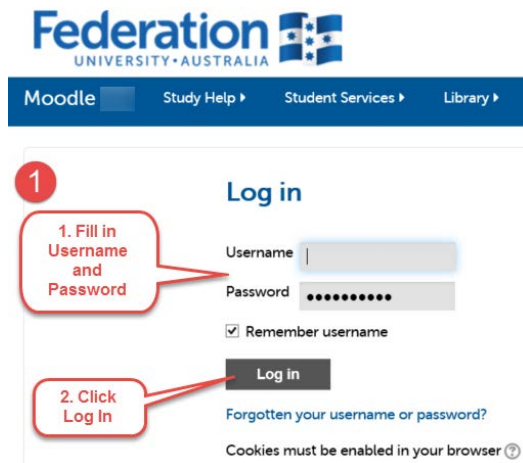


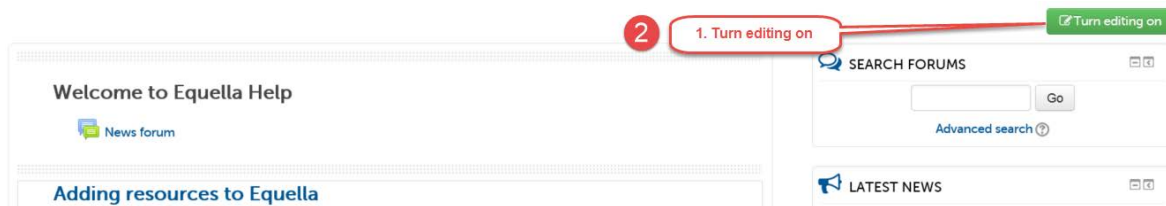
Adding a Large Video Resource to Moodle

This guide will help you to add a video file to your Moodle shell using Equella as storage.

1. Login to Moodle.



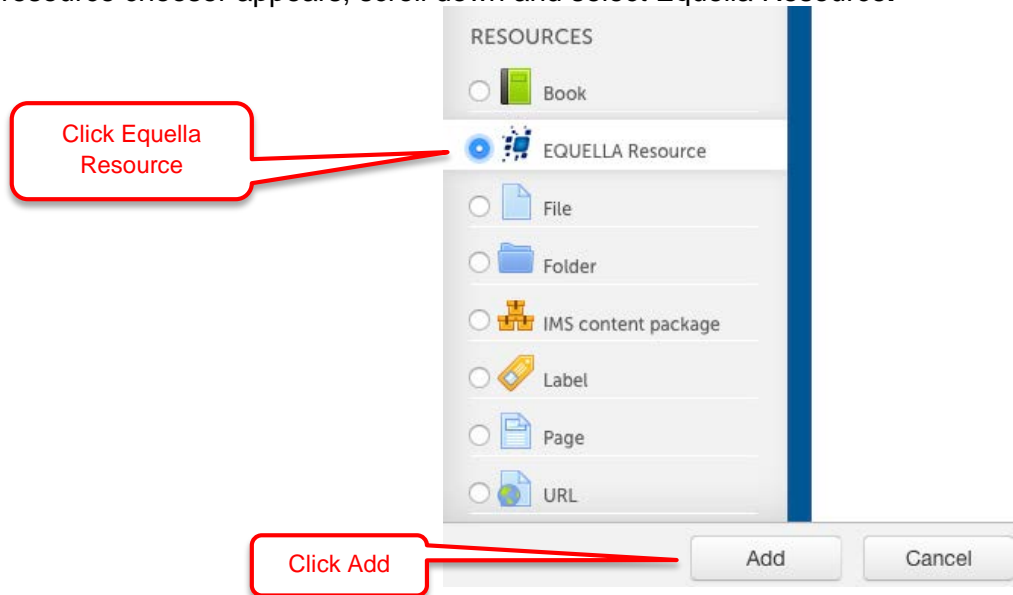
2. Go to your Moodle course and turn editing on.



