

Foundation TAFE Scholarships

Selection and Administration Guidelines

1. Purpose

These guidelines underpin the allocation of Federation University Australia Foundation Scholarships, which are intended to enhance students' chances of succeeding at Federation University by awarding scholarships.

2. Scholarships available

Buninyong Community Bank Scholarships (x 3)

Available for TAFE, VCAL, CALD, migrant, refugee and FAST Federation University campus students studying in the field of Rural Sciences (including programs within Agriculture, Horticulture and Conservation & Land Management).



Care-Leavers Scholarship (x 1)

Available for a domestic TAFE, VCAL or FAST student. Applicants for a care-leavers scholarship must have been in continuous care for at least 12 months or more.

Staff Club Scholarships (x 2)

Available for domestic and international TAFE, VCAL, CALD, migrant, refugee and FAST students at a Federation University campus.

Foundation TAFE Scholarships (x 19)

Available for domestic and international TAFE, VCAL, CALD, migrant, refugee and FAST students at a Federation University campus.

Paul Andrew Riley Scholarships (x 10)

Available for apprentices studying Certificate III in Carpentry, Certificate III in Joinery or Certificate III in Cabinet Making at a Federation University campus.

Rotary District 9780 Scholarship (x 1)

Available for domestic and international TAFE, VCAL, CALD, migrant, refugee and FAST students at a Federation University campus.



Wimmera Community Bank Network Scholarship (x 4)

Available for domestic TAFE students at the Wimmera campus.



3. Eligibility Requirements

3.1 Basic Eligibility Requirements

To meet the basic eligibility requirements for all Federation University Australia Foundation TAFE Scholarships, students will need to be:

- a) enrolled as a TAFE, VCAL, CALD, migrant, refugee, international or FAST student;
- b) undertaking studies at Federation University for the full academic year at a Federation University campus;
- c) able to demonstrate financial circumstances;
- d) able to demonstrate commitment to study.

3.2 Financial Circumstances

A student is not eligible for a Federation University Australia Foundation Scholarship unless Federation University is satisfied that the student is able to demonstrate financial status through their KickStart application:-

- a) in receipt of a Centrelink benefit such as Austudy, Abstudy, Youth Allowance, Parenting Payment, Disability support etc. This excludes payments such as Family Tax Benefit Part A and/or Part B and Low Income Health Care card
- b) on the basis of a comprehensive assessment conducted by or on behalf of Federation University.

3.3 General Circumstances

Please note, a scholarship application does not guarantee a place in the course of your choice.

The scholarship holder is required to commence study no later than 1 March in the year in which the scholarship commences.

Scholarships are not available to Federation University employees, employed by the University at a time fraction of 0.5 or above.

4. Applications, Assessment and Selections

- 4.1 Applicants who do not complete KickStart, answer the Foundation question, and scan and attach the written reference by the due date will be ineligible.
- 4.2 Personal and financial status will be assessed according to information provided in the KickStart registration.
- 4.3 The selection process will be administered by the Federation University Australia Foundation with input from staff from Federation University. Finance Department is responsible for payment to successful applicants.

5. Scholarship Payments

If successful in being awarded a Federation University Australia Foundation TAFE Scholarship, students will receive the scholarship payments for one year only.

6. Conditions

- 6.1 A student must formally accept the scholarship offer in order to receive any payment, and in doing so, accepts the conditions of the scholarship.
- 6.2 It is the responsibility of the student to maintain current contact details, including email, in the Federation University Student Administration System (mysc.federation.edu.au). If a student cannot be contacted by mail, email or telephone for the purpose of assessing ongoing eligibility, and as a result their eligibility cannot be determined in the allowed timeframe, their scholarship will be terminated.
- 6.3 Students awarded a Federation University Australia Foundation Scholarship are not permitted to suspend their scholarship if they take leave from studies or defer their course.

- 6.4 Termination of a Federation University Australia Foundation Scholarship will occur:
- a) if a student ceases to meet the eligibility criteria; or
 - b) if Federation University determines that the student:
 - i) has failed to maintain satisfactory academic progress and there are no extenuating circumstances for such failure; or
 - ii) has committed serious misconduct during a course of study whilst attending Federation University including, but not limited to, the provision of false or misleading information.

7 Review / Appeal

Students with a grievance about the selection process should, in the first instance, direct their concerns to the Foundation Office. If the matter remains unresolved, students can access the University's Student Grievance Policy, which is available on the University's website http://policy.federation.edu.au/university/student_grievance/ch1.pdf

8 Donors

The Federation University Australia Foundation acknowledges with gratitude funds donated to the Foundation to support Foundation scholarships, and warmly thanks corporate donors and individual donors and their families for their generosity.

Successful recipients of a Foundation scholarship are expected to attend a Foundation event with our donors to receive a scholarship certificate in May, and provide feedback to donors prior to the census date in August on what it has meant to receive the scholarship.