2019 Federation University Australia Foundation
Ryan Margetts Memorial Scholarship
Selection and Administration Guidelines
Closing date for receipt of applications is Wednesday 1 May, 2019

1. Purpose
These guidelines underpin the allocation of Federation University Australia Foundation Scholarships, which are intended to enhance students’ chances of succeeding at the Federation University Australia by awarding scholarships.

2. Scholarships available
Available for TAFE or Higher Education domestic students undertaking studies in any of these programs:
   - Bachelor of Social Sciences;
   - Bachelor of Nursing;
   - Bachelor of Early Childhood;
   - Diploma of Nursing;
   - Diploma of Community Services;
   - Certificate III Individual Support;
   - Certificate III Electrotechnology;
   - Certificate III Automotive Technician
at the FedUni Wimmera campus, to the value of $1,000.

3. Eligibility Requirements

3.1 Basic Eligibility Requirements
To meet the basic eligibility requirements for all Federation University Australia Foundation Scholarships, students will need to be:
   a) enrolled as a TAFE or Higher Education domestic student;
   b) undertaking studies at Federation University Australia for the full 2019 academic year at the FedUni Wmmera campus;
   c) able to demonstrate financial circumstances;
   d) able to demonstrate commitment to study.

3.2 Financial Circumstances
A student is not eligible for a Federation University Australia Foundation Scholarship unless Federation University Australia is satisfied that the student is able to demonstrate financial status through their KickStart application on the basis of a comprehensive assessment conducted by or on behalf of Federation University Australia.
3.4 General Circumstances

Please note, a Scholarship application does not guarantee a place in the course of your choice.

The Scholarship holder is required to commence study no later than 1 April in the year in which the Scholarship commences.

Scholarships are not available to Federation University Australia employees, employed by the University at a time fraction of 0.5 or above.

4. Applications, Assessment and Selections

a. Each applicant is required to register their application through Kickstart, the University’s online registration tool for Scholarships, Bursaries and Grants

b. Personal and financial status will be assessed according to information provided in the KickStart registration.

c. Provide one written reference (not from a family member).

d. Provide a written submission of no more than 300 words that demonstrates the personal characteristics and attributes of the applicant. The submission should include any evidence of community involvement within the Wimmera, highlighting current volunteering or leadership activities within local community groups. The purpose of this scholarship is developing local people to work on local community opportunities in the Wimmera district.

e. The selection process will be administered by the Federation University Australia Foundation with input from staff from Federation University Australia. Finance Department is responsible for payment to successful applicants.

5. Scholarship Payments

If successful in being awarded a Federation University Australia Foundation Scholarship, students will receive the scholarship payment for 2019 only.

6. Conditions of the Federation University Australia Foundation Scholarships

a. A student must formally accept the scholarship offer in order to receive any payment, and in doing so, accepts the conditions of the scholarship.

b. It is the responsibility of the student to maintain current contact details, including email, in the Federation University Australia Student Administration System (mysc.federation.edu.au).

c. Students awarded a Federation University Australia Foundation Scholarship are not permitted to suspend their scholarship if they take leave from studies or defer their course.

d. Termination of a Federation University Australia Foundation Scholarship will occur:

   a) if a student ceases to meet the eligibility criteria; or
   c) if Federation University Australia determines that the student:
      i) has failed to maintain satisfactory academic progress and there are no extenuating circumstances for such failure; or
      ii) has committed serious misconduct during a course of study whilst attending Federation University Australia including, but not limited to, the provision of false or misleading information.
7. Review / Appeal
Students with a grievance about the selection process should, in the first instance, direct their concerns to the Foundation Office. If the matter remains unresolved, students can access the University’s Student Grievance Policy, which is available on the University’s website.

8. Donors
The Federation University Australia Foundation acknowledges with gratitude funds donated to the Foundation to support Foundation scholarships, and warmly thanks individual donors and their families for their generosity.

Successful recipients of a Foundation scholarship will be invited to attend an event with out donors to receive a scholarship certificate, and provide feedback to donors towards the end of 2019 on what it has meant to receive the scholarship.