VicRoads Licensed Vehicle Tester Training

Information Sheet - 2020

This document provides comprehensive information to assist you in enrolling in this course.

- Technical and enrolment information including the pre-testing prior to enrolment.
- Enrolment form (attached to email) to be completed and returned via email or fax.
- This course does not allow for concessions. It is full fee only.
- Course must be paid for prior to commencement to confirm your place in the course.
- Campus maps.

Venues

Melbourne: Unit 8/49 Corporate Boulevard, Bayswater, VIC

Ballarat: Federation University | SMB Campus

Corbould Building, Cnr Grant and Albert Streets, Ballarat City VIC

Dates and times

Pre-testing: 2 hours in duration for the LVT program

1 hour if enrolling in the Administration unit only (refer p 2)

Chadstone: Tuesday evenings @ 7 pm at Federation University @ Holmesglen Drummond Street Campus Level 1, Building 2, 41 Drummond Street, Chadstone VIC : dates to be confirmed

Ballarat: at time to be arranged

LVT times: 8.30 am – 5.00 pm

Catering

Morning/afternoon tea and lunch included

Enrolment and administration

Sarah Ohlsen | Administration Officer

🖥: lvt@federation.edu.au

☎: 03 5327 8071 or 03 5327 9788 F: 03 5327 8715

For more information in relation to a LVT licence application please refer to the VicRoads website: www.vicroads.vic.gov.au

Pre-program testing - compulsory

Prior to being accepted to attend this program you will be required to complete and pass a written test in the following two areas:

1. Language, Literacy and Numeracy (LLN) Assessment – for administration applicants and LVT applicants.

2. Mechanical Knowledge Assessment – LVT applicants only

3. At the time of application applicants for the LVT program will be required to supply a certificate of completion of an approved apprenticeship in the area they're seeking a licence for and it must be from an approved training organisation or provide evidence of 7 years trade experience (to be approved by VicRoads).

4. Applicants for the LVT program will supply a copy of a current drivers licence for the vehicles they're wishing to test which does not have any restrictions that will prevent them from road testing vehicles as required.

If you, the applicant, have any concerns over eligibility to undertake this course, Federation University advises you to contact Vic Roads for further clarification on eligibility. Please contact them on 1300 309 571.

VicRoads program outline

This program covers the regulations and requirements of a VicRoads Licensed Vehicle Tester (LVT) vehicle examiner, application documents and requirements to become a LVT Licensee. Also covered is the completion and understanding of all roadworthy related documentation.

A vehicle tester / examiner must have successfully completed and passed each of the three units listed below (AU003 – AU005) and be employed by a LVT before applying to become a Licensed Vehicle Tester. Individual unit enrolment is available for Administration, Structural Awareness & LPG Inspection. LPG inspection (AU006) is optional for regular vehicle inspection but required if testing LPG equipped vehicles.

Staff that will not test vehicles but need to complete the Certificate of Roadworthiness must have completed the Administration unit (within 6 months of the application). Prior to being accepted into the one day program they must also complete a pretest (LLN assessment only) – see above Pre-program testing.

The Technical Inspection part of this course is only available to qualified motor mechanics who hold a current driver's licence for light vehicles (cars).

Successful completion of this training and provision of the information required by VicRoads will allow participants to apply to VicRoads to become a registered vehicle tester. The final decision will be made by VicRoads upon application.

The course takes four (4) days:

1 day Administration (unit AU003);

2 days Technical Inspection & Modification Instruction (unit AU004) (plus a two hour assessment) and

1 day Structural Awareness (unit AU005).

Assessment work involves using the various regulations, bulletins, etc. to locate information, entering a selection of the researched questions in an online quiz, performing practical demonstration of skills and use of equipment needed to complete a roadworthy inspection & certificate correctly, using a computer to access various web sites, download documents, take, download and store photos as per VicRoads requirements. Participants will also be required to complete a roadworthy inspection on a vehicle to VicRoads requirements.

Upon successful completion of this course participants will

- be aware of the liabilities and responsibilities involved in being a Licensed Vehicle Tester
- be able to complete all the documentation relevant to the position of Licensed Vehicle Tester
- be able to operate a computer and digital camera to comply with VicRoads record keeping requirements
- be able to access information and standards that are required when conducting a roadworthy inspection
- be able to complete a road worthy inspection on a light vehicle to the VicRoads vehicle standards

Unsuccessful completion

If you fail any assessment during the course you are required to undertake another assessment at a later date within one month of the course. Costs are listed on the pricing page (see page 4). If this assessment is failed you will be required to re-enrol and undertake the complete program.

Program dates for 2020

LVT program dates

The LVT program is a four day face to face program. There is then a two hour assessment session* that will test the participant in their ability to complete a roadworthy on a car to VicRoads standards.

