from 1 July 2021.</p> <p>This means that all subjects (new and continuing) in Apprenticeships and Traineeships reported on or after 1 July 2021, must have a valid final Outcome Identifier – National reported after the Activity End Date. The Department may recover funds paid for training activity if the identifier is not reported by the earlier of 90 days after the reported Activity End Date, or the end of the data collection year.</p>
All	NEW WORDING 	17.3	Amended to reflect that 'Covid-19 Response – Funding to Deliver Infection Control Skill Sets' (the Infection Control initiative) is extended to 31 December 2021.
TAFE and Dual Sector	NEW WORDING  RESTRUCTURED 	17.5	<p>Amended to reflect that from 31 May 2021 students no longer have to be employed to do Infection Control Skill Sets, except for HLTSS00064 – Infection Control Skill Set (HLTSS00064).</p> <p>Restructured so that all participation requirements are grouped together in one clause.</p>
TAFE and Dual Sector	CLAUSE MOVED OUT 	17.6	<p>The participation requirement for enrolments in HLTSS00064 is moved to clause 17.5(b) so that all participation requirements are grouped together in one clause.</p> <p>This clause is left blank to retain the numbering in subsequent sections.</p>
TAFE and Dual Sector	NEW WORDING 	17.12	<p>Amended so that confirming and reporting a student's employment status is no longer required for enrolments in all Infection Control Skill Sets.</p> <p>This is because the participation requirement that a student must be employed only applies to HLTSS00064 from 31 May 2021.</p>

Contract Type	Change	Clause	Summary of Change
Standard and Non-Vic	NEW WORDING  RESTRUCTURED 	17.7	<p>Amended to reflect that from 31 May 2021 students no longer have to be employed to do Infection Control Skill Sets, except for HLTSS00064.</p> <p>Restructured so that all participation requirements are grouped together in one clause.</p>
Standard and Non-Vic	CLAUSE MOVED OUT 	17.8	<p>The participation requirement for enrolments in HLTSS00064 is moved to clause 17.7(b) so that all participation requirements are grouped together in one clause.</p> <p>This clause is left blank to retain the numbering in subsequent sections.</p>
Standard and Non-Vic	NEW WORDING 	17.14	<p>Amended so that confirming and reporting a student's employment status is no longer required for enrolments in all Infection Control Skill Sets.</p> <p>This is because the participation requirement that a student must be employed only applies to HLTSS00064 from 31 May 2021.</p>
Guidelines About Eligibility			
N/A	NEW WORDING 	Attachment 4	<p>Because being employed is no longer a participation requirement under the Infection Control initiative (except for HLTSS00064), the evidence to be sighted when applying an eligibility exemption has changed.</p> <p>From 31 May 2021, you are only required to sight confirmation of a student's employment status if the student is enrolling in HLTSS00064.</p> <p>You must still confirm the student has not previously completed an Infection Control Skill Set for all enrolments under this initiative.</p>
Guidelines About Fees			
N/A	NEW WORDING 	2.3(e)	<p>Because being employed is no longer a participation requirement under the Infection Control Skill initiative (except for HLTSS00064), the evidence to be sighted and retained when granting a Fee Waiver has changed.</p> <p>From 31 May 2021, you are only required to sight confirmation of a student's employment status if the student is enrolling in HLTSS00064.</p> <p>You must still confirm the student has not previously completed an Infection Control Skill Set for all enrolments under this initiative.</p>