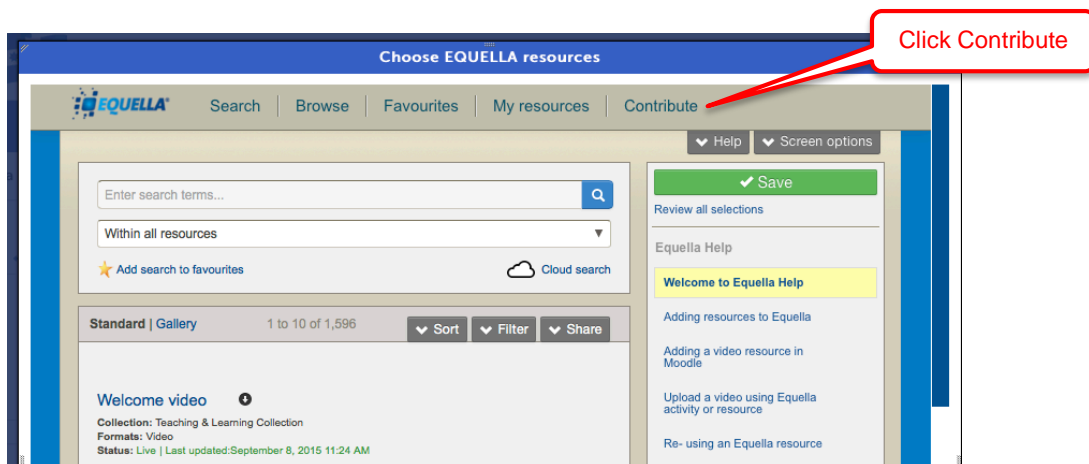
3. Click Add an activity or resource.



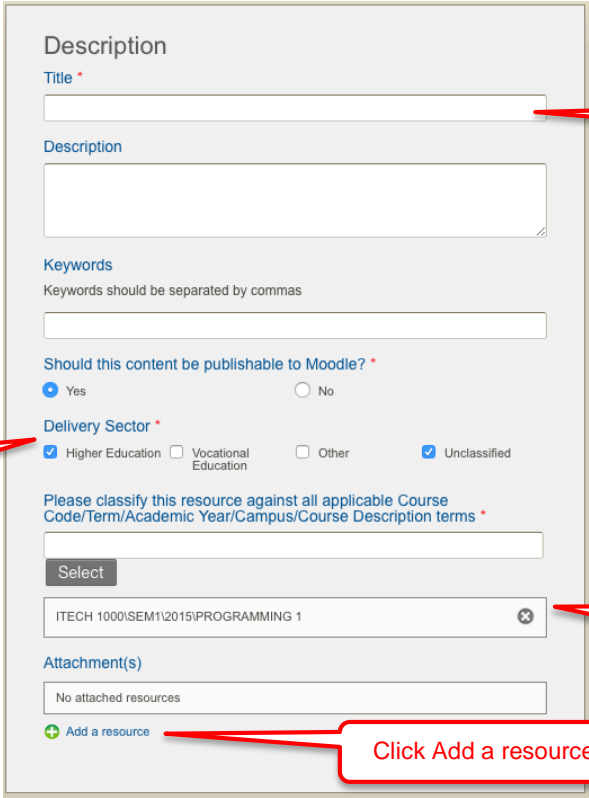
4. When the resource chooser appears, scroll down and select Equella Resource.



