

Dear colleagues

The COVID-19 Transition Control Group is pleased to be able to share with you today Federation University Australia's proposed *Three-stage plan for a safe start on campus* for Brisbane Campus.

Federation University students and staff in Brisbane have worked hard over the past six months to change the way they live and work to help stop the spread of COVID-19. The success of your united efforts can be seen in the excellent progress Queensland has made as a state, to move to the final steps in the <u>Roadmap to easing Queensland's</u> restrictions.

Our Brisbane Campus is part of a broader network of campuses across Regional Victoria and with partner providers across Australia and the world.

The *Three-stage plan for a safe start on campus* in Brisbane reflects our position as part of the broader Federation network, as well as the excellent work that those of us living in the sunshine state have done to reduce the risk of COVID-19.

Three-stage plan for a safe start on campus

We can now share with you our proposed *Three-stage plan for a safe start on campus*.

We are currently in stage one of the plan and present the proposed stage two and three plans for feedback from staff. This plan is being reviewed regularly. Feedback can be submitted until COB Tuesday 11 August 2020 to <u>feedback@federation.edu.au</u>

The principles and approach for our transition to on campus activities, as outlined in the attached document, are summarised below:

Stage one - current until 24 August

Stage one is characterised by working from home and online study, with the exceptions of student engagement in ITECH7415 and access for some students to open study spaces and WiFi. Many of our staff continue to work from home.

Stage two – 24 August – 18 September

We plan on the phased transition of students and staff to campus, including the reintroduction of tutorials, IT lab groups and work integrated learning placements where possible. Lectures remain online. This transition will be managed in accordance with Queensland Government advice and is backed by a risk management plan to keep everyone safe.

Stage three – from 21 September

We hope to bring back the majority of our staff and students to on campus activities but with continued mixed mode delivery – online and on campus tutorials and IT labs. Face-to-face teaching and support will increase where possible. Student work-integrated learning and work experience will increase where possible. At this stage we will expect most staff to return to work unless they are in a high-risk or vulnerable category.

We are really excited to start seeing the return of staff and students to our Brisbane Campus and to see them start to enjoy our new facilities and learning spaces built for 2020.

Please stay safe, keep up the physical distancing, and thank you for all your patience as we have navigated the challenges of COVID-19 together.

On behalf of the Transition Control Group

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