

## STATUTE 5.3 – ASSESSMENT THE SCHEDULE - PART II

The following grade descriptors indicate the level of overall student performance in a course. The criteria for each graded assessment must be included in the Course Description. Where percentages are used to indicate the level of student performance the mechanism for undertaking any normalisation or standardisation of percentage scores must be included in the Course Description.

The system of codes used to record results of assessment:

### **1. From 1 January 2009:**

#### **A. Codes for Honours Degrees:**

Code	Grade	Description	Percentages
H1	First Class Honours	The student's work demonstrated sophisticated understanding and critical synthesis of the field of knowledge and/or an originality or insight; and/or sophisticated understanding of methodology which permits the work to make a useful contribution to knowledge and discourse in its field.	80 – 100
H2A	Second Class Honours, Upper	The student's work demonstrated substantial understanding and critical synthesis of knowledge and/or methodology; and/or makes a useful application of knowledge in the field.	70 – 79
H2B	Second Class Honours, Lower	The student's work demonstrated substantial understanding of knowledge and/or methodology; and/or makes a useful application of knowledge in the field.	60 – 69
H3	Third Class Honours	The student's work demonstrated an acceptable understanding of knowledge and/or methodology; and/or makes a useful application of knowledge in the field.	50 – 59
F	Fail	The student's work failed to demonstrate an acceptable understanding of knowledge and/or methodology; and/or make a useful application to knowledge in the field.	0 – 49

#### **B. Codes for Degrees with Honours and courses with graded assessment:**

Code	Grade	Description	Percentages
HD	High Distinction	In addition to the passing requirements, the student's work demonstrated a consistently high level of performance on all criteria for assessment.	80 – 100
D	Distinction	In addition to the passing requirements, the student's work demonstrated a consistently high level of performance on most criteria for assessment.	70 – 79
C	Credit	In addition to the passing requirements, the student's work demonstrated a sound level of performance on the criteria for assessment.	60 – 69
P	Pass	The student's work demonstrated a satisfactory level of performance on the criteria for assessment.	50 – 59
MF	Marginal Fail	The student's work marginally failed to demonstrate a satisfactory level of performance on the criteria for assessment, but nevertheless shows potential for improvement.	40 – 49
F	Fail	The student's work demonstrated serious failure to achieve a satisfactory performance on the criteria for assessment.	0 – 39
XF	Non-assessed Fail	The student did not complete any assessed work.	

**C. Codes for courses with ungraded assessment:**

Code	Grade	Description
S	Ungraded pass	The student has completed work that meets all the requirements and level of performance as prescribed.
UN	Ungraded fail	The student has failed to complete work that meets all the requirements and/or level of performance as prescribed.

**D. Codes for incomplete assessment:**

Code	Grade	Description
AD	Assessment deferred – up to 3 months	Final assessment deferred up to 3 months if ratified by the relevant School Board; otherwise the assessment lapses to a fail.
TD	Assessment deferred – up to 12 months	Final assessment deferred up to 12 months if ratified by the relevant School Board; otherwise the assessment lapses to a fail.
ZN	Supplementary assessment to be completed within 3 months	Assessment is to be completed through (1) a supplementary assessment (granted under the MF (45+) rule) or (2) Final Course supplementary assessment provision. In exceptional circumstances an extension beyond 3 months may be approved by the relevant School Board and noted by HECC.

**E. Codes for administrative purposes which do not impact grade point averages:**

Code	Definition	Description
W	Withdrawn	Withdrawn without academic penalty.
TC	Ungraded Credit Transfer	Course exemption on the basis of approved credit.
LW	Applied for Late Withdrawal	Withdrawn after the stipulated withdrawal cut-off date.
O	Ongoing	The work and/or research is ongoing.
SI	Studies Impacted	The student has been unable to adequately demonstrate their knowledge against the full range of assessment criteria within the timeframe permitted during the COVID-19 pandemic. The School has determined the application of this grade and in doing so granted permission to repeat the course without academic penalty.

