

Contract Notification

CN No.	2016-19	Date:	12 December 2016
To:	Chief Executive Officer or equivalent		
Purpose:	Variation to Contract		
Scope:	All 2016 VET Funding Contracts 2017 VET Funding Contract (TAFE) 2017 VET Funding Contract (Dual Sector)		
Subject:	New Skills First Quality Charter		

For all RTO staff

Purpose

- This Contract Notification is to advise Training Providers that the new *Skills First* Quality Charter is the successor document to both the *Victorian Training Guarantee Quality Charter* (the VTG Charter) and the *Statement of Expectations: Principles and obligations for government contracted training providers in Victoria* (the Statement of Expectations).

Background

- Through the *Skills First* program, the Victorian Government is committed to providing high quality training that aligns with industry and community demands and workforce needs. *Skills First* sets a high benchmark for training quality, and is aimed at supporting the courses that are most likely to lead to employment.
- The Department has undertaken a review of the current VTG Quality Charter and Statement of Expectations. These two documents have been revised, updated and combined into a single document to reflect the objectives of the *Skills First* reforms.
- Training Providers are now required to comply with the new *Skills First* Quality Charter, which is the successor to both the VTG Quality Charter and the Statement of Expectations.
- The new *Skills First* Quality Charter is intended to help Training Providers understand the Department's expectations of the provision of key aspects of Training Services. The *Skills First* Quality Charter sets out what the Training Provider must do to satisfy the Department's expectations.
- The *Skills First* Quality Charter must be read in conjunction with the VET Funding Contracts. The Charter reflects the requirements of the 2017 VET Funding Contracts.
- The Training Provider must comply, at all times, with all parts of the *Skills First* Quality Charter. The *Skills First* Quality Charter will be updated from time to time.

Main Points

- All 2016 VET Funding Contracts and the 2017 TAFE and Dual Sector VET Funding Contracts include requirements to comply with the VTG Quality Charter and Statement of Expectations, or their successors.

- To reflect the publication of the new *Skills First* Quality Charter, the following Clauses of the 2016 Contracts and the 2017 TAFE and Dual Sector Contracts are varied as follows, with immediate effect:

Contract type	Variation
2016 VET Funding Contract – all types	Clause 1.1 Definitions: <ul style="list-style-type: none"> • Definition of ‘Quality Charter’ is amended to: ‘means the <i>Skills First</i> Program - Quality Charter, or its successor’ • Definition of ‘Statement of Expectations’ is removed. Clause 3.3 – Act Ethically: <ul style="list-style-type: none"> • Clause 3.3 c) iii) – reference to Statement of Expectations is removed.
2017 VET Funding Contract – TAFE and Dual Sector	Clause 1.1 Definitions: <ul style="list-style-type: none"> • Definition of ‘Statement of Expectations’ is removed. Clause 4.4 – Act Ethically <ul style="list-style-type: none"> • Clause 4.4 g) is removed

- The *Skills First* Quality Charter can be found in the ‘Documents’ section of SVTS.

Critical Dates

- Effective Immediately.

Relevant Resources

- **Attachment A** – *Skills First* Quality Charter

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Training Market Quality