

## Welcome to Federation

We are excited to have you commence your studies with us in our Winter semester, which officially begins on 28 April. At Federation, study areas are separated into six different Schools, and your program is within [School]. For more information about your School, including areas of study and student resources, please visit the [website](#).

You may be wondering how the coronavirus COVID-19 pandemic will impact your study with Federation University. We understand it is a challenging time as we all adapt to new ways of working, studying and living. We would like to reassure you that the university has many years of experience with online delivery, and we are confident in supporting our students in this environment.

We are taking steps to help minimise anxiety around commencing your studies with Federation at this time, and have prepared information to support your online learning.

- Online learning support (pdf, 168kb)
- Tips for learning at home (pdf, 169kb)
- FAQ Online learning - getting started (pdf, 291kb)

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## Starting with Federation

Starting Uni is really exciting, but it can be confusing, with little niggles of 'have I done everything I should'. Especially at the moment with so many other things on our mind.

Check out our '[Starting with Fed](#)' web presence to ensure you don't miss a step; you can then concentrate on all that Uni offers instead!

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## You will need books and access to a computer

### Worried about the cost of books or tech?

We have scholarships and bursaries for books and technology - you may be surprised what you are eligible for!

### Booklists

Your program is likely to have a booklist. Every book on a booklist is available in the library but for unlimited access to your own copy, purchase your own. Booklists are normally released in the 2 weeks prior to semester starting; view them [here](#).

### Computers

All students need access to a computer, a good internet connection and the right software for their assessments. Check the minimum IT requirements for study at Federation [here](#).

If you are looking at purchasing a computer, check the discounts you are eligible for through the [University IT portal](#), including a free download of Microsoft Office 365, and check if you are eligible for the [Coronavirus Special Assistance Scheme](#).

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## Sign into your online learning portal

All the subjects (referred to as 'courses' at Fed) you have enrolled in will be available in our official learning management system, called Moodle.

Moodle is where your learning will take place - you will access your course materials and get all the information about your assignments and learning tasks. You will see who your lecturers are for each subject, and be able to find their contact details. and much more. You must click through to each of the courses you are enrolled in, read through each, and download your 'Course Descriptions'.

Need a hand? You can get support from within Moodle itself. Click the Study Help drop down, view the Moodle Guides, or under Login to select Student Support Forum and click 'Enrol Me' to participate in the support forums. Happy learning!

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## Coming on campus

Access to our campuses is currently restricted to essential staff, but we do offer a limited number of [bookable study spaces](#), for students without computer access at home.

These managed learning spaces have been set up to meet the COVID-19 requirements of government.

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## Get your Student ID card

You'll need your ID card for many things during your time with Fed, which at the moment includes accessing the bookable on campus study spaces.

Plus it shows you are eligible for student discounts! Upload a photo of yourself in the [CaptureMe Portal](#), and Student HQ will post your Student ID card out to you.

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## Library access

Our campus library buildings are closed to non-library staff, but you can still access library services and receive assistance from library staff – all online!

Access e-books, e-journals, research and digital skills training, copyright and course readings services and consultations. Plus you can have books posted to you – just use "Eligible for postal loans" as the pick-up location. We will even send you a reply paid address label so that the books can be returned safely.

Download the free [MyLibrary! app](#), to easily search, request and renew Library items. You can also access the Library's social media channels for updates on news and events.

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## Get ready to communicate

Our most common form of communication with you will be email, so it is vital that you know how to access your Federation student email account.

All students automatically receive a student email account, which will appear as your 'preferred email' in My Student Centre. You can [add a different email address](#) to be your 'preferred', or you can [forward your Federation email](#) to an alternate account.

We also have a '[Communication Protocol](#)' that all of us - students and staff - must adhere to. Make sure you are familiar with these expectations, and understand your responsibilities in communicating with your peers, with staff and with the University.

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## Get the EDGE!

We are excited to introduce you to EDGE - designed to make it easier for you to manage your co-curricular involvement around Federation! Use it for help finding jobs, to get career advice, to start a club, to explore sporting opportunities, to apply for the Industry Placement Program... the list goes on! Plus you can get info about, and register for, the social events that we host, Federation club and society events, and for personal and professional development opportunities.

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## Get connected, get social!

Now, more than ever, it is important to form connections. Connect with Fed on [social media](#); like, follow, subscribe or hashtag #feduni... whatever works for you!

Follow the [FedUni Current Students Facebook page](#) for important announcements and reminders, to receive study advice, to hear student stories, and to find opportunities to interact with us all. It's a really vibrant online community that we would love you to become part of.

There is also a [Facebook group](#) for you to connect with other online Federation students, talk about student life and make friends. Come and join us!

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## Online learning resources

We understand that life as a university student is exciting, but that it also involves change with a challenge or two along the way. To help you meet these challenges and succeed in your studies with us, we offer a range of student-focused services - all are free for Federation students.

- [Go to the Study Skills webpage](#) > find information about referencing, assessment, research, critical thinking, punctuation, writing and time management.
  - [Go to Studiosity](#) > connect with an expert tutor. Log in between 3.00 pm and midnight, Sunday to Friday; it's online, you don't have to register, and it's free!
  - [Go to the Library online](#) > these services are still available, including the ability to have books posted to you. Don't forget to download the new MyLibrary! app.
  - [Go to the Service Desk portal](#) > for all your IT support! Access on-campus software at home, learn how to use Microsoft Teams, install Adobe applications for free and more!
  - [Go to Ask Federation](#) > for the answers to your general Fed questions 24/7, or to log an enquiry after hours.
  - [Go to the virtual ASK Desk](#) > for assistance in developing study skills from our Student Academic Leaders via chat, email or phone.
  - [Go to the Learning Skills Advisors online](#) > for assistance with developing skills in structuring assignments and refining your own study and academic skills.
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## Contact us

We've just given you a lot of information, but remember that we are here for you as you start your time with us. If you have any questions, or need any assistance, contact us via [email](#) or phone 1800 FED UNI (1800 333 864) between 9.00 am and 5.00 pm, Monday to Friday.

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