**2. 1 January 1996 – 31 December 2008:**

**A. Codes for Honours Degrees and Degrees with Honours:**

Code	Grade	Description	Percentages
H1	First Class Honours	The student's work demonstrated sophisticated understanding and critical synthesis of the field of knowledge and/or an originality or insight; and/or sophisticated understanding of methodology which permits the work to make a useful contribution to knowledge and discourse in its field.	80 – 100
H2A	Second Class Honours, Upper	The student's work demonstrated substantial understanding and critical synthesis of knowledge and/or methodology; and/or makes a useful application of knowledge in the field.	70 – 79
H2B	Second Class Honours, Lower	The student's work demonstrated substantial understanding of knowledge and/or methodology; and/or makes a useful application of knowledge in the field.	60 – 69
H3	Third Class Honours	The student's work demonstrated an acceptable understanding of knowledge and/or methodology; and/or makes a useful application of knowledge in the field	50 – 59
N	Fail	The student's work failed to demonstrate an acceptable understanding of knowledge and/or methodology; and/or make a useful application to knowledge in the field.	0 – 49

**B. Codes for units with graded assessment:**

Code	Grade	Description	Percentages
HD	High Distinction	In addition to the passing requirements, the student's work demonstrated a consistently high level of performance on all criteria for assessment.	80 – 100
D	Distinction	In addition to the passing requirements, the student's work demonstrated a consistently high level of performance on most criteria for assessment.	70 – 79
C	Credit	In addition to the passing requirements, the student's work demonstrated a sound level of performance on the criteria for assessment.	60 – 69
P	Pass	The student's work demonstrated a satisfactory level of performance on the criteria for assessment.	50 – 59
MN	Fail Level 1	The student's work marginally failed to demonstrate a satisfactory level of performance on the criteria for assessment, but nevertheless shows potential for improvement.	40 – 49
NN	Fail Level 2	The student's work demonstrated serious failure to achieve a satisfactory performance on the criteria for assessment.	0 – 39
XN	Not assessed	The student did not complete any assessed work.	

**C. Codes for units with ungraded assessment:**

Code	Grade	Description
S	Ungraded pass	The student has completed work that meets all the requirements and level of performance as prescribed.
UN	Ungraded fail	The student has failed to complete work that meets all the requirements and/or level of performance as prescribed.

**D. Codes for incomplete assessment:**

Code	Grade	Description
AD	Assessment deferred – up to 3 months	Final assessment deferred up to 3 months with the written approval of the Dean, otherwise the assessment lapses to a fail.
TD	Assessment deferred – up to 12 months	Final assessment deferred up to 12 months with the written approval of the Dean, otherwise the assessment lapses to a fail. <b>In exceptional circumstances the Dean may approve an extension beyond 12 months.</b> In the case of higher degrees by research, the grade may be approved in writing by the Vice-Chancellor or nominee and in exceptional circumstances may be extended.
ZN	Supplementary assessment to be completed within 3 months	Final assessment deferred to enable completion of supplementary tasks within 3 months.

**E. Codes for administrative purposes which do not appear in records of results:**

Code	Definition	Description
W	Withdrawn	Withdrawn without academic penalty.
E	Unit exemption	Unit exemption on the basis of approved credit.
O	Ongoing	The work and/or research is ongoing.

### **3. Pre-1996:**

Code	Grade
A	Excellent
B	Very Good
C	Good Pass
D	Moderate Pass
E	Marginally Below Pass
F	Considerably Below Pass
M	Grade Deferred (Medical grounds)
W	Withdrawn from Unit
S	Ungraded Pass
X,Y	Grade Deferred (Other)
U	Ungraded Non Pass **
*	Current Unit

(\*\*Equivalent to UN Grade post-1996)

Amendment 1 Made 08/12/99 Promulgated 07/01/00

Amendment 2 Made 21/07/09 Promulgated 18/08/09

Amendment 3 Made 19/07/11 Promulgated 24/08/11

Amendment 4 Made 02/04/19 Promulgated 05/04/19

Amendment 5 Made 09/06/20 Promulgated 30/07/20