5. After the Equella integration screen appears, click Contribute.



6. Browse and locate the video file from your Computer or connected device

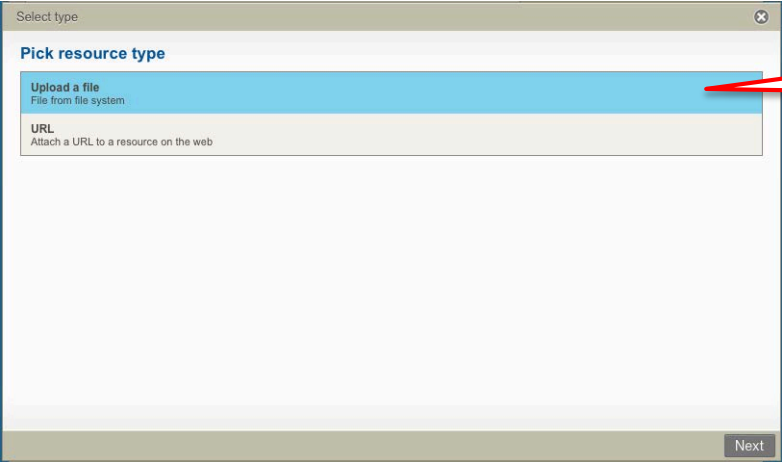


The screenshot shows a Moodle resource creation form with several fields and options. Red callout boxes provide instructions for each field:

- Title ***: A text input field with a callout: "Add a meaningful title."
- Description**: A large text area for the resource description.
- Keywords**: A text input field with the instruction "Keywords should be separated by commas".
- Should this content be publishable to Moodle? ***: Radio buttons for "Yes" (selected) and "No".
- Delivery Sector ***: Checkboxes for "Higher Education" (selected), "Vocational Education", "Other", and "Unclassified" (selected).
- Please classify this resource against all applicable Course Code/Term/Academic Year/Campus/Course Description terms ***: A dropdown menu with a "Select" button. The selected value is "ITECH 1000\SEM1\2015\PROGRAMMING 1". A callout points to this field: "Add the course code for where the resource is being placed".
- Attachment(s)**: A section showing "No attached resources" and a green "+ Add a resource" button. A callout points to this button: "Click Add a resource".

A callout on the left side of the form says: "Select your teaching area".

7. Select Upload a file and click next

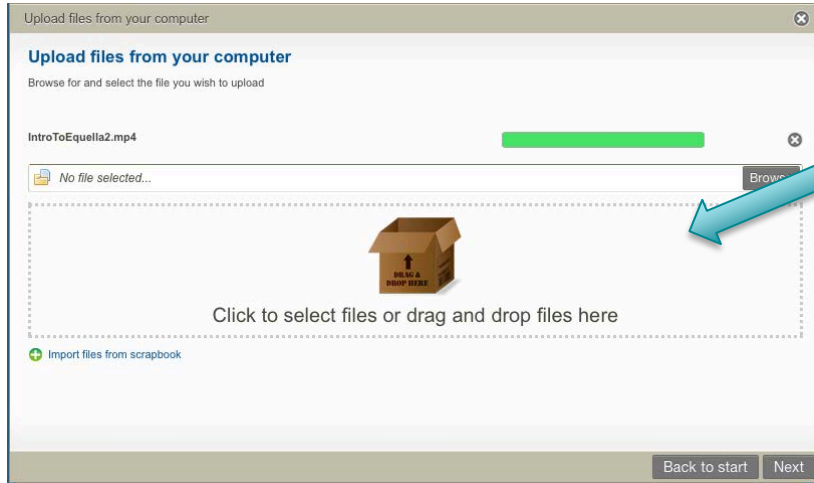


The screenshot shows a "Pick resource type" dialog box with two options:

- Upload a file**: "File from file system" - This option is highlighted in blue. A callout points to it: "Ensure Upload a file is highlighted in Blue".
- URL**: "Attach a URL to a resource on the web".

A "Next" button is located at the bottom right of the dialog box. A callout points to it: "Click Next".

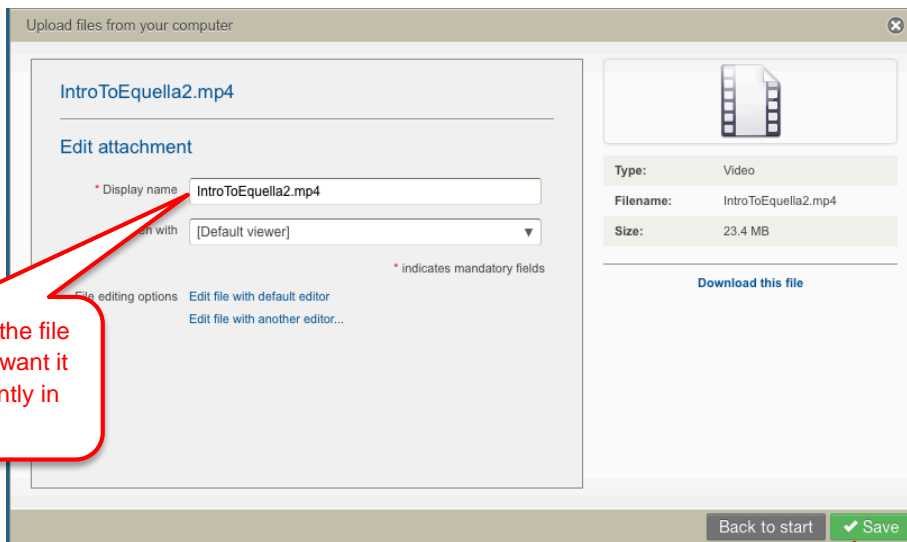
8. Drag the video file from your Computer or connected device into the window. Wait for the green progress bar to fill. Click Next



AddingVideoToEquella.mp4

Click Next

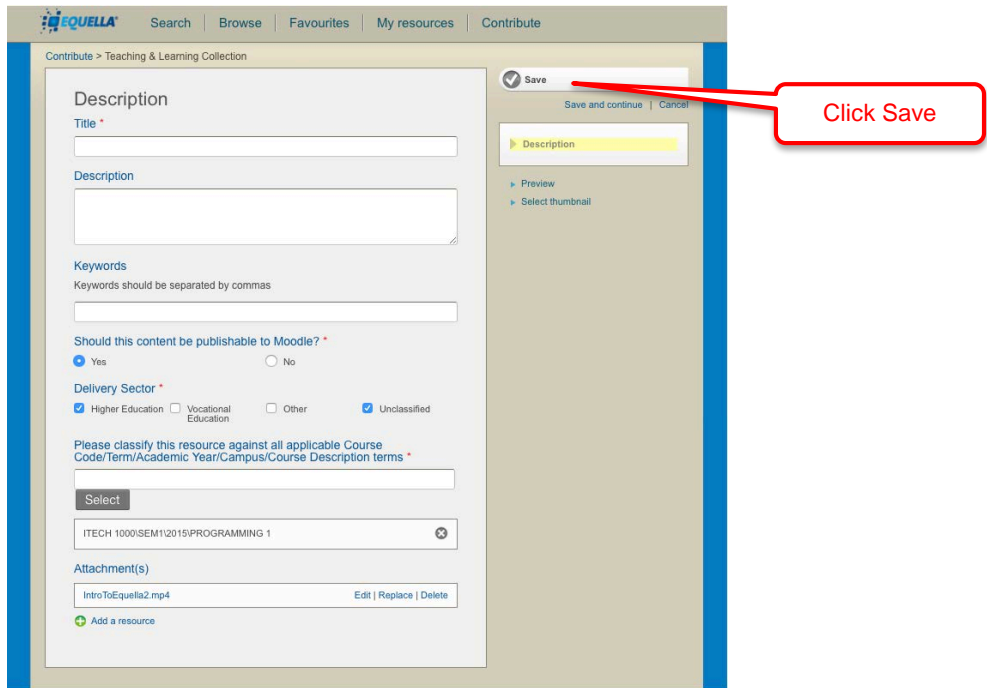
9. Click Save to finalise the upload.