Four days face to face	*Assessment session (2 hour session on one day)	Location
20-23 January	24, 28, 29 January	Bayswater
17-20 February	21, 24, 25 February	Bayswater
2-5 March	6, 11, 12 March	Ballarat
23-26 March	27, 30, 31 March	Bayswater
20-23 April	24, 27, 28 April	Bayswater
18-21 May	22, 25, 26 May	Bayswater
1-4 June	5, 10 June	Ballarat
15-18 June	19, 22, 23 June	Bayswater

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Administration - 1 day program

Participants are required to complete a pretest session covering a language, literacy and numeracy (LLN) test prior to being accepted into the one day program

Venue: Bayswater/Ballarat

Date	Location
20 January	Bayswater
17 February	Bayswater
2 March	Ballarat
23 March	Bayswater
20 April	Bayswater
18 May	Bayswater
1 June	Ballarat
15 June	Bayswater

LPG – 1 day program

Participants must already hold a LVT licence.

Venue: Bayswater

26 February
4 May

Program costs

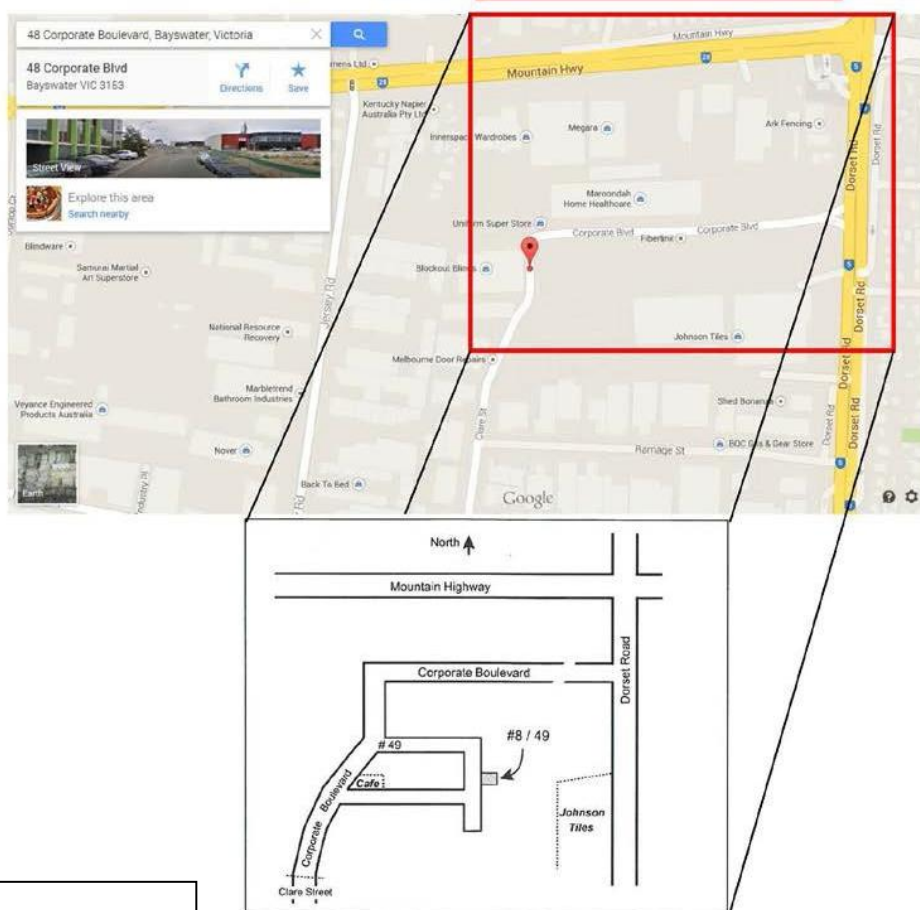| Units of study	Duration	Price
Pre-test: LLN/Mechanical assessment	2 hours	$143.00
Pre-test: LLN only	1 hour	$71.50
Administration Technical Inspection Structural Awareness	4 days (+2 hour testing session)	$2,145.00
Administration Technical Inspection	3 days (+2 hour testing session)	$1,859.00
Technical Inspection Structural Awareness	3 days (+2 hour testing session)	$1,573.00
Administration	1 day	$548.00
Structural Awareness	1 day	$548.00
LPG Inspection	1 day	$548.00
Administration retest Technical Inspection retest Structural Awareness retest	As required	$150.00 $200.00 $150.00

Federation TAFE

Venue: Unit 8/49 Corporate Boulevard, Bayswater 3153

(Maximum class size: 10 students)

Hours 8.30 am – 5.00pm.
Venue parking available (limited)
Directions will be given to assigned car parks

Bayswater | Melway Ref: 64 K3

For accommodation we suggest:
Dorset Gardens Hotel: 03 9725 6211
www.dorsetgardenshotel.com.au

VicRoads Licensed Vehicle Tester Training

Ballarat venue: Federation TAFE – Corbould Building
(Maximum class size: 10 students)

Entrance from Grant Street ramp into the building.

Corbould Building – entrance from Grant Street via ramp