

Notice of Senate Applications and Elections

Applications: 12 am Monday 3 March to 11.59 pm Sunday 16 March 2025

Elections: 12 am Monday 24 March to 11.59 pm Sunday 30 March 2025 (if required)

Vacancies exist for 6 positions for students on Federation University's Student Senate. All Senate positions are for a two-year term, ending at the end of Semester 2, 2026 (Semester Code - 2620).

The students successfully elected to these positions will be expected to attend up to eight meetings per year by videoconferencing, should anticipate around an hour of duties per week on average, and to attend several days of training across the year.

In addition to the eligibility criteria given against each role below, at time of applying all students must:

- i. Studying at a time fraction of 0.5 or more;
- ii. Not employed by the University at a time fraction of 0.5 or more;
- iii. 18 years or over (not applicable to Federation College and VCE VM & VPC Students); and
- iv. Not currently serving a custodial sentence,

The election is governed by the Federation University Australia (Operations) Regulations, Part 5, Divisions 1, 3, 4, 5, 6, 7, 8 and 9.

Call for Applications

Specific roles may carry additional duties, check the Position Descriptions for more information. Position Descriptions are available at www.federation.edu.au/student-senate or on request from returningofficer.studentsenate@federation.edu.au

Student Senate Roles

Position Name	Position Summary	Eligibility
BALLARAT AND SURROUNDS AREA STUDENT REPRESENTATIVE (1 position):	Acts to advocate on behalf of all students at the North Western Victoria campuses (Ballarat and Surrounds).	OPEN to Higher Education students enrolled at a course at the University's campuses in the North Western, Victoria area.
POSTGRADUATE STUDENT REPRESENTATIVE (1 position):	Acts to advocate on behalf of all postgraduate students at Federation University.	OPEN to students enrolled as a postgraduate student at the University.
STUDENT REPRESENTATIVE FROM THE INSTITUTE OF HEALTH AND WELLBEING (2 positions):	Acts to advocate on behalf of all students enrolled in the Institute Of Health And Wellbeing.	OPEN to students enrolled within the Institute
METRO AREA STUDENT REPRESENTATIVE (1 position):	Acts to advocate on behalf of all students at the Melbourne or Sydney City campus.	Eligibility OPEN to Higher Education students enrolled at a course at the University's Melbourne or Sydney City campus.
FEDERATION TAFE STUDENT REPRESENTATIVE (1 position):	Acts to advocate on behalf of TAFE students across all Campuses.	OPEN to TAFE students enrolled at a course at the University.

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Application Process

To complete the form applicant students must have two other students endorse their application. The applicant and two endorsers must all be currently enrolled students at Federation University. Application forms will be available from 4 March 2024 at www.federation.edu.au/student-senate. Forms will also be emailed to all current Federation University students on or around 4 March 2024.

Written or Video Policy Statement

Each form must be submitted with a policy statement and photograph for use on FedUni Student Senate web pages, campus noticeboards and Senate social media. Policy statements must not exceed 300 words and photographs should be in JPEG format.

Alternatively, students may submit a pre-recorded video statement, which will be posted to the FedUni Student Senate web pages, campus noticeboards and Senate social media. The video should not exceed three minutes in length. MP4 or AVI format are preferred. Those submitting videos must still provide a separate photo and a transcript of the statement for accessibility.

Submissions

Completed nomination forms, along with a policy statement and photo, must be lodged **no later than 11.59 pm Sunday 16 March 2025**, to the Returning Officer, in one of the following ways:
Attached to an email sent to returningofficer.studentsenate@federation.edu.au

OR

Mailed to: Returning Officer, Student Senate, Level 1, U Building, Federation University, University Drive, Mt Helen, 3350

Voting Arrangements

If there is more than one application for any given position, an election will be held **12 am Monday 24 March to 11.59 pm Sunday 30 March 2025**. An online voting form will be made available at www.federation.edu.au/student-senate and emailed to all enrolled students.

The election uses a first-past-the-post voting system where each voter has a single vote and the candidate with the most votes wins. All enrolled students at Federation University are eligible to vote. For some positions, there are additional voting restrictions. For example:

- Campus-specific roles are elected by students who principally study at that campus.
- Distance/online representative to be elected by distance/online students.
- TAFE roles are to be elected by TAFE students.
- Higher Education roles are to be elected by Higher Education students.
- Institute specific roles are to be elected by the students of that institute.

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At the close of the election, results will be announced to the candidates who will have 48hrs to lodge a dispute should they have any concerns. Disputes will be resolved by the Executive Officer in conjunction with the Dean of Students and the complainant. Complainants will receive timely communication and be informed of the outcome of their dispute.

Election results will be announced University-wide within 10 working days of the Election closing or upon resolution of outstanding disputes.

Enquiries relating to these arrangements may be referred to:

Thomas Burningham-Glover
Returning Officer, Student Senate
Phone: (03) 5327 6978
Email returningofficer.studentsenate@federation.edu.au