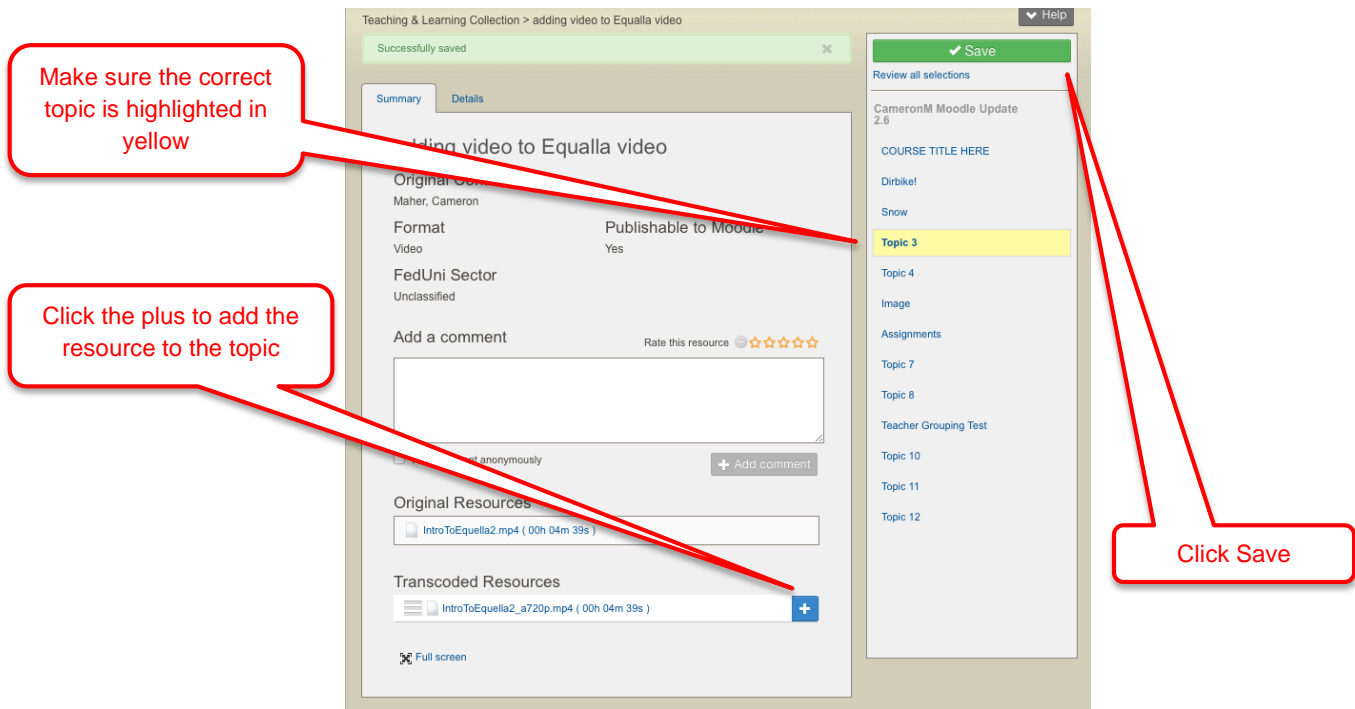
You may change the file name here if you want it to display differently in Moodle

Click Save

10. Click Save and then Publish to add the resource to Equella



11. Make sure the topic you want to add the resource into is highlighted yellow. You can then click the blue plus button next to the resource to add it to the topic. Click save and the upload to Moodle will begin.



12. A link will then be placed in Moodle showing the resource name, and the length of the video file. There will initially be a placeholder stating that your file is being transcoded, this will then be replaced with the actual video resource once transcoding is complete. The time taken to transcode the video will differ depending on the source file size, frame rate, video format and resolution.

Please take a look at the link: <https://federation.edu.au/staff/learning-and-teaching/clipp/elearning-hub/video-recording> which has useful tips on how to plan, create and complete a video.