

For all Training Provider staff

Contract Notification

CN No.	2020-11	Date:	10 August 2020
To:	Chief Executive Officer or equivalent		
Purpose:	Variation to Contract		
Scope:	All 2018-19 VET Funding Contracts (extended to 31 December 2020)		
Subject:	Variation to clauses 15.1 and 15.2 of Schedule 1 – enrolments in courses and qualifications on the Foundation Skills List		

Purpose

- This Contract Notification is to advise training providers that the 2018-19 VET Funding Contract (extended to 31 December 2020) (the Contract) is varied to delete clauses 15.1 and 15.2 of Schedule 1.

Background

- Clause 15 of Schedule 1 limits enrolments in courses and qualifications on the Foundation Skills List as follows:

15.1 The Department will not pay, and the Training Provider must not make a claim for, any Funds in respect any unit of competency undertaken as part of enrolment in a course on the Foundation Skills List, unless that unit of competency is:

- specified as a core unit of competency in the curriculum for that course;
- specified and listed as a unit of competency within a specialisation or as an elective unit in the curriculum for that course; or
- a Literacy and Numeracy Support Unit.

15.2 This Clause 15 does not apply to the Victorian Certificate of Applied Learning (Foundation).

- This clause was first introduced into the Contract as part of a range of quality and funding assurance measures in relation to foundation skills.

Main Points

- The Department has received feedback to indicate that clause 15 of Schedule 1 may limit delivery of foundation skills courses and qualifications in the manner they are intended to be delivered.
- It is noted that delivery of some foundation skills courses and qualifications requires selection of a number of units of competency from outside of the Foundation Skills training package, in order to provide contextualisation or to create pathways for learners into specific vocational areas.
- The requirement to only deliver units of competency that are either core units, units within a specialisation or as an elective, or Literacy and Numeracy Support units is potentially preventing this contextualisation for a number of foundation skills accredited courses and foundation skills training package qualifications.
- Clauses 15.1 and 15.2 are therefore deleted from the Contract. They are replaced with the wording 'this clause is intentionally blank' to retain the current numbering of subsequent clauses.

- Training providers are no longer required to apply this limitation in the way they select units of competency. Training providers must deliver foundation skills training in accordance with training package requirements and course curriculum requirements. Any units of competency included which are outside of the Foundation Skills training package must be suitable for the cohort and be clearly documented and justified in the applicable Training and Assessment Strategy.
- The ongoing requirement for training providers to be on the Foundation Skills Approved Provider list in order to deliver courses on the Foundation Skills list remains the primary mechanism of quality assurance in relation to foundation skills training.

Critical Dates

- 10 August 2020.

Ryan Collins

A/Executive Director
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