

Minutes of Meeting

Internationalisation of the Curriculum Working Party (ICWP)

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| Meeting: | ICWP 4/15 | |
| Present: | Ms Talia Barrett (Chair) | Assoc. Professor Jerry Courvisanos |
| | Ms Deborah Cutts | Dr Jeremy Smith |
| | Dr Charlynn Miller | |
| Date and time: | Thursday 18 th June 2015 from 12.30pm – 1.30pm | |
| Venue: | Library Meeting Room, Mt Helen campus | |

1. Welcome & Apologies

1.1 Welcome

The Chair, Ms Talia Barrett, welcomed everyone

1.2 Apologies

Apologies were received from Dr Kim Dowling, Professor Mike Willis, Ms Eliza Lane & Mr Adam Baker

2. Minutes from previous meeting

The Internationalisation of the Curriculum Working Party confirmed the minutes of meeting 3/15 held 7th May 2015. Moved: Jerry Courvisanos Seconded: Charlynn Miller

The working party resolved to forward the minutes to Academic Board for noting as well as posting them onto the IoC website. Schedule of IoC Showcase will also be sent onto Academic Board.

3. Matters arising from the minutes

(See discussion points below about IoC Showcase)

4. IoC 2014-2015 Implementation Plan

4.1 IoC Showcase

a) Attendance at the IoC Showcase on Thursday June 11th was 27 staff (Mt Helen) & nine staff (Gippsland). A survey was sent out to all attendees (response rate = 19 at time of meeting) with overwhelmingly positive feedback with 58% of respondents indicating that their understanding of how IoC can be implemented at university had changed as a result of the showcase. There were some great suggestions for future showcases. These included: making the showcases thematic, have a showcase every 2-3 months, use a forum format to allow the audience to ask questions of a panel of speakers and many others. Some of this feedback we can apply to the IoC Forum in July and an end of year event.

4.2 IoC forum “Creating Global Citizens” Thursday 23rd July from 9.30am - 12.30pm.

CLIPP have offered to cover all costs for the event.

Venues: C001, C901, C902, C903 (Mt Helen) & 2E101 (Gippsland)

Morning tea will be provided from 9.30am

Proposed schedule:

1. Welcome (Talia Barrett or Nina Fotinatos)
2. *The context at FedUni*: “Do I feel like a global citizen at FedUni?” (50 minutes)
 - a) Presentations given by a range of students who have experienced studying or being in an overseas context e.g. (international student; study abroad/exchange, BA International Studies;

- Chester placement; mobility trip to China). **Action:** Jeremy Smith, Deb Cutts & Charlynn Miller to contact and invite students to speak
- b) Presentation given by a staff member born overseas to speak about teaching in Australia.
Action: Talia to contact Sasha Ivcovic
3. *Workshops around forum theme* (50 minutes)
Group discussions around questions (see below) with recommendations to emerge for IoC Working Party to consider. Student and staff presenters will be invited to stay and participate in workshops.
- Formal curriculum** – to be facilitated by Jeremy Smith
What exists in the curriculum that is already enabling our students to have a global outlook?
What do we want to see at FedUni that encourages further internationalisation in our courses?
- Co-curricula** – to be facilitated by Deb Cutts
What activities are we engaged in that promote meaningful intercultural exchanges?
What other opportunities exist for us to encourage the development of intercultural competence?
- Research** – to be facilitated by Jerry Courvisanos
What international research activities does FedUni need to encourage to promote global awareness amongst our staff?
What do we need to be able to achieve this?
4. *Keynote speaker: Assoc. Professor Anita Harris* (40 minutes + 10 minutes discussion)
The intention is for Anita to participate in workshop discussions and incorporate some elements from those discussion in her presentation.
Action: Talia to contact Anita and request an abstract and title
5. Closing: *Wrap up by Peter Townsend?* (10 minutes)
Action: Talia to ask Peter

Additional actions

- Talia to create flyer for event and distribute to all Associate Deans L&T and Engagement
- Charlynn and Adam to promote event in School Newsletters
- Charlynn to invite partner staff from ATMC and AAPoly to attend forum
- Talia to book C003 to enable discussions between campuses for Formal Curriculum workshop group
- Talia to create FedNews item

4.3 Other business

Two items were raised when discussing the IoC Showcase that working party members felt should be addressed at FedUni.

- a) *Preparing staff for teaching in China.* There does not appear to be an explicit faculty-based approach to preparing staff for teaching in an overseas context, e.g cultural awareness training, what to expect at different institutes. Who should be responsible for providing this training?
- b) *Mobility funding opportunities.* There seem to be many opportunities now to take student groups into other cultural contexts, e.g. Endeavour funding & the New Colombo plan, but some staff are not taking up the funding as the process seems too daunting. Better infrastructure needs to be developed within faculties to promote these opportunities and ensure that:
- i) access to this funding is made available to all staff and not just those who have already had the experience
 - ii) support is provided to staff to help them organize the trips

5. Next meeting

6th July at 2pm –Venue Mt Helen Library Meeting Room 1
Please email apologies to: t.barrett@federation.